

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

February 4, 2020

A regular meeting of the Board of Commissioners was called to order by Commissioner Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green, Commissioner Dave McKenzie, Commissioner Dan Boyes; General Manager John Goodman; Manager of Finance and Administration Randy Payne, Attorney Rick Hughes, and Administrative-Records Specialist Kelly Tennison.

**APPROVAL OF THE AGENDA:**

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the February 4, 2020 Agenda. **Motion passed unanimously.**

**MINUTES:**

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the January 21, 2020 Regular Meeting minutes as amended. **Motion passed unanimously.**

**PUBLIC COMMENT:**

- None.

**STAFF REPORT:**

- None.

**OLD BUSINESS:**

- None.

**NEW BUSINESS:**

- **Professional Services Contract – Electrical Consultants, Inc.** – Mr. Goodman presented Professional Services Contract for 2020 with Electrical Consultants, Inc., not to exceed the amount of \$35,000. After discussion Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the Professional Services Contract. **Motion passed unanimously.**
- **Professional Services Contract – Grayling Engineers** – Mr. Goodman presented Professional Services Contract for 2020 with Grayling Engineers, not to exceed the amount of \$10,000. After discussion Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the Professional Services Contract. **Motion passed unanimously.**
- **Resolution No. 2701 – Fitness for Duty Policy** - Mr. Payne presented Resolution No. 2701 approving the amended Fitness for Duty Policy. After discussion Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2701. **Motion passed unanimously.**

- **Resolution No. 2702 – Whistleblower Protection Policy** - Mr. Payne presented Resolution No. 2702 approving the amended Whistleblower Protection Policy. After discussion Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2702. **Motion passed unanimously.**
- **The Commissioners discussed the following:**
  - upcoming newspaper editorial
  - online communication

**ATTORNEY’S REPORT:**

- Attorney Rick Hughes discussed the following:
  - Litigation involving public agencies regarding the Public Records Act.
  - Professional Rescue Doctrine

**LEGISLATIVE UPDATE:**

- Commissioner McKenzie discussed the possibility of putting a link on the Skamania PUD website to the WPUA Bill Status Report. Commissioner Boys made a **motion** and Commissioner McKenzie **seconded** approving staff to communicate with WPUA to receive permission to post a link to the WPUA Bill Status Report on the Skamania PUD website. **Motion passed unanimously.**

At 11:05 a.m. Commissioner Boyes **motioned** to take a 10-minute break and resume the meeting at 11:15 a.m. Commissioner McKenzie **Seconded. Motion Passed Unanimously.**

**MANAGER’S REPORT:**

- Manager Goodman discussed the following:
  - Tree Crew staffing
  - Pre-Apprentice Lineman staffing
  - Benchmarking

**AUDITOR’S REPORT:**

- Mr. Payne presented an email received from Packwood Lake Hydroelectric Project. They are seeking to take out a line of credit, not to exceed one million dollars to maintain a working capital balance and are wanting approval from participants. Commissioner **McKenzie** made a **motion** and Commissioner **Boyes** **Seconded** to respond to the email with approval. **Motion passed unanimously.**
- Mr. Payne discussed the following:
  - Buck Ober water connect agreement.
  - FCS Scope of Work for the Cost of Service Survey.

**COMMISSIONER’S REPORT:**

- Commissioner McKenzie discussed his attendance at the Energy Northwest meeting.

- Commissioner Green discussed her attendance along with Mr. Goodman at the Wind River Business Association meeting and their visit at the Wind River Project. She also discussed her attendance at the WPAG meeting.

**CALENDAR:**

- PPC – February 5-6, 2020
- WPUA – February 12-14, 2020
- WPAG – February 20, 2020

**VOUCHER APPROVAL:**

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfer, Pre-issued and Regular, Carson Water ACH/Wire Transfer and Regular and Underwood Water ACH/Wire Transfer Regular as presented. **Motion passed unanimously.**

<b>Voucher</b>	<b>Numbers</b>	<b>Amount</b>
<b><u>Electric</u></b>		
ACH/Wire Transfers	8800040 – 800041	\$ 49,430.20
Pre-issued	58589 – 58595	\$ 143,190.05
Regular	58596 – 58628	\$ 199,226.02
<b><u>Carson Water</u></b>		
ACH/Wire Transfers	8800014	\$ 5,887.28
Pre-issued		
Regular	7288 – 7294	\$ 7,543.80
<b><u>Underwood Water</u></b>		
ACH/Wire Transfers	8800013	\$ 3,033.46
Pre-issued		
Regular	4190 - 4191	\$ 7,311.93

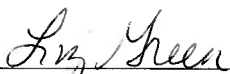
**GENERAL DISCUSSION:**

- The Commissioners discussed the SB 6380 Bill.

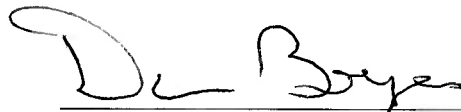
**DOCUMENT SIGNING:**

- The Commissioners participated in signing documents.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 12:11 p.m. **Motion passed unanimously.**



**Liz Green, President**



**Dan Boyes, Secretary**

The next scheduled Board of Commissioners' Meeting will be  
**Tuesday, February 18, 2020 at 9:00 a.m.**