

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

July 18, 2016

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Liz Green; General Manager Brent Bischoff; Accountant/HR Generalist Jennifer Jackson; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the July 5, 2016 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- Commissioner Green requested discussion of past PERS service credit buy back. Commissioner Gale made a motion to approve PUD commissioner PERS retirement buy back for up to 12 months, and directed staff to prepare a resolution. Commissioner Green seconded the motion. Motion passed unanimously.

NEW BUSINESS:

- **Skamania EDC Activities Update – Pat Albaugh**– Skamania County Economic Development Council Executive Director Pat Albaugh presented a report on the EDC’s recent activities.
- **Resolution No. 2545 – Electric Construction Fund Transfer** - Manager Bischoff presented Resolution No. 2545. After discussion Commissioner Gale made a **motion** and Commissioner Green **seconded** to adopt Resolution No. 2545 transferring \$79,053.67 from the Electric Construction Fund to the Electric General Fund. **Motion passed unanimously.**
- **Resolution No. 2546 – Carson Water 2015 Bond Fund Transfer** - Manager Bischoff presented Resolution No. 2546. After discussion Commissioner Gale made a **motion** and Commissioner Green **seconded** to adopt Resolution No. 2546 transferring \$33,190.75 from the Carson Water 2015 Bond Fund to the Carson Water General Fund for costs incurred for the new Carson Reservoir project. **Motion passed unanimously.**
- **Resolution No. 2547 – Underwood Water 2015 Bond Fund Transfer** - Manager Bischoff presented Resolution No. 2547. After discussion Commissioner Gale made a **motion** and Commissioner Green **seconded** to adopt Resolution No. 2547 transferring \$12,236.58 from the Underwood Water 2015 Bond Fund to the Underwood Water General Fund for costs incurred for the Sheppard Reservoir and Pump project. **Motion passed unanimously.**

ATTORNEY’S REPORT:

- None.

DISCUSSION ITEMS:

- None.

MANAGER’S REPORT:

Manager Bischoff reported on the following items:

- June Outage Report
- Cape Horn Substation Repair
- Progress to fill the vacant Manager of Finance and Administration position
- The Duggan Falls Water System membership met on Saturday, July 16 to receive the consolidation feasibility report prepared by Murray, Smith & Assoc.

AUDITOR’S REPORT:

- **Bad Debts** – Manager Bischoff presented bad debts in the amount of \$5,202.14. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the bad debts in the amount of \$5,202.14. **Motion passed unanimously.**
- **1st Quarter Financial Reports** – Manager Bischoff presented the 1st Quarter Financial Report for 2016.

COMMISSIONER’S REPORT:

- Commissioner Green reported that she attended the WPUDA meetings.
- Commissioner Green requested that association committee re-assignments be placed on the next meeting agenda.

CALENDAR:

- WPAG July 21, 2016
- PPC August 4, 2016

VOUCHER APPROVAL:

- Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric \$323,979.49 including ratification of vouchers 53624-53626 in the amount of \$916.02 that were pre-issued following an administrative oversight from the July 5 meeting, Carson Water \$4,765.99 and Underwood Water \$1,501.60. **Motion passed unanimously.**

Voucher	Numbers	Amount
Electric	53576-53582, 53624-53682	\$323,979.49
Electric – Legal Costs		
Carson Water	6677-6682	\$4,765.99
Underwood Water	3909-3912	\$1,501.60

PUBLIC COMMENT:

- Dave McKenzie commented on the process for bad debts and collections.

The Board entered into Executive Session at 11:10 a.m. to discuss Employee Performance per RCW 42.30.110(1)(g) for a duration of 20 minutes. Executive Session was extended 10 minutes and ended at 11:40 a.m. No action was taken in Executive Session.

Meeting adjourned at 11:48 a.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, August 1, 2016 at 9:00 a.m.