

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

January 21, 2020

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Dave McKenzie; Commissioner Dan Boyes; Manager of Finance & Administration Randy Payne and Administrative-Records Specialist Clerk Kelly Tennison. General Manager John Goodman was absent.

APPROVAL OF THE AGENDA:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the January 21, 2020 Agenda as amended. **Motion passed unanimously.**

MINUTES:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the January 7, 2020 Regular Meeting minutes as corrected. **Motion passed unanimously.**

STAFF REPORTS:

- Project Manager Melanie Sharp presented the Professional Service Contract with Flume Road Water Services, LLC regarding water system backflow prevention in the amount of \$18,000. Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to authorize the General Manager to sign the Professional Service Contract with Flume Road Water Services, LLC. **Motion passed unanimously.**

Project manager Melanie Sharp gave updates on the following projects:

- Carson Substation grounding
- EDA grant
- Shepard Pump Station

PUBLIC COMMENT:

- Kevin Waters with Skamania County EDC discussed the possibilities of expanding infrastructure in Skamania County.

There was a 10-minute break at 10:25, meeting resumed at 10:32.

LEGISLATIVE UPDATE:

- The Commissioners discussed upcoming bills that could potentially affect the PUD.

AUDITOR'S REPORT:

- Mr. Payne presented two IT Proposals from Radcomp Technologies regarding the Rack and Network Project in the amount of \$6,442.11 and Replacement Server Project in the amount of \$16,585.61. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the IT Proposals from Radcomp Technologies. **Motion passed unanimously.**
- **Bad Debt** – Mr. Payne presented Bad Debt for January in the amount of \$1,293.46. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt. **Motion passed unanimously.**

OLD BUSINESS:

- None

NEW BUSINESS:

- None

ATTORNEY’S REPORT:

- None

DISCUSSION ITEMS:

- None

MANAGER’S REPORT:

- None

COMMISSIONER’S REPORT:

- Commissioner Boyes reported on his attendance at the PPC meeting.
- Commissioners Green, McKenzie and Boyes reported on their attendance at the WPUA meeting.

CALENDAR:

- Energy Northwest – January 23-24, 2020
- WPAG – January 30, 2020
- PPC – February 5-6, 2020

VOUCHER APPROVAL:

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric Pre-issued and Regular, Carson Water Regular and Underwood Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<i>Electric</i> ACH/Wire Transfers Pre-issued Regular	58532 – 58541 58542 - 58588	\$ 158,602.79 \$ 137,196.58
<i>Carson Water</i> ACH/Wire Transfers Pre-issued Regular	7282 - 7287	\$ 10,574.68
<i>Underwood Water</i> ACH/Wire Transfers Pre-issued Regular	4187 – 4189	\$ 4,922.58

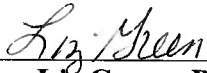
GENERAL DISCUSSION:

- PSN Fees
- Cyber security policy
- Staff coverage in emergency situations

DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 11:29 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, February 3, 2020 at 9:00 a.m.