

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

April 6, 2015

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; HR Generalist/Work Order Specialist Shonna Taylor; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the March 16, 2015 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- Diane Green reviewed documents Sherry Esch submitted to the Board at the March 16, 2015 meeting and has questions.
- Sherry Esch commented on documents she submitted to the Board at the March 16, 2015 meeting.

OLD BUSINESS:

- **Resolution No. 2484 – Electric Rates** - Auditor McEathron presented Resolution No. 2484 establishing electric rates for 2015-2018. Commissioner Gale would like Street Lights added to the rate schedule. After discussion Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution 2484 with the addition of Street Lights to Exhibit “A” . **Motion passed unanimously.**
- **Resolution No. 2488 – New Large Load & Cannabis Policy** – Auditor McEathron presented Resolution No. 2488 establishing a New Large Load and Cannabis Policy and rate schedule. Following discussion, minor revisions will be made to the New Large Load policy to add clarity. Staff will make the revisions and put the resolution on the next meeting agenda.
- **Resolution No. 2486 – Carson Water Rates** – Auditor McEathron presented Resolution No. 2486 establishing Carson Water rates for 2015-2018. Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2486. **Motion passed unanimously.**
- **Resolution No. 2487 – Underwood Water Rates** – Auditor McEathron presented Resolution No. 2487 establish Underwood Water rates for 2015-2018. Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2487. **Motion passed unanimously.**

NEW BUSINESS: None.

DISCUSSION ITEMS:

Test Well & PIFA Grant - Manager Bischoff reviewed the work the PUD has done to identify a viable new ground water source for the Carson Water System. He discussed the results of preliminary discussions with the two landowners at the location of a proposed well, the likely configurations and estimated cost to drill and test the well and a grant opportunity to assist in financing the project. Manager Bischoff requested and received direction from the Board needed to prepare the Watershed Plan Implementation and Flow Achievement (PIFA) Grant application.

ATTORNEY'S REPORT:

The Board took a 5 minute break and entered into Executive Session at 10:20 a.m. to discuss Potential Litigation per RCW 42.30.110(1)(i) for a duration of 20 minutes. Commissioner Green, Commissioner Gale, Commissioner Esch, Auditor McEathron, Manager Bischoff, Attorney Woodrich were in attendance. Commissioner Esch recused himself from the Executive Session at 10:25 a.m. and announced the session would be extended 20 minutes. Executive Session ended at 11:00 a.m.

Public meeting reconvened at 11:00 a.m.

MANAGER'S REPORT:

Manager Bischoff reported on the following items:

- The new Flame Resistant (FR) Clothing policy is in place. The crews have had the required training and they are ordering their FR clothing.
- The City of Cascade Locks is moving forward with their purchase of the surplus transformer at Cape Horn substation. Klickitat PUD has ordered testing of the spare transformer and regulator at Underwood substation in preparation to purchase them.
- The bid specification package for construction of the Underwood Substation rebuild is nearly complete. The package will be going out for bid soon.
- A landowner along the access to Galligan Springs has piled large boulders on top of the utility easement.
- Manager Bischoff has been elected EDC Board Chairman for a 2-year term.
- GIS Landmark presently collecting data out of the Cape Horn substation. The original estimate of field assets appears to be too low. Since the data gathering fee is on a per-asset basis, a change order to the contract will be coming before the Board for approval.

AUDITOR'S REPORT:

- **2014 Financial Reports – 4th Quarter** – Auditor McEathron presented the 4th Quarter 2014 Financial Reports for the Electric System, Carson Water System, and Underwood Water System.
- **March 2015 Fund Balance Report and Graph**- Auditor McEathron presented the March 2015 Fund Balance Report and general fund balance graphs.

COMMISSIONER’S REPORT:

- Commissioner Green reported on attendance at the PPC meeting.
- Commissioner Gale reported on participation in the WPUDA meetings.

CALENDAR:

- WPUDA Meetings April 15-17, 2015
- Energy NW Board Meeting April 22, 2015
- PPC Meeting May 7, 2015

VOUCHER APPROVAL:

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	51741-51816	\$832,979.27
Carson Water	6459-6465	\$9,601.04
Underwood Water	3785-3788	\$8,409.99

PUBLIC COMMENT:

- Sherry Esch would like to publically address documents she submitted into the official record at the March 16, 2015 meeting.

Meeting adjourned at 11:58 a.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners’ Meeting will be
Monday, April 20, 2015 at 9:00 a.m.