

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

April 1, 2019

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Dan Boyes; Commissioner Dave McKenzie; General Manager John Goodman; and Accountant Meagan Mikkonen.

**APPROVAL OF THE AGENDA:**

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the April 1, 2019 Agenda as presented. **Motion passed unanimously.**

**MINUTES:**

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the March 18, 2019 Regular Meeting minutes. **Motion passed unanimously.**

**PUBLIC COMMENT:**

- Buck Ober and LeRoy Goodrich commented on utility charges for inactive water meters.

**STAFF REPORTS:**

- None.

**OLD BUSINESS:**

- None.

**NEW BUSINESS:**

- **Resolution No. 2666 – Equipment Fund Transfer** – Mr. Goodman presented Resolution No. 2666 transferring \$41,510.25 from the Equipment Replacement Fund to the Electric General Fund. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2666.
- **Resolution No. 2667 – Construction Fund Transfer – Electric** – Mr. Goodman presented Resolution No. 2667 transferring \$69,390.69 from the Electric Construction Fund to the Electric General Fund. Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2667.
- **Professional Services Contract – Water System Plan Updates – Grayling Engineers** – Mr. Goodman discussed the Professional Services Contract. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to authorize Professional Services Contract for updating the water system plans for the Carson and Underwood systems in an amount not to exceed \$117,677. **Motion passed unanimously.**

- **Carson Substation Grounding System Change Order** – Mr. Goodman discussed the need for drilling a well. Commissioner Boyes made a **motion** to authorize Grounding Well Installation and Commissioner McKenzie **seconded** to authorize grounding well. **Motion passed unanimously.**
- **Pole Attachment License Agreement – Axxis Communication Inc.** – Mr. Goodman discussed the Pole Attachment License Agreement signed by Axxis Communication Inc.

**ATTORNEY’S REPORT:**

- None.

**LEGISLATIVE UPDATE:**

- The Commissioners discussed upcoming legislation that could potentially affect the PUD.

**MANAGER’S REPORT:**

Manager Goodman discussed the following:

- ARs
- EDA Grant
- Administrative Assistant – Public Records Officer Position
- ADU Water Connections

**AUDITOR’S REPORT:**

- None

**COMMISSIONER’S REPORT:**

- Commissioner Green reported on her attendance at the PURMS meeting, WPUDA Water Committee Meeting, TVW Gayla Dinner and WPAG meeting.
- Commissioner Green discussed communication with rate payers regarding inactive meters.

Discussion regarding Bitcoin and rate increases in other Districts.

**CALENDAR:**

- PPC, Wednesday-Thursday, April 4-5, 2019
- NWPPA E&O, April 8-11, 2019
- WPUDA, Wednesday-Friday, April 17-19, 2019
- WPAG, April 24<sup>th</sup>, 2019

**VOUCHER APPROVAL:**

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the vouchers audited

and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric Pre-issued, Electric Regular, Carson Water Pre-issued, Carson Water Regular, Underwood Water Pre-Issued and Underwood Water Regular as presented. **Motion passed unanimously.**

<b>Voucher</b>	<b>Numbers</b>	<b>Amount</b>
Electric		
ACH/Wire Transfer	8800003-8800007	\$129,984.88
Pre-issued	57420-57433	\$728,697.96
Regular	57434-57483	\$202,819.40
Carson Water		
ACH/Wire Transfer	88000002-88000004	\$10,887.76
Pre-issued	-	-
Regular	7156-7160	\$5,942.42
Underwood Water		
ACH/Wire Transfer	8800002 – 8800004	\$6,012.23
Pre-issued	-	-
Regular	4126 - 4129	\$7,935.26

**PUBLIC COMMENT:**

- No additional public comment.

**GENERAL DISCUSSION:**

- None

There was a 10 minutes break at 10:50 a.m.

The Board entered into Executive Session at 11:00 a.m. to discuss employee performance per RCW 42.30.110(1)(g) for a duration of 30 minutes. Commissioner Green, Commissioner Boyes, Commissioner McKenzie, and Manager Goodman were in attendance. Executive Session was extended 15 minutes. Executive Session ended at 11:45a.m. No action was taken in Executive Session.

**DOCUMENT SIGNING:**

- The Commissioners participated in signing documents.

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to adjourn the Regular Meeting at 12:16 p.m.

  
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**Liz Green, President**

  
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**Dan Boyes, Secretary**

The next scheduled Board of Commissioners' Meeting will be  
**Monday, April 15, 2019 at 9:00 a.m.**