

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

August 5, 2019

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Dan Boyes; Commissioner Dave McKenzie; General Manager John Goodman; Manager of Finance and Administration Randy Payne; Attorney Rick Hughes; and Project Manager Melanie Sharp.

**APPROVAL OF THE AGENDA:**

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the August 5, 2019 Agenda as presented. **Motion passed unanimously.**

**MINUTES:**

- Commissioner Green clarified that under General Discussion the movie should be titled “DamNation”. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the July 15, 2019 Regular Meeting minutes as amended. **Motion passed unanimously.**

**PUBLIC COMMENT:**

- Alice Meyers inquired about future rate increases and ways to help customers lower their bills. The Commissioners discussed how the rates are developed, energy efficiency audits, and providing conservation information to customers.

**STAFF REPORTS:**

- None.

**OLD BUSINESS:**

- None.

**NEW BUSINESS:**

- **Resolution No. 2675 – Fire Hydrant Use Rate**– Mr. Payne presented Resolution No. 2675 setting rates for hydrant water use. Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2675. **Motion passed unanimously.**
- **Resolution No. 2676 – System Development Fees – ADU, Multi-unit Dwellings**– Mr. Payne presented Resolution No. 2676 establishing system development fees for accessory dwelling units and multi-residential unit dwellings. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2676. **Motion passed unanimously.** Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to authorize Mr. Payne to refund any overcharges with respect to ADU connections that existed prior to the development of Resolution No. 2676 as

consistent with previous discussions by the Board. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve refunding of any overcharges. **Motion passed unanimously.**

- **PSC – Amendment No. 1 – General Engineering, Electrical Consultants Inc** – Mr. Goodman presented Amendment No. 1 to the Professional Services Contract with Electrical Consultants, Inc. regarding electric systems general engineering services. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to authorize the General Manager to sign the PSC Amendment No. 1 raising the fee estimate allowance to \$50,000. **Motion passed unanimously.**
- **Interagency Agreement – Department of Enterprise Services** – Mr. Payne and Manager Goodman discussed an Interagency Agreement with the Department of Enterprise Services (DES) to complete an Energy Efficiency audit. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Manager Goodman to enter into the Interagency Agreement with DES. **Motion passed unanimously.**

#### **ATTORNEY’S REPORT:**

- Attorney Hughes discussed Utilities and Transportation Commission information regarding AMI metering and a report from ECONorthwest.

#### **LEGISLATIVE UPDATE:**

- The Commissioners discussed upcoming legislation that could potentially affect the PUD.

#### **DISCUSSION ITEMS:**

- None.

#### **MANAGER’S REPORT:**

Manager Goodman discussed the following:

- Carson Substation incident review
- Skamania County Fair signup
- Tree trimming position
- Administrative-Records Specialist interviews
- Surplus trucks

#### **AUDITOR’S REPORT:**

- Mr. Payne discussed the schedule for the 2020 budget adoption and the State Auditor’s visit.
- Mr. Payne and Manager Goodman discussed implementing the Futura FieldPro application.

There was a 10-minute break at 10:20 a.m. The meeting resumed at 10:30 a.m.

#### **COMMISSIONER’S REPORT:**

- Commissioner Boyes, Commissioner Green and Commissioner McKenzie discussed attendance at the WPUA meetings, including information regarding grants for telecom feasibility projects and funding

for DNR danger trees.

- Commissioner Green discussed a letter she received regarding her F1 personal financial affairs statement, however the PDC indicated that there had been an error and Commissioner Green’s F1 personal financial affairs statement was submitted on time.
- Commissioner Green and Manager Goodman discussed attending a meeting with State Treasurer Duane Davidson.
- Commissioner Green discussed her attendance at the Skamania County EMS informational meeting.
- Commissioner Green provided brochures from the Renewable Hydro Alliance.
- Commissioner Boyes discussed an email about wind turbine impacts to wildlife.
- Commissioner McKenzie discussed attendance at the Energy Northwest meeting.
- Commissioner McKenzie and Manager Goodman discussed attendance at a Regional Collaboration Meeting hosted by the City of Stevenson.

**CALENDAR:**

- PPC, Wednesday-Thursday, August 7-8, 2019
- WPAG, Thursday, August 22, 2019
- PPC, Wednesday- Thursday, September 4-5, 2019
- WPUA, Wednesday-Friday, September 18-20, 2019
- Public Power Forum, Thursday, October 31, 2019

**VOUCHER APPROVAL:**

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric Pre-issued, Electric Regular, Carson Water Pre-issued, Carson Water Regular, Underwood Water Pre-Issued and Underwood Water Regular as presented. **Motion passed unanimously.**

<b>Voucher</b>	<b>Numbers</b>	<b>Amount</b>
Electric		
ACH/Wire Transfer	8800019-8800021	\$49,213.56
Pre-issued	57879-57888	\$176,558.38
Regular	57889-57949	\$214,339.49
Carson Water		
ACH/Wire Transfer	8800008	\$6,200.06
Pre-issued	--	--
Regular	7208-7213	\$11,881.60
Underwood Water		
ACH/Wire Transfer	8800008	\$3,897.31
Pre-issued	--	--
Regular	4150-4155	\$6,666.76

**GENERAL DISCUSSION:**

- Ms. Sharp gave an update on the Shepard Pump Station & Reservoir Project.
- Mr. Payne reported that the first round of non-residential rates are being billed out.

- The Commissioners discussed staffing the PUD booth at the Skamania County Fair.

**DOCUMENT SIGNING:**

- The Commissioners participated in signing documents.

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to adjourn the Regular Meeting at 11:35 a.m. **Motion passed unanimously.**



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**Liz Green, President**



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**Dan Boyes, Secretary**

The next scheduled Board of Commissioners' Meeting will be  
**Monday, August 19, 2019 at 9:00 a.m.**