

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

July 6, 2015

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the June 15, 2015 Regular Meeting minutes as corrected. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

NEW BUSINESS:

- **Resolution No. 2499 – Investment Authority 2015** - Auditor McEathron presented Resolution No. 2499. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2499 authorizing personnel to make investment decisions on behalf of the District. **Motion passed unanimously.**
- **Resolution No. 2500 – Auditor/Manager of Finance & Administration Salary** – Manager Bischoff presented Resolution No. 2500. The Commissioners requested that the resolution be modified to state that it is ratifying an action instead of a decision. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2500 as corrected, to ratify the action taken on June 15, 2015 in open session to increase the Auditor’s salary 2% from \$108,150 annually to \$110,313 annually effective as of July 1, 2015. Commissioner Esch noted that he has additional questions he would like to discuss related to the Auditors performance once the Sherry Esch vs. Skamania PUD and Clyde Leach Lawsuit is resolved. **Motion passed unanimously.**

Commissioner Esch read into record the Auditor/Manager of Finance and Administration Evaluation. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to accept the evaluation. **Motion passed unanimously.**

MANAGER’S REPORT:

Manager Bischoff reported on the following items:

- The Underwood substation project is under construction.
- Infrastructure upgrades are being completed at Cascade Avenue.
- The Industrial Well interior painting project is progressing.

- The water crew is actively monitoring all water sources but do not currently have concerns.
- There are continued discussions with the landowner regarding the lease for the New Carson Reservoir.
- The State has provided the contract for the Duggan Falls Feasibility Study.
- There will be a petition to the court for a rehearing of the residential exchange settlement.

ATTORNEY’S REPORT:

- None.

OLD BUSINESS:

- None.

AUDITOR’S REPORT:

- **2014 Financial Audit** – Auditor McEathron reported that the 2014 financial audit is being conducted this week.
- **Bond Issue** – Auditor McEathron gave an update on the status of the Bond Issue.

CALENDAR:

- PPC Meeting July 9, 2015
- WPUDA Meetings July 15-17, 2015
- Energy NW Board Meeting July 22, 2015
- WPAG July 30, 2015

COMMISSIONER’S REPORT:

- Commissioner Gale discussed his attendance at the Water Committee Meeting.

VOUCHER APPROVAL:

After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	52096-52165	\$673,046.29
Carson Water	6504-6513	\$12,907.64
Underwood Water	3812-3817	\$1,382.16

DISCUSSION ITEMS:

- **Audit Entrance Conference** – Tina Watkins, Audit Manager, and Dustin Draper, the Assistant State Auditor, conducted the audit entrance conference. The State Auditors will be conducting a financial statement audit for the fiscal year 2014. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the Board Chair sign an Audit Engagement Letter for an estimated amount of \$11,500. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

Meeting adjourned at 10:17 a.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, July 20, 2015 at 9:00 a.m.