

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

May 2, 2016

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Liz Green; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the April 18, 2016 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Copier Lease – Solutions Yes, LLC-** Auditor McEathron presented a copier lease agreement with Solutions Yes, LLC. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to authorize the manager to sign the 36 month lease agreement with Solutions Yes, LLC. with a monthly payment of \$237.21 plus maintenance. **Motion passed unanimously.**
- **Accounting Assistance PSC – KW Consulting -** Auditor McEathron presented a professional services contract with KW Consulting. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to authorize the manager to sign the Professional Services Contract with KW Consulting in an amount not to exceed \$5,000 for accounting assistance. **Motion passed unanimously.**
- **Resolution No. 2540 – Privilege Tax – 2015-** Auditor McEathron presented Resolution No. 2540. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2540 authorizing the transfer of \$206,883.09 from the Privilege Tax Fund to the Electric General Fund. **Motion passed unanimously.**
- **New Carson Reservoir Amendment No. 2 - Murray, Smith & Associates, Inc. –** Manager Bischoff presented professional services contract Amendment No. 2 with Murray, Smith & Associates, Inc. to provide structural engineering for a retaining wall design as part of the new Carson reservoir project. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to authorize the manager to sign amendment No. 2 with Murray, Smith & Associates, Inc. in the amount of \$5,119 to design the retaining wall. **Motion passed unanimously.**

There was a 5-minute break at 9:25 a.m. The meeting resumed at 9:30 a.m.

ATTORNEY'S REPORT:

The Board entered into Executive Session at 9:30 a.m. to discuss litigation per RCW 42.30.110(1)(i) for a duration of 50 minutes. Commissioner Green, Commissioner Gale, Manager Bischoff, Attorney Woodrich, and Attorney Ramsey Rammerman via phone were in attendance. Commissioner Esch recused himself from the Executive Session. Attorney Ramsey Rammerman left the Executive Session and Commissioner Esch joined the Executive Session at 9:45 a.m. Executive Session was extended 20 minutes. Executive Session ended at 10:40 a.m. There was a 5-minute break at 10:40 a.m. The meeting resumed at 10:45 a.m. There was no action taken in Executive Session.

DISCUSSION ITEMS:

- **Underwood Service Policy** – Manager Bischoff discussed the development of the Underwood service policy in response to growing agricultural irrigation demand and the upcoming community meeting scheduled for May 25, 2016.
- **Energy Efficiency Budget** – Auditor McEathron gave a six-month update of the energy efficiency program and proposed reallocating a portion of the incentive budget from the residential to the commercial sector. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to increase the commercial incentives budget to 40%, thereby reducing the residential budget to 60% of the total energy efficiency incentive budget. **Motion passed unanimously.**
- **PERS-Commissioners** – Commissioner Green discussed developing a policy to specify the service credit requirements that must be met for Commissioners to qualify for PERS. Auditor McEathron also noted that the buyback of credits would also need to be addressed. The Commissioners directed staff to bring back a policy for review.

MANAGER'S REPORT:

Manager Bischoff reported on the following items:

- Two new net metering customers
- Windy Research LLC project
- Electric system engineering study
- Succession planning
- Underwood Conservation District drought planning grant

AUDITOR'S REPORT:

- None.

COMMISSIONER'S REPORT:

- Commissioner Green discussed her attendance at the Energy NW meeting.

CALENDAR:

- PPC Meeting May 5, 2016

- NWPPA Annual Conference May 16-18, 2016
- WPAG Meeting May 26, 2016
- WPUDA Meetings July 13-15, 2016

VOUCHER APPROVAL:

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric \$651,733.24, Carson Water \$7,327.20 and Underwood Water \$12,936.04. **Motion passed unanimously.**

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve legal costs voucher #53363 and #53382 for \$443.00, audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed with two votes for (Commissioners Gale and Green) and one abstention (Commissioner Esch).**

Voucher	Numbers	Amount
Electric	43342-53381, 53363-53388	\$651,733.24
Electric – Legal Costs	53363, 53382	\$443.00
Carson Water	6645-6652	\$7,327.20
Underwood Water	3885-3888	\$12,936.04

PUBLIC COMMENT:

- None

Meeting adjourned at 11:30 a.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, May 16, 2016 at 9:00 a.m.