

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

August 17, 2015

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale noted a typographical error in the manager’s report to be corrected. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the August 3, 2015 Regular Meeting minutes as corrected. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- **Resolution 2506 – Surplus Sale** – Auditor McEathron presented Resolution 2506. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution 2506 authorizing the disposal of surplus items. **Motion passed unanimously.**

NEW BUSINESS:

- None.

DISCUSSION ITEMS:

- **Renewable Energy System Cost Recovery Program** – Auditor McEathron discussed policy options, costs and fees related to managing the renewable energy cost recovery program.

OLD BUSINESS CONTINUED:

- **BPA Contract to Revise the 115kV Feed to Underwood Substation** – Manager Bischoff discussed changes needed to the BPA feed and deadend structure to connect to the rebuilt Underwood substation. Eric Taylor, BPA Transmission Account Executive, presented the BPA agreement to complete design and environmental review associated with the rebuild of the deadend structure in the estimated amount of \$20,000. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to authorize Manager Bischoff to sign the contract with BPA. **Motion passed unanimously.**

DISCUSSION ITEMS CONTINUED:

- **New Carson Reservoir Budget Update** – Manager Bischoff presented an updated cost estimate for the final design and construction of the New Carson Reservoir Project in the amount of \$1,790,594.

MANAGER’S REPORT:

Manager Bischoff reported on the following items:

- July outage report
- Underwood substation construction progress
- Mapping project update
- Replacement of Truck #5
- Lease agreement for the new Carson reservoir project
- WRIA 29A Detailed Implementation Plan
- NWPPA Annual Excellence in Communication Awards

There was a five minute break at 9:55 a.m. The meeting resumed at 10:00 a.m.

The Board of Commissioners and PUD staff celebrated Water Distribution Manager Tom Vance’s 35 years of service at the PUD.

DISCUSSION ITEMS CONTINUED:

- **Water Source Update** – Water Distribution Manager Tom Vance gave an update on water supplies for the Underwood and Carson water systems.

ATTORNEY’S REPORT:

The Board entered into Executive Session at 10:20 a.m. to discuss Litigation per RCW 42.30.110(1)(i) for a duration of 20 minutes. Commissioner Green, Commissioner Gale, Auditor McEathron, Manager Bischoff, Attorney Woodrich, and Attorney Ramsey Ramerman via phone were in attendance. Commissioner Esch recused himself from the Executive Session. Executive Session was extended 95 minutes. Executive Session ended at 11:55 a.m.

There was a five minute break at 11:55 a.m. The meeting resumed at 12:00 p.m.

Commissioner Esch instructed staff to prepare a summary of attorney costs incurred for the executive session held this meeting.

AUDITOR’S REPORT:

- **Moody’s Rating Report** – Auditor McEathron discussed the A1 rating assigned to the PUD in the Moody’s Investors Service rating report for the 2015 bond issue.

- **2nd Quarter 2015 Financial Reports** – Auditor McEathron presented the 2nd Quarter financials for 2015.
- **Bad Debts** - Auditor McEathron presented bad debts in the amount of \$983.07. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the bad debts in the amount of \$983.07. **Motion passed unanimously.**

COMMISSIONER’S REPORT:

- None.

PUBLIC COMMENT:

- Diane Green commented on charging an administration fee for renewable energy rebates.

MANAGER’S REPORT CONTINUED:

Manager Bischoff reported on a small fire near Willard associated with a blown fuse in the electrical system.

CALENDAR:

- PPC Meeting September 3, 2015
- WPUDA Meetings September 16-18, 2015

VOUCHER APPROVAL:

After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	52324-52380	\$627,184.11
Carson Water	6526-6531	\$56,904.83
Underwood Water	3824-3826	\$1,028.47

The meeting was adjourned at 12:50 p.m. for lunch.

The meeting resumed at 1:40 p.m. for a strategic planning session.

BOARD WORKSHOP – STRATEGIC PLANNING

No action taken. The Board will hold a special meeting Board Workshop for Strategic Planning on August 31, 2015.

Meeting adjourned at 2:45 p.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Tuesday, September 8, 2015 at 9:00 a.m.