

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

May 3rd, 2010

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Clyde Leach; Commissioner Dennis Gale; Manager, Bob Wittenberg; Auditor, Chris Iobst; Attorney, Ken Woodrich;

The Board reviewed Minutes from the April 19th, 2010 Meeting, and Esch requested the addition of language to the "Resolution #2341 - Open Door Policy" paragraph. The Board and Woodrich reviewed and revised the proposed language and Commissioner Gale made a **motion** to approve corrected Minutes of the April 19, 2010 Meeting. Commissioner Leach **seconded** the motion, and the minutes were **approved** by a 3-0 vote.

OLD BUSINESS

- **Woodrich, Open Door Policy-** Woodrich reviewed his conversation with Commissioner Esch's attorney, Brad Andersen, regarding civil rights and the District's Open Door Policy. Both Woodrich and Andersen were in agreement that the newly adopted Open Door Policy adequately addresses the issue.
- **Yard Light Policy-** The Board discussed the current policy and rates for customer yard lights, agreeing that the District may want to discontinue offering new yard lights for customers. Wittenberg will draft a resolution for the next Meeting.

The Meeting recessed for Break at 10:00 a.m., reconvening in Regular Session at 10:05 a.m.

NEW BUSINESS

- **Personnel Policy – New Hires** – Human Resource Coordinator, Shonna Taylor, reviewed the District's forms and disclosures for hiring new employees. She noted that all new hires are required to sign for the acceptance of a District Safety Manual and a Drugfree Work Place disclosure.
- **Resolution #2342 – VEBA Retirement Resolution** – Iobst presented Resolution #2342 to authorize 100% of retirees' Annual Leave payout into their VEBA fund at the time of retirement. Currently, the District pays 65% of retirees' Sick Leave into their VEBA account at the time of retirement. Commissioner Leach made a **motion** to approve Resolution #2342. Commissioner Gale **seconded**, and the resolution was **carried unanimously**.

- **Manager Evaluation** – Wittenberg noted it had been 1 year since his last evaluation and he proposed a 5% increase in his salary and an employee contract. He reviewed a list of accomplishments for the District.

The Meeting recessed for Break at 11:50 a.m., reconvening in regular session at 11:55 a.m.

Manager Evaluation, Cont. – Discussion of the Manager’s performance continued.

The Meeting was called into Executive Session to discuss the evaluation of a public employee at 12:15 p.m., estimated for 15 minutes.

At 12:30 p.m., Executive Session was extended for another 10 minutes.

At 12:40 p.m., Executive Session was extended for another 5 minutes.

At 12:45 p.m., Executive Session was extended for another 5 minutes.

At 1:00 p.m., Executive Session was extended for another 10 minutes.

At 1:20 p.m., Executive Session was extended for another 20 minutes.

At 1:40 p.m., Executive Session was extended for another 20 minutes.

Executive Session ended at 2:00 p.m., and the Meeting recessed for lunch, reconvening in Regular Session at 2:50 p.m.

The Meeting was called into Executive Session to discuss the evaluation of a public employee at 2:50 p.m., estimated for 5 minutes.

The Meeting reconvened in Regular Session at 2:55 p.m.

DISCUSSION ITEMS

- **Carson Water Plan Update** – Wittenberg noted that the Carson Water Plan Update requires a definition of service territory to determine build-out numbers. Commissioner Gale expressed that he felt the Carson Water System should not extend past its current service territory without adequate water supply for expansion

MANAGER’S REPORT

- **WAPUDA-Managers Meeting** - Wittenberg noted that several larger PUDs are considering exiting the association, and he discussed the relationship between the Manager and Commissioner sections.

AUDITOR’S REPORT

- **CFL and Showerhead Program** - Iobst noted that he and Mark Gosvener from Efficiency Services are working on a proposal to mail all customers a free package of 14 CFL bulbs. The costs of the program, approximately \$400k, would be reimbursed by BPA, and the conservation credits would significantly benefit the District’s High Water Mark in 2010 which will be in effect for the next 17 years.

COMMISSIONERS’ REPORT

- **WAPAG Meeting** – Gale reported on discussions about the Residential Exchange settlement. He also noted that some PUDs would like more control over their own conservation programs.
- **Commissioner Leach** – Leach noted his attendance at the Energy Northwest Executive Board Meeting.

VOUCHER APPROVAL

The following vouchers were approved for payment by a **motion** made by Commissioner Gale.

| Voucher | Number | Amount |
|-----------------|---------------|---------------|
| Electric System | 44848-44887 | \$ 126,094.77 |
| Carson Water | 5597-5602 | \$ 29,053.59 |
| Underwood Water | 3328-3344 | \$ 19,307.14 |

Commissioner Leach **seconded**, and the motion was **carried unanimously**.

The Meeting Adjourned at 3:45 p.m.

Curt C. Esch, President

Clyde D. Leach, Secretary

The next regular scheduled Board of Commissioner’s Meeting will be:
Monday, May 17th, 2010 at 9:00 a.m.