

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

August 15, 2016

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Liz Green; General Manager Brent Bischoff; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich. The District #1 Commissioners seat was vacant at the start of the meeting.

MINUTES:

- Commissioner Green made a **motion** and Commissioner Esch **seconded** to approve the August 1, 2016 Regular Meeting minutes. **Motion passed unanimously.**
- Commissioner Green made a **motion** and Commissioner Esch **seconded** to approve the August 4, 2016 Special Meeting minutes. **Motion passed unanimously.**
- Commissioner Green requested that the minutes be corrected to note a 15 minute discussion period starting at 8:45 a.m. Commissioner Green made a **motion** and Commissioner Esch **seconded** to approve the August 8, 2016 Special Meeting minutes as corrected. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- **Selection and Appointment of District 1 Commissioner-** Following discussion, Commissioner Green made a **motion** and Commissioner Esch **seconded** to appoint Mr. Boyes as the District #1 Commissioner. **Motion passed unanimously.** Mr. Boyes accepted the appointment and was sworn in as District #1 Commissioner by the County Auditor, Robert Waymire.
- **Windy River Research, LLC – Project Overview and Update, Don Fisher-** Don Fisher of Windy River Research, LLC presented information on the cannabis grow project located at the Wind River Business Park.

NEW BUSINESS:

- **BPA Power Account Executive – Tier 2 Load Growth Rate Option-** Kevin Farleigh, BPA Power Account Executive, gave a presentation on the BPA Tier 2 load growth rate options.

Commissioner Boyes was excused from the meeting at 10:30.

DISCUSSION ITEMS:

- **Electrical Consultants, Inc. – Analysis to Serve Windy River Research, LLC Project** – Manager Bischoff presented the results of the analysis completed by Electrical Consultants, Inc. to provide service to the Windy River Research, LLC project.

MANAGER’S REPORT:

The Board entered into Executive Session at 11:30 a.m. to discuss Acquisition of Real Estate per RCW 42.30.110(1)(b) for a duration of 15 minutes. Executive Session was extended 5 minutes and ended at 11:50 a.m. There was no action taken in the Executive Session. Commissioner Green made a **motion** and Commissioner Esch **seconded** to direct Manager Bischoff to proceed with negotiations of property acquisition related to the test well project subject to ratification by the Commissioners at the next meeting. **Motion passed 2-0.**

ATTORNEY’S REPORT:

- None.

Attorney Woodrich was excused at 11:52 a.m.

OLD BUSINESS:

- **Res. 2552 – Hiring Manager of Finance and Administration and Appointing as District Auditor-** Manager Bischoff presented Resolution No. 2552 hiring a Manager of Finance and Administration and appointing as District Auditor.

The Board entered into Executive Session at 12:00 p.m. to Evaluate Applicant Qualifications per RCW 42.30.110(1)(g) for a duration of 5 minutes. Executive Session ended at 12:05 p.m. There was no action taken in the Executive Session.

After discussion, Commissioner Green made a **motion** and Commissioner Esch **seconded** to approve Resolution No. 2552 hiring Randy Payne as the Manager of Finance and Administration and appointing him as District Auditor. **Motion passed 2-0.**

NEW BUSINESS CONTINUED:

- **Res. 2553 – Electric Construction Fund Transfer-** Manager Bischoff presented Resolution No. 2553. After discussion, Commissioner Green made a **motion** and Commissioner Esch **seconded** to approve Resolution No. 2553 transferring \$27,971.14 from the Electric Construction Fund to the Electric General Fund. **Motion passed 2-0.**
- **Res. 2554 – Underwood Water Construction Fund Transfer-** Manager Bischoff presented Resolution No. 2554. After discussion, Commissioner Green made a **motion** and Commissioner Esch **seconded** to approve Resolution No. 2554 transferring \$4,250.30 from the Underwood Water Construction Fund to the Underwood Water General Fund. **Motion passed 2-0.**
- **Res. 2555 – Carson Water Construction Fund Transfer-** Manager Bischoff presented Resolution No. 2555. After discussion, Commissioner Green made a **motion** and Commissioner Esch **seconded** to

approve Resolution No. 2555 transferring \$2,008.67 from the Carson Water Construction Fund to the Carson Water General Fund. **Motion passed 2-0.**

MANAGER’S REPORT:

Manager Bischoff reported on the following items:

- Cape Horn Substation – Repair Cost Summary
- North Bonneville Substation outage
- July Outage Report

AUDITOR’S REPORT:

- **Second Quarter Financial Report** – Manager Bischoff presented the 2nd Quarter 2016 Financial Reports for the Electric System, Carson Water System, and Underwood Water System.
- **Bad Debts** - Manager Bischoff presented bad debts in the amount of \$1,755.91. After discussion, Commissioner Green made a **motion** and Commissioner Esch **seconded** to approve the bad debts in the amount of \$1,755.91. **Motion passed 2-0.**

COMMISSIONER’S REPORT:

- None.

CALENDAR:

- WPAG August 25, 2016
- PPC September 1, 2016
- WPUDA Water Workshop September 21-23, 2016

VOUCHER APPROVAL:

Commissioner Green made a **motion** and Commissioner Esch **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric \$705,245.79, Electric Legal Costs \$800.00, Carson Water \$411.74 and Underwood Water \$7,747.73. **Motion passed 2-0.**

Voucher	Numbers	Amount
Electric	53739-53781, 53783-53800	\$705,245.79
Electric – Legal Costs	53782	\$800.00
Carson Water	6692-6695	\$411.74
Underwood Water	3918-3920	\$7,747.73

PUBLIC COMMENT:

- None.

Meeting adjourned at 1:15 p.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Tuesday, September 6, 2016 at 9:00 a.m.