

**Skamania County Public Utility District #1**  
**Regular Meeting of the Board of Commissioners**

May 17<sup>th</sup>, 2010

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Clyde Leach; Commissioner Dennis Gale; Manager, Bob Wittenberg; Auditor, Chris Iobst; Attorney, Ken Woodrich;

Commissioner Gale made a **motion** to approve corrected Minutes of the May 3<sup>rd</sup>, 2010 Meeting. Commissioner Leach **seconded** the motion, and the minutes were **approved** by a 3-0 vote.

**OLD BUSINESS**

- **County Street Lights**- The Board and Staff reviewed the District's current street light contract with Skamania County. Wittenberg noted that the County has approached him requesting the District to replace a number of lights with LED fixtures and bulbs. The Board discussed the possibility of hiring a contractor to replace the bulbs and other factors that could affect the investment and usage fees billed to the County.

**NEW BUSINESS**

- **NWPPA Resolutions** – The Board discussed the three resolutions up for vote at the upcoming NWPPA meeting in Sacramento CA. Both Gale and Wittenberg agreed to vote against the third resolution.
- **Stevenson Yard Light** – Wittenberg and Woodrich discussed possible legal actions between two neighbors in Stevenson regarding a yard light.

The Meeting Entered Executive Session to discuss potential litigation at 9:55 a.m., estimated for 5 minutes.

The Meeting reconvened in Regular Session at 10:00 a.m., with no action taken

- **Resolution #2343 – VEBA Contributions** – Iobst presented Resolution #2343 to revise the employee contribution rate to VEBA. Commissioner Leach asked if the resolution would affect the average final compensation paid to retirees. Iobst noted the resolution would only define payroll contributions with no affect on retirement costs for Plan 2 members. Commissioner Gale made a **motion** to approve Resolution #2343. Commissioner Esch **seconded**, and the motion was **carried unanimously**.

- **Resolution #2344 – Privilege Tax Transfer** – Iobst presented Resolution #2344 to transfer \$148,776.74 from the Privilege Tax Reserve Fund to the Electric General Fund to pay for the Department of Revenue invoice for 2009 Privilege Taxes. Commissioner Leach made a **motion** to approve Resolution #2344. Commissioner Gale **seconded**, and the motion was **carried unanimously**.
- **Bad Debt Write-Offs**– Senior Accounting Clerk, Lisa Allen presented a list of customers with bad debt totaling \$6,189.88 to write off and turn over to collections. Commissioner Gale made a **motion** to approve the bad debt, Commissioner Leach **seconded**, and the motion was **carried unanimously**.
- **Customer Request for Commercial Underwood Rate** – Wittenberg noted that Underwood Water customer, Mike Eastwick requested the District consider a commercial rate for water consumption.

### **MANAGER’S REPORT**

- **April Outage Report** - Wittenberg reviewed April outages.

The Meeting was called into Executive Session to discuss the evaluation of a public employee at 10:50 a.m., estimated for 10 minutes.

The Executive Session was extended periodically for the same purpose until 2:00 p.m., when the Meeting recessed for lunch, reconvening in Executive Session at 3:00.

Executive Session was extended periodically, and reconvened in Regular Session at 4:05 p.m..

### **MANAGER’S REPORT, Cont.**

- **Manager Evaluation** – The Board agreed to develop guidelines for evaluating the Manager’s performance and will begin reviewing different products to formalize the evaluation.

### **AUDITOR’S REPORT**

- **Hood Road Project** - Iobst noted that the District’s current expenses for the Hood Road Project are \$46,033.65 for the Underwood Water System and \$36,633.18 for the Electric System. He is expecting additional expenses for trenching and paving to complete the project.

**COMMISSIONERS' REPORT**

- **WAPUDA Meeting** – Gale reported that the search for a new Executive Director has been put on hold while the Association works on resolving current issues. He discussed the concern that some PUDs may leave the Association.
- **NRU Meeting** – Esch discussed his attendance at the meeting noting discussion regarding improved generation with the new generators and de-rating of the aging existing facilities.

**VOUCHER APPROVAL**

The following vouchers were approved for payment by a **motion** made by Commissioner Gale.

<b>Voucher</b>	<b>Number</b>	<b>Amount</b>
Electric System	44892-44958	\$ 546,720.03
Carson Water	5603-5608	\$ 4,990.80
Underwood Water	3335-3337	\$ 3,451.10

Commissioner Leach **seconded**, and the motion was **carried unanimously**.

The Meeting Adjourned at 4:20 p.m.

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**Curt C. Esch, President**

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**Clyde D. Leach, Secretary**

The next regular scheduled Board of Commissioner's Meeting will be:  
**Monday, June 7<sup>th</sup>, 2010 at 9:00 a.m.**