

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

May 20, 2019

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Dan Boyes; Commissioner Dave McKenzie; General Manager John Goodman; PUD Attorney Rick Hughes and Manager of Finance & Administration Randy Payne.

APPROVAL OF THE AGENDA:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the May 20, 2019 Agenda. **Motion passed unanimously.**

MINUTES:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the May 6, 2019 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

STAFF REPORTS:

- Meagan Mikkonen presented the District's 4th Quarter – 2018 financial statements. The Commissioners discussed variances between prior periods and budgets along with potential trends.

There was a 10 minutes break at 10:20 a.m. The meeting resumed at 10:30 a.m.

OLD BUSINESS:

- **Old State Water System** – The Commissioners requested staff continue to research Buck Ober's water connects, specifically if proper easements were established.

NEW BUSINESS:

- **Resolution No. 2670 – HRA VEBA Non-represented Employees** – The Commissioners asked to staff to revise the resolution to where it clearly states Commissioners are not to receive direct employer contributions to HRA VEBA accounts.
- **Resolution No. 2671 – Small & Attractive Assets Policy** – Mr. Payne presented Resolution No. 2671 to adopt a small and attractive assets policy. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2671.
- **WSDOT Herbicide Spray Contract** – Mr. Payne presented the WSDOT Herbicide Spray contract in

the amount of \$89,858.91. The contract covers the period of May 2019 thru April 2024. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to ratify the WSDOT Herbicide Spay contract.

ATTORNEY'S REPORT:

- Rick Hughes informed the Board of King County's ordinance allowing the County to charge right of way fees to water and sewer districts. Area water and sewer districts have filed suit against King County. Mr. Hughes has concerns with ordinance and its potential impacts to PUD's across the state.
- Mr. Hughes reminded the staff and the Board of the special procurement guidelines relating to the purchase of AMI meters.
- Mr. Hughes mentioned this is Cowlitz PUD General Manager Steve Kern's last week as he is set to retire.

LEGISLATIVE UPDATE:

- Commissioner Green mentioned the passing of legislation increasing bid limits. Commissioner Boyes discussed increases in net metering and potential impacts to the District.

DISCUSSION ITEMS:

- The Commissioners discussed the possibility of conducting a few evening commissioner meetings to create more opportunity for public attendance. Commissioner Green requested staff contact the Skamania County Planning Commission to requests more involvement and interaction in planning discussions. Commissioner Green discussed the non-residential water rate in Underwood and its application to wineries and tasting rooms.

MANAGER'S REPORT:

Manager Goodman discussed the following:

- ARs
- Administrative Specialist – Public Records Officer Position
- Future staffing
- WPUA General Manager Committee – Manager Goodman discussed attendance at General Manager's committee meeting and his election to the vice chair position.
- Meeting with McKinstry Industries regarding AMI meters

AUDITOR'S REPORT:

- **Bad Debt** – Mr. Payne presented Bad Debt in the amount of \$8,868.98. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt. **Motion passed unanimously.**

COMMISSIONER'S REPORT:

- Commissioner Green mentioned the legislative update scheduled for May 22, 2019 at the Hegewald Center featuring Representatives' Gina Mossbrucker and Chris Corry.

- Commissioner McKenzie discussed his attendance at the WPUDA Strategic Plan Update meeting. Commissioner Green was also in attendance and restated a primary objective of WPUDA is to safeguard utilities in the interest of their ratepayers.
- Commissioner Green attended a memorial service in honor of the late North Wasco Commissioner, Clay Smith.
- Commissioner Green inquired about upcoming PURMS meetings. Mr. Payne will email dates and agendas for the meetings.

CALENDAR:

- PPC, Wednesday-Thursday, June 5-6, 2019
- WPUDA Water Committee, Thursday, June 27, 2019
- WPAG, Thursday, June 27, 2019

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric Pre-issued, Electric Regular, Carson Water Pre-issued, Carson Water Regular, Underwood Water Pre-Issued and Underwood Water Regular as presented. **Motion passed unanimously.**

| Voucher | Numbers | Amount |
|-------------------|-----------------|---------------|
| Electric | | |
| ACH/Wire Transfer | 8800010-8800011 | \$ 11,857.27 |
| Pre-issued | 57613-57621 | \$146,048.58 |
| Regular | 57622-57661 | \$166,746.80 |
| Carson Water | | |
| ACH/Wire Transfer | - | \$ - |
| Pre-issued | - | \$ - |
| Regular | 7174-7180 | \$ 9,689.44 |
| Underwood Water | | |
| ACH/Wire Transfer | - | \$ - |
| Pre-issued | - | \$ - |
| Regular | 4133-4136 | \$ 771.46 |

GENERAL DISCUSSION:

- None.

DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 12:45 p.m.

Liz Green

Liz Green, President

Dan Boyes

Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Monday, June 3, 2019 at 9:00 a.m.