

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

March 15th, 2010

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Manager, Bob Wittenberg; Auditor, Chris Iobst; Attorney, Ken Woodrich.

Commissioner Gale made a **motion** to approve amended Minutes of the March 1, 2010 Meeting. Commissioner Esch stepped down and **seconded** the motion. The minutes were **approved** by a 2-0 vote.

OLD BUSINESS

- **Computer Monitoring Contract** – Iobst compared computer monitoring programs offered by ABC Computing and Radcomp Technologies. He noted that Radcomp offered a more comprehensive monitoring system with better security programs and that ABC's hourly rate was higher than Radcomp's. Commissioner Gale made a **motion** authorizing the Manager to execute and sign a monitoring contract with Radcomp. Commissioner Esch stepped down and **seconded**, and the motion was **carried by a 2-0 vote**.

Commissioner Esch requested the Meeting enter Executive Session at 9:12 a.m. to discuss the performance of an employee.

Executive Session ended at 9:25 a.m., with no action taken, and the Meeting resumed in Regular Session.

Wittenberg, in response to the recent Executive Sessions, requested feedback about the performance of management. No feedback was given, and the Board noted that no action would be taken until Commissioner Leach returns for the April 5th, 2010 Meeting.

Commissioner Leach joined the Meeting via conference call at 9:25 a.m.

- **Northwest Energy Management Service Invoice** – Wittenberg reviewed the current NEMS invoice of \$3,000 to remain active participants of NEMS and retain the ability to purchase Tier II power through their organization. Commissioner Leach made a **motion** not to pay the \$3,000 invoice and discontinue participation in NEMS. Commissioner Gale **seconded**, and the **motion was carried unanimously**.

The Meeting entered Break at 10:05 a.m., reconvening in Regular Session at 10:10 a.m.

- **Water System Financials** – Iobst reviewed the 2009 Financials for the Underwood and Carson Water Systems. He also presented a cash flow analysis of the 2009 Electric System’s capital expenditures and fund transfers.
- **Union Training Question** – Wittenberg, Woodrich and the Board discussed an upcoming Union training session for the Shop Steward on a Friday. The Union has agreed to reimburse the District for wages, but not benefits. The Board agreed that the District cannot pay employee benefits for union training, and decided that the Shop Steward could either use vacation for that Friday, or the Union would need to reimburse the District for wages and benefits.

MANAGER’S REPORT

- **Sawnet Fiber Project** - Wittenberg noted that Sawnet recently received a grant to install fiber cable on parts of Highway 14 and Wind River Highway. He noted the possibility of sharing trenches in areas where the District plans to replace underground cable.
- **February Outage Report** - Wittenberg reviewed the February Outage Report noting there were only five outages during the month. Gale asked if the Miller Road outage was in the same area as previous outages, and Wittenberg noted he will investigate.
- **Executive Sessions** - Wittenberg requested feedback from the Board in response to the recent Executive Sessions to evaluate the performance of an employee. No feedback was given, and the Board noted that no action would be taken until Commissioner Leach returns for the April 5th, 2010 Meeting.

At 11:10 a.m., Commissioner Leach exited conference call and Meeting

AUDITOR’S REPORT

- **Bad Debt Write-Offs** - Senior Accounting Clerk, Lisa Allen, presented a list of customers with bad debt totaling \$3,147.27 to write off and send to collections. Commissioner Gale made **motion** to approve the bad debt. Commissioner Esch **stepped down and seconded**, and the motion was **carried by a 2-0 vote**.
- **Duct Sealing Project** - Iobst announced the District did free duct sealing for 270 homes in 2009 and is currently working on a project to do free duct sealing for stick built homes that qualify.
- **Privilege Tax Report** - Iobst noted he completed the 2009 Department of Revenue Report and Privilege Taxes payable for 2009 are estimated at \$161,000.

COMMISSIONERS' REPORT

- **Commissioner Gale** - Gale reviewed recent legislation that ruled that BPA conservation credits are not considered revenue and therefore are not eligible for B&O taxation.

VOUCHER APPROVAL

The following vouchers were approved for payment by a **motion** made by Commissioner Gale.

| Voucher | Number | Amount |
|-----------------|---------------|---------------|
| Electric System | 44652-44714 | \$ 567,645.71 |
| Carson Water | 5580-5583 | \$ 359.48 |
| Underwood Water | 3312-3315 | \$ 1,596.19 |

Commissioner Esch stepped down and **seconded**, and the motion was **carried unanimously**.

The Meeting **adjourned** at 11:30 a.m.

Curt C. Esch, President

Clyde D. Leach, Secretary

The next regular scheduled Board of Commissioner's Meeting will be:
Monday, April 5th, 2010 at 9:00 a.m..