

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

March 21, 2016

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Liz Green; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the March 7, 2016 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- Commissioner Esch stepped down and made a **motion** to rescind his motion of March 7, 2016 adopted by 2 to 1 vote of the Board to seek a 2nd opinion from Michele Earl-Hubbard of Allied Law Group regarding all details of the current Public Records Act lawsuit. The motion died for lack of a second.

NEW BUSINESS:

- **Di-Electric Testing PSC – Hydraulics, Inc.** - Manager Bischoff presented a professional services contract with Hydraulics, Inc. to provide di-electric testing of aerial lift equipment, hot sticks, and other equipment. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the three year contract with Hydraulics, Inc. with the fee schedule provided in Exhibit B. **Motion passed unanimously.**
- **KCDA Purchasing Cooperative Agreement** – Auditor McEathron presented a cooperative purchasing agreement with the King County Directors’ Association (KCDA). After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the cooperative agreement with KCDA. **Motion passed unanimously.**
- **Resolution No. 2536 – Electric 2015 Bond Fund Transfer** - Auditor McEathron presented Resolution No. 2536. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2536 transferring \$119,218.56 from the Electric 2015 Bond Fund to the Electric General Fund. **Motion passed unanimously.**

ATTORNEY’S REPORT:

- The Board entered into Executive Session at 9:30 a.m. to discuss litigation per RCW 42.30.110(1)(i) for a duration of 30 minutes. Commissioner Green, Commissioner Gale, Manager Bischoff, Auditor

McEathron, Attorney Woodrich, and Attorney Ramsey Ramerman via phone were in attendance. Commissioner Esch recused himself from the Executive Session. Executive Session was extended 25 minutes and ended at 10:25 a.m. There was no action taken in Executive Session.

There was a five minute break at 10:25 a.m. and the meeting resumed at 10:30 a.m.

NEW BUSINESS CONTINUED:

- **Resolution No. 2537 – Carson Water 2015 Bond Fund Transfer** - Auditor McEathron presented Resolution No. 2537. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2537 transferring \$77,543.94 from the Carson Water 2015 Bond Fund to the Carson Water General Fund for capital improvement costs. **Motion passed unanimously.**
- **Resolution No. 2538 – Underwood Water 2015 Bond Fund Transfer** - Auditor McEathron presented Resolution No. 2538. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2538 transferring \$10,667.36 from the Underwood Water 2015 Bond Fund to the Underwood Water General Fund for capital improvement costs. **Motion passed unanimously.**
- **Resolution No. 2539 – Electric Construction Fund Transfer** - Auditor McEathron presented Resolution No. 2539. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2539 transferring \$166,470.49 from the Electric Construction Fund to the Electric General Fund for capital improvement costs. **Motion passed unanimously.**
- **Underwood Substation Project – Wilson Construction Change Order** - Manager Bischoff discussed a change order from Wilson Construction detailing the charges associated with changes and corrections beyond the scope of their original bid. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to authorize Manager Bischoff to sign the change order with Wilson Construction for the Underwood substation project in the amount of \$150,064.79. **Motion passed unanimously.**

Commissioner Gale made a **motion** to amend his previous request for attorney representation from 3 hours to 10 hours. Commissioner Green **seconded** and further amended the motion to also increase her attorney representation from 3 hours to 10 hours. **Motion passed unanimously.**

The Board excused Attorney Woodrich at 11:05 a.m.

DISCUSSION ITEMS:

- **Underwood Water System Service Policy**- Manager Bischoff discussed the development of water system policies for the Underwood water system.

MANAGER’S REPORT:

Manager Bischoff reported on the following items:

- Leak detection in the Underwood water system
- A future exempt meeting to discuss the union contract
- Public records request

- Underwood substation maintenance plans and operation manual
- Chinidere subdivision development
- WKO expansion
- February outage report

AUDITOR’S REPORT:

- **Bad Debts** - Auditor McEathron presented bad debts in the amount of \$3,330.87. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the bad debts in the amount of \$3,330.87. **Motion passed unanimously.**
- **2015 Financial Reports – 4th Quarter** - Auditor McEathron presented the 4th Quarter 2015 Financial Reports for the Electric System, Carson Water System, and Underwood Water System.

COMMISSIONER’S REPORT:

- Commissioners Gale and Green reported on their attendance at the WPUDA meetings.

CALENDAR:

- WPAG Meeting March 24, 2016
- PPC Meeting April 7, 2016
- WPUDA Meetings April 13-15, 2016

VOUCHER APPROVAL:

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric \$148,702.14, Carson Water \$2,427.76 and Underwood Water \$975.82. **Motion passed unanimously.**

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve legal costs voucher #53221 for \$6,391.00, voucher #53227 for \$750.00, and voucher #53236 for \$3,015.00, audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed with two votes for (Commissioners Gale and Green) and one abstention (Commissioner Esch).**

Voucher	Numbers	Amount
Electric	53192-53220, 53222-53226, 53228-53235	\$148,702.14
Electric – Legal Costs	53221, 53227, 53236	\$10,156.00
Carson Water	6632-6635	\$2,427.76
Underwood Water	3877-3879	\$975.82

PUBLIC COMMENT:

- None.

Meeting adjourned at 12:35 p.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, April 4, 2016 at 9:00 a.m.