

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

March 21st, 2011

A regular meeting of the Board of Commissioners was called to order by President Dennis Gale at 9:02 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Clyde Leach; Commissioner Dennis Gale; Project Manager, Humaira Falkenberg; WO/HR Coordinator, Shonna Taylor; Public Members, Betty Daubenspeck, Liz Green, Diane Green, Sherry Esch, and Chris Ford.

MINUTES

Commissioner Esch made a **motion** to approve the March 7, 2011 minutes as corrected. Commissioner Leach **seconded** the motion and the minutes were **approved unanimously**.

PUBLIC COMMENT

Commissioner Gale announced to the public that if there was a complaint against a public employee, the employee has the right to have those comments made in executive session.

Sherry Esch and Diane Green commented to the Commission.

OLD BUSINESS

- **Public Records Request Policy** – The Commission discussed the draft Public Records Request Policy and no action was taken. Commissioner Esch suggested we use the WAC model.
- **Governance Policy** - The Commission worked on the draft Governance Policy.

Attorney Woodrich telephoned at 10:00 a.m. and spoke to the Commission.

- **Health Care for Attorney** – Discussion was held on the health care issue for the District's attorney. Jan Essenberg, Attorney for PURMS, will be contacted to formulate a question regarding this issue to be used by the District to question other PUD's about the issue and possible clarification by the Attorney General's Office.

Break at 11:00 a.m.

Reconvened at 11:06 a.m.

NEW BUSINESS

- **Resolution #2368, Repealing Resolution #1074** – Commissioner Leach made a **motion** to approve Resolution #2368 repealing Resolution #1074 which set the Auditor's salary at a percentage of the Manager's salary. The motion was **seconded** by Commissioner Esch and the motion was **approved unanimously**.

- **BPA Residential Exchange Settlement Agreement** – Humaira Falkenberg, Project Manager, presented a memorandum to the Commission on the Residential Exchange Settlement Agreement.

Break at 11:35 a.m.

Humaira Falkenberg did a power point presentation on the issues of the BPA Residential Exchange Settlement Agreement. The Commission had discussion regarding the Agreement.

Break for lunch at 12:45 p.m.

Meeting reconvened at 1:39 p.m.

- **Bad Debt Write-offs** – Bad debts in the amount of \$673.88 were presented. Commissioner Esch made a **motion** to approve the bad debts. The motion was **seconded** by Commissioner Leach and the motion was **approved unanimously**.

DISCUSSION ITEMS

Commissioner Esch inquired about water connection fees, if customers can make payments. After discussion, the Commission would like to have this put on the agenda to be discussed with the attorney.

The Commission reviewed the outage report for February 2011.

ATTORNEY’S REPORT: None.

MANAGER’S REPORT: Manager Wittenberg was ill.

COMMISSIONER’S REPORT:

Commissioner Esch reported he had attended a WAPAG meeting to listen to Terry Mundorf.

Commissioner Gale reported that the recent Commissioner’s Workshop was very worthwhile and interesting. Commissioner Gale also reported on the water committee meeting.

VOUCHER APPROVAL

The following vouchers were approved for payment by a **motion** made by Commissioner Esch.

Voucher	Number	Amount
Electric System	46123-46122	\$ 116,106.71
Carson Water	5754-5758	\$ 6,697.50
Underwood Water	3420-3422	\$ 912.21

Commissioner Leach **seconded**, and the motion was **carried unanimously**.

Public Comment: Liz Green commented to the Commission.

The Board went into **Executive Session at 2:36 p.m.** for 1 hour to review the resumes received for the Auditor/Manager of Finance & Accounting position.

Executive Session extended to 4:10 p.m.

The meeting reconvened at 4:10.

The Commission will have a special meeting in Executive Session to continue the review of the resumes on Thursday, March 24, 2011 at 9:00 a.m.

Meeting adjourned at 4:20 p.m.

Dennis Gale, President

Curt Esch, Secretary

The next regular scheduled Board of Commissioner's Meeting will be:
Monday, April 4th, 2011 at 9:00 a.m.