

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

May 16, 2016

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Liz Green; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the May 2, 2016 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

ATTORNEY'S REPORT:

- The Board entered into Executive Session at 9:01 a.m. to discuss litigation per RCW 42.30.110(1)(i) for a duration of 60 minutes. Commissioner Esch, Commissioner Green, Commissioner Gale, Manager Bischoff, Auditor McEathron, Attorney Woodrich, and Attorney Terry Mundorf of Marsh Mundorf Pratt Sullivan & McKenzie were in attendance. Executive Session was extended 50 minutes and ended at 10:51 a.m.

There was a seven-minute break at 10:51 a.m. and the meeting resumed at 10:58 a.m.

There was no action taken in Executive Session.

OLD BUSINESS:

- **Solutions Yes Lease Addendum – Ratification** – Auditor McEathron presented for ratification a lease addendum with Solutions Yes. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to ratify the lease addendum with Solutions Yes for the new copier. **Motion passed unanimously.**
- **Resolution No. 2541 – Commissioner PERS** – Auditor McEathron presented Resolution No. 2541 regarding the enrollment of Commissioners in the Public Employees' Retirement System (PERS) and establishing monthly service credits. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to adopt Resolution No. 2541 directing staff to enroll Commissioners electing to participate in PERS and to report 90 hours per month for purposes of determining service credits. **Motion passed unanimously.**

Auditor McEathron discussed retroactive employer contributions for past service credits of Commissioners that are new PERS enrollees. After discussion, Commissioner Gale made a **motion** to authorize the buyback of service credits hours for the current sitting Commissioners that wants to enroll

in PERS. After discussion, the **motion died for lack of a second**. The Commissioners asked staff to draft a resolution establishing policy for employer contribution toward commissioner buy back of past PERS service credits.

ATTORNEY'S REPORT:

- The Board entered into Executive Session at 11:45 a.m. to discuss litigation per RCW 42.30.110(1)(i) for a duration of 10 minutes. Commissioner Green, Commissioner Gale, Manager Bischoff, Auditor McEathron, and Attorney Woodrich were in attendance. Commissioner Esch recused himself from the Executive Session. Executive Session was extended 10 minutes and ended at 12:05 p.m.

There was no action taken in Executive Session. Attorney Woodrich was excused at 12:05 p.m.

NEW BUSINESS:

- None.

DISCUSSION ITEMS:

- None.

MANAGER'S REPORT:

Manager Bischoff reported on the following items:

- April Outage Report
- Implementation of digital mapping, work order system, and staking

AUDITOR'S REPORT:

- **Bad Debts** - Auditor McEathron presented bad debts in the amount of \$1,156.56. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the bad debts in the amount of \$1,156.56. **Motion passed unanimously.**
- **Fund Balance Report April 2016** - Auditor McEathron presented the April 2016 Fund Balance Report.
- **Extended Payment Terms** – Auditor McEathron discussed a customer request to extend payment terms for a delinquent account. The Board noted that they would like to follow existing policies.
- **Annual Evaluation** - Auditor McEathron discussed that he is due for his annual evaluation.

The Board entered into Executive Session at 12:35 a.m. to discuss employee performance per RCW 42.30.110(1)(g) for a duration of 10 minutes. Commissioner Esch, Commissioner Green, Commissioner Gale, Manager Bischoff, and Auditor McEathron were in attendance. Executive Session ended at 12:45 p.m. There was a five-minute break at 12:45 p.m. and the meeting resumed at 12:50 p.m.

COMMISSIONER'S REPORT:

- Commissioner Green commented on the Political Action Committee brochure.

CALENDAR:

- NWPPA Annual Conference May 16-18, 2016
- WPAG Meeting May 26, 2016
- PPC Meeting June 2, 2016
- WPUDA Meetings July 13-15, 2016

VOUCHER APPROVAL:

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric \$458,392.91, Carson Water \$404.79 and Underwood Water \$4,047.64. **Motion passed unanimously.**

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve legal costs voucher #53434 for \$200, audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed with two votes for (Commissioners Gale and Green) and one abstention (Commissioner Esch).**

Voucher	Numbers	Amount
Electric	53389-53433 53435-53451	\$458,392.91
Electric – Legal Costs	53434	\$200.00
Carson Water	6653-6656	\$404.79
Underwood Water	3889-3895	\$4,047.64

PUBLIC COMMENT:

- None.

Meeting adjourned at 12:55 p.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, June 6, 2016 at 9:00 a.m.