

**Skamania County Public Utility District #1**  
**Regular Meeting of the Board of Commissioners**

July 5, 2016

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Liz Green; General Manager Brent Bischoff (by phone); Accountant/HR Generalist, Jennifer Jackson; and Attorney Ken Woodrich.

**MINUTES:**

- Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the June 20, 2016 Regular Meeting minutes as corrected. **Motion passed unanimously.**
- Commissioner Esch revises his statement in the June 20, 2016 minutes under *DISCUSSION ITEMS: Commissioner Indemnification Expenses* from "...when the PRA litigation is resolved he will provide invoices without redactions." to say that attorney-client privilege portions of the invoices he provided for reimbursement will remain redacted.

**PUBLIC COMMENT:**

- None.

**OLD BUSINESS:**

- None.

**NEW BUSINESS:**

- **Resolution No. 2544-Emergency Public Works for Substation Repair**– Manager Bischoff presented Resolution No. 2544 authorizing him to declare an emergency pursuant to RCW 39.04.280(1) (e) for the public work to repair the Cape Horn substation performed at the cost of \$15,500 by North American Substation Services and additional amounts from Lanz Industrial Welding, Inc. He will present invoices and agreements to the Board for ratification after completion of the work. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to adopt Resolution No. 2544. **Motion passed unanimously.**

**ATTORNEY’S REPORT:**

- None.

**DISCUSSION ITEMS:**

- None

**MANAGER’S REPORT:**

Manager Bischoff reported on the following items:

- Update on efforts to fill the Manager of Finance and Administration position.
- The Duggan Falls Water System membership meeting is scheduled for July 16 where the results of the feasibility study will be presented to the DFWS membership.

**AUDITOR’S REPORT:**

- **Bad Debts** – Manager Bischoff presented bad debts in the amount of \$4,865.34. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the bad debts in the amount of \$4,865.34. **Motion passed unanimously.**

**COMMISSIONER’S REPORT:**

- Commissioner Green reported she attended the WPAG Meeting.

**CALENDAR:**

- PPC Meeting July 7, 2016
- WPUDA Meetings July 13-15, 2016

**VOUCHER APPROVAL:**

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric \$1,314,777.27, Carson Water \$19,838.32 and Underwood Water \$3,456.45 **Motion passed unanimously.**

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve legal costs vouchers #53594-53601 for \$1,303.50, audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

<b>Voucher</b>	<b>Numbers</b>	<b>Amount</b>
Electric	53571-53575 53583-53593 53595-53600 53602-53623	<b>\$1,314,777.27</b>
Electric – Legal Costs	<b>53594, 53601</b>	<b>\$1,303.50</b>
Carson Water	<b>6670-6676</b>	<b>\$19,838.32</b>
Underwood Water	<b>3905-3908</b>	<b>\$3,456.45</b>

**PUBLIC COMMENT:**

- None.

Meeting adjourned at 9:25 a.m.

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**Curt Esch, President**

**Liz Green, Secretary**

The next regular scheduled Board of Commissioners' Meeting will be  
**Monday, July 18, 2016 at 9:00 a.m.**