

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

February 18, 2020

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:01 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Dave McKenzie; Commissioner Dan Boyes; General Manager John Goodman, Manager of Finance & Administration Randy Payne and Administrative-Records Specialist Clerk Kelly Tennison.

APPROVAL OF THE AGENDA:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the February 18, 2020 Agenda as amended. **Motion passed unanimously.**

MINUTES:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the February 4, 2020 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- No public present

STAFF REPORTS:

- None

OLD BUSINESS:

- None

NEW BUSINESS:

- **EDA Grant Award** – Mr. Goodman presented the EDA Grant Contract. After discussion Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to authorize Mr. Goodman to sign the EDA Grant Contract contingent on review and approval from Attorney Rick Hughes. **Motion passed unanimously.**
- **Resolution No. 2700 – Electric Construction Fund Transfer** Mr. Payne presented Resolution No. 2700 approving the Electric Construction Fund Transfer in the amount of \$40,552.97. After discussion Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2700. **Motion passed unanimously.**
- **Resolution No. 2703 – Updating the District Drug Free Workplace Policy** Mr. Payne presented Resolution No. 2703 approving the Updated District Drug Free Workplace Policy. After discussion Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2703 as amended. **Motion passed unanimously.**
- **Resolution No. 2704 – Rate Stabilization Fund Transfer** Mr. Payne presented Resolution No. 2704 approving the Rate Stabilization Fund Transfer in the amount of \$100,000. After discussion Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2704. **Motion passed unanimously.**

- **Resolution No. 2705 – Underwood Water Construction Fund Transfer** Mr. Payne presented Resolution No. 2705 approving Underwood Water Construction Fund Transfer in the amount of \$133,258.39. After discussion Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2705. **Motion passed unanimously.**
- **Broadband Feasibility Study** – Commissioner McKenzie discussed the possibility of the District to seek grant options for a feasibility study for broadband. John Goodman will proceed to look into grant opportunities.

ATTORNEY’S REPORT:

- None

LEGISLATIVE UPDATE:

- The Commissioners discussed upcoming bills that could potentially affect the PUD.

MANAGER’S REPORT:

Manager Goodman Discussed the following:

- January Outage Report
- Staffing

There was a 5-minute break at 10:18 a.m. Meeting reconvened at 10:29 a.m.

AUDITOR’S REPORT:

- **Bad Debt** – Mr. Payne presented Bad Debt for February in the amount of \$2,244.30. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt. **Motion passed unanimously.**
- **North Bonneville Substation**– Mr. Goodman discussed the contract for Phase 1 Environmental Site Assessment and Focused Soil Assessment for the North Bonneville Substation expansion not to exceed \$7,500. After discussion, Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to authorize John Goodman to sign the contract. **Motion passed unanimously.**

COMMISSIONER’S REPORT:

- Commissioner Green reported that she will be attending the WPAG meeting Thursday, February 20, 2020.
- Commissioner McKenzie reported on his attendance at the EDC meeting.
- The commissioners discussed customer communication

CALENDAR:

- PPC – March 4-5, 2020
- WPUDA – March 18-20, 2020
- WPAG – March 25, 2020

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfers, Pre-issued and Regular, Carson Water Pre-Issued and Regular and Underwood Regular as presented. **Motion passed**

unanimously.

Voucher	Numbers	Amount
<i>Electric</i>		
ACH/Wire Transfers	8800043	\$ 7,431.30
Pre-issued	58629 – 58636	\$ 159,409.16
Regular	58637 – 58687	\$ 127,057.54
<i>Carson Water</i>		
ACH/Wire Transfers		
Pre-issued	7295	\$ 50.00
Regular	7296 - 7298	\$ 17,494.74
<i>Underwood Water</i>		
ACH/Wire Transfers		
Pre-issued		
Regular	4192 – 4194	\$ 141,220.24

GENERAL DISCUSSION:

The commissioners discussed the following:

- Evolving metering technology
- The difference between AMI/AMR metering
- AMI/AMR Opt-Out policy
- Notification of Columbia generating station outage
- Skamania PUD website updates
- Governance policy

DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to adjourn the Regular Meeting at 11:33 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, March 3, 2020 at 9:00 a.m.