

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

December 7, 2015

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

**MINUTES:**

- Commissioner Gale noted that the minutes should state that it was Commissioner Esch that discussed going to the courts and asking them if Dr. Leach erred in his process. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the November 16, 2015 Regular Meeting minutes as corrected. **Motion passed unanimously.**

**PUBLIC COMMENT:**

- None.

**NEW BUSINESS:**

- **Resolution No. 2522 – Electric Rates 2016-** Auditor McEathron presented Resolution No. 2522. Commissioner Green requested the term “study” be replaced with “analysis” within the resolution. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2522 adopting a 2% increase in the Electric System Rate Schedule, as listed in Exhibit A, effective January 1, 2016 as corrected. **Motion passed unanimously.**
- **Resolution No. 2523 – Carson Water Rates 2016-** Auditor McEathron presented Resolution No. 2523. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2523 adopting a 7.0% increase in the Carson Water System Rate Schedule effective January 1, 2016. **Motion passed unanimously.**
- **Resolution No. 2524 – Underwood Water Rates 2016-** Auditor McEathron presented Resolution No. 2524. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2524 adopting an 8.9% increase in the Underwood Water System Rate Schedule effective January 1, 2016. **Motion passed unanimously.**
- **Resolution No. 2525 – Healthcare Premium Rates 2016-** Auditor McEathron presented Resolution No. 2525. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2525 adopting health insurance premiums based on the PURMS Premium Calculation, effective January 1, 2016 for District employees and retirees. **Motion passed unanimously.**
- **Resolution No. 2526 – Retirement Liability Fund Transfer-** Auditor McEathron presented Resolution No. 2526. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to

approve Resolution No. 2526 authorizing the District's Treasurer to transfer \$18,478.48 from the Retirement Liability Fund to the Electric General Fund. **Motion passed unanimously.**

- **Resolution No. 2527 – 2016 Delegates-** The Board reviewed Resolution No. 2527 appointing 2016 Delegates to Industry Associations and Committees. The Board requested Commissioner Esch be named PPC alternate and WPAG alternate. After further discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2527 as corrected. **Motion passed unanimously.**
- **Resolution No. 2528 – Equipment Replacement Fund Transfer-** Auditor McEathron presented Resolution No. 2528. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2528 authorizing the transfer of \$144,635.29 from the Equipment Replacement Fund to the Electric General Fund. **Motion passed unanimously.**
- **Resolution No. 2529 – Electric Construction Fund Transfer-** Auditor McEathron presented Resolution No. 2529. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2529 authorizing the transfer of \$149,438.07 from the Equipment Construction Fund to the Electric General Fund. **Motion passed unanimously.**

#### **ATTORNEY'S REPORT:**

The Board entered into Executive Session at 9:45 a.m. to discuss Litigation per RCW 42.30.110(1)(i) for a duration of 45 minutes. Commissioner Green, Commissioner Gale, Manager Bischoff, Auditor McEathron, Attorney Woodrich, and Attorney Ramsey Ramerman via phone were in attendance. Commissioner Esch recused himself from the Executive Session. Executive Session was extended 1 hour and 35 minutes. Executive Session ended at 12:05 p.m.

#### **OLD BUSINESS:**

- None.

#### **DISCUSSION ITEMS:**

- None.

#### **MANAGER'S REPORT:**

Manager Bischoff reported on the following items:

- Completion of the Underwood substation planned power outage
- November wind storm response
- Mapping system field checks for Cape Horn and North Bonneville substations
- Energy Northwest assistance drafting a power purchase agreement with the Wind River Biomass LLC
- Completion of the Carson raw water system transmission main anchor and footing repair project
- Underwood Water System irrigation survey

#### **AUDITOR'S REPORT:**

- **3rd Quarter Financials** - Auditor McEathron presented the 3<sup>rd</sup> Quarter financials for 2015.

**COMMISSIONER’S REPORT:**

- Commissioner Gale reported on his attendance at the WPUA meeting.

Commissioner Esch submitted a formal statement into the record calling for a performance review of Attorney Woodrich and in response to a statement Commissioner Gale submitted into the record at the November 16, 2015 Regular Meeting. Commissioner Green concurred with Commissioner Esch’s request to evaluate the attorney’s performance. Commissioner Esch directed staff to include a review of the attorney’s performance on the next meeting agenda.

**CALENDAR:**

- PPC Meeting December 10, 2015
- WPAG Meeting December 17, 2015

**VOUCHER APPROVAL:**

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

<b>Voucher</b>	<b>Numbers</b>	<b>Amount</b>
Electric	<b>52759-52828</b>	<b>\$982,629.32</b>
Carson Water	<b>6576-6581</b>	<b>\$15,199.73</b>
Underwood Water	<b>3843-3847</b>	<b>\$4,839.52</b>

**PUBLIC COMMENT:**

- None.

Meeting adjourned at 1:20 p.m.

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**Curt Esch, President**

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**Liz Green, Secretary**

The next regular scheduled Board of Commissioners’ Meeting will be  
**Monday, December 21, 2015 at 9:00 a.m.**