

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

July 15, 2019

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Dan Boyes; Commissioner Dave McKenzie; General Manager John Goodman; Manager of Finance & Administration Randy Payne; and Project Manager Melanie Sharp.

APPROVAL OF THE AGENDA:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the July 15, 2019 Agenda. **Motion passed unanimously.**

MINUTES:

- Commissioner Green requested that the Old Business be amended to more generally state that Manager Goodman discussed an agreement regarding the Old State Water System. Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the July 1, 2019 Regular Meeting minutes as amended. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

STAFF REPORTS:

- None.

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Resolution No. 2674 – Dryland Farming Affidavit**– Mr. Payne presented Resolution No. 2674 establishing a dryland farming affidavit for the Underwood Water System. Commissioner McKenzie noted that the resolution should be amended to remove a redundant reference to the right to revoke the exemption status at any time. Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2674 as amended. **Motion passed unanimously.**
- **PSC – Pole Attachment Rate Study, FCS Group** – Mr. Payne presented a Professional Services Contract with FCS Group to perform a Pole Attachment Rate Study. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Manager Goodman to sign the PSC with FCS Group in the amount of \$5,750. **Motion passed unanimously.**

ATTORNEY'S REPORT:

- None.

LEGISLATIVE UPDATE:

- The Commissioners discussed upcoming legislation that could potentially affect the PUD.

DISCUSSION ITEMS:

- None.

MANAGER'S REPORT:

Manager Goodman discussed the following:

- Retirement of the current Mechanic and Tree Trimmer
- Hiring of Assistant Mechanic, Tree Trimmer, and Administrative-Records Specialist
- Sheppard Pump Station Project Update
- ARs

AUDITOR'S REPORT:

- **Health & Welfare Plan Review** – Mr. Payne and Ms. Jackson presented information on the current and potential health and welfare plans.
- **Software Update** – Mr. Payne discussed efforts to update the CIS software.

There was a five-minute break at 10:40 a.m. The meeting resumed at 10:45 a.m.

- **Bad Debt** – Mr. Payne presented Bad Debt for July in the amount of \$3,372.44. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt. **Motion passed unanimously.**

COMMISSIONER'S REPORT:

- None.

CALENDAR:

- WPUDA, Wednesday-Friday, July 17-19, 2019
- Energy Northwest, Tri-Cities, Wednesday, July 24, 2019
- WPAG, Thursday, July 25, 2019
- PPC, Wednesday-Thursday, August 7 – 8, 2019
- WPAG, Thursday, August 22, 2019
- Cascadia Electrical Power Resilience Symposium 2019, September 12-13, 2019

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfer, Electric Pre-issued, Electric Regular, Carson ACH/Wire Transfer, Carson Water Pre-issued, Carson Water Regular, Underwood ACH/Wire Transfer, Underwood Water Pre-Issued and Underwood Water Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
Electric		
ACH/Wire Transfer	8800014-8800018	\$2,206,477.12
Pre-issued	57809-57819	\$179,756.73
Regular	57820-57878	\$175,385.90
Carson Water		
ACH/Wire Transfer	8800007	\$1,230.21
Pre-issued	7200	\$346.80
Regular	7201-7207	\$7,244.83
Underwood Water		
ACH/Wire Transfer	8800007	\$127.49
Pre-issued	--	--
Regular	4148-4149	\$5,049.62


GENERAL DISCUSSION:

- Commissioner Green discussed attending the showing of DamNation at the library.
- Manager Goodman discussed the ongoing surplus vehicle sale.
- Commissioners McKenzie and Green discussed the PUD health care plan.

DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 11:44 a.m.



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Monday, August 5, 2019 at 9:00 a.m.