

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

April 20, 2015

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Auditor McEathron presented the April 6, 2015 Regular Meeting minutes. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the April 6, 2015 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- **Resolution No. 2488 – New Large Load & Cannabis Policy** – Manager Bischoff presented Resolution No. 2488 establishing a New Large Load and Cannabis Policy and rate schedules. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2488. **Motion passed unanimously.**

NEW BUSINESS:

- **Resolution No. 2491 – Surplus Underwood Transformer & Regulator** – Manager Bischoff presented Resolution No. 2491 authorizing the disposal of a surplus transformer and regulator from the Underwood substation to Klickitat PUD at an estimated value of \$42,000. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2491. **Motion passed unanimously.**
- **Resolution No. 2492 – Underwood Water Construction Fund Transfer** - Auditor McEathron presented Resolution No. 2492 transferring \$7,061.87 from the Underwood Water Construction Fund to the Underwood Water General Fund for capital improvement costs. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2492. **Motion passed unanimously.**
- **BPA Energy Efficiency Budget – Unassigned Allocation \$14,855.70** - Auditor McEathron reported that BPA has allocated an additional \$14,855.70 in unassigned funds to the PUD’s energy efficiency budget. Staff recommended that the money be used as an incentive for the WKO compressed air project. If the WKO project doesn’t move forward, staff would recommend the money be used for commercial incentives. After discussion, Commissioner Green made a **motion** and Commissioner Esch

stepped down and **seconded** to approve staff to offer WKO the additional incentive amount of \$14,855.70. Commissioner Gale recused himself from the vote. **Motion passed with two votes for.**

- **Mapping Project Change Order – GIS Landmark**- Manager Bischoff presented a change order to the Professional Services Contract with GIS Landmark for the digital mapping project. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to authorize Manager Bischoff to sign the change order for an additional \$33,893.88, for a total revised contract amount of \$152,501.38. **Motion passed unanimously.**

DISCUSSION ITEMS:

- **PUD IT Security Inquiry** – Manager Bischoff presented an email from Radcomp responding to IT security questions previously asked by the public and Commissioner Green.

There was a 5 minute break at 9:55 a.m. The meeting resumed at 10:00 a.m.

ATTORNEY’S REPORT:

The Board entered into Executive Session at 10:00 a.m. to discuss Potential Litigation per RCW 42.30.110(1)(i) for a duration of 20 minutes. Commissioner Green, Commissioner Gale, Auditor McEathron, Manager Bischoff, Attorney Woodrich, and Attorney Rammerman via phone were in attendance. Commissioner Esch recused himself from the Executive Session at 10:00 a.m. and joined Executive Session at 10:50 a.m. Executive Session was extended 35 Minutes and ended at 10:55 a.m.

DISCUSSION ITEMS CONTINUED:

- **Carson Water 2015 Capital Budget Adjustment** – Manager Bischoff presented adjustments to the 2015 capital budget for the Carson water system. Key changes included transferring approximately \$45,193 of unused budget from the Groundwater Source Study and Industrial Reservoir Interior Paint project to the Transmission Main Concrete Restraints project.

MANAGER’S REPORT:

Manager Bischoff reported on the following items:

- Outage Report 1st Quarter 2015
- Safety report

AUDITOR’S REPORT:

- **Bad Debts** – Auditor McEathron presented bad debts in the amount of \$5,770.29. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve bad debts in the amount of \$5,770.29. **Motion passed unanimously.**
- **Revised Financial Reports** – Auditor McEathron noted that he identified and corrected an error in the spreadsheet linked to the previously presented financial reports. The revised financial reports were presented to the Board.

- **BPA Power Cost Report** - Auditor McEathron presented the BPA power cost report for the 1st quarter of 2015.

COMMISSIONER’S REPORT:

- Commissioner Gale and Commissioner Green reported on their attendance at the WPUDA Meetings.

CALENDAR:

- Energy NW Board Meeting April 22, 2015
- PPC Meeting May 7, 2015
- WPUDA Meetings July 15-17, 2015

VOUCHER APPROVAL:

After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	51817-51873	\$299,965.89
Carson Water	6566-6471	\$4,624.53
Underwood Water	3789-3791	\$1,029.67

PUBLIC COMMENT:

- None.

Meeting adjourned at 12:00 p.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners’ Meeting will be
Monday, May 4, 2015 at 9:00 a.m.