

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

March 17, 2020

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:04 a.m. at the PUD office in Carson, WA, at that time Commissioner Green handed the meeting over to Commissioner McKenzie to run. The following persons were present: Commissioner Dave McKenzie; Commissioner Dan Boyes; General Manager John Goodman, and Administrative-Records Specialist Kelly Tennison. Commissioner Liz Green attended via phone; Manager of Finance & Administration Randy Payne was absent.

APPROVAL OF THE AGENDA:

- Commissioner Boyes made a **motion** and Commissioner Green **seconded** to approve the March 17, 2020 Agenda as presented. **Motion passed unanimously.**

MINUTES:

- Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve the March 3, 2020 Regular Meeting minutes as presented. **Motion passed unanimously.**

PUBLIC COMMENT:

- Member of the Public, Steven Shelton discussed with the board:
 - Suggested PUD public meetings be recorded and posted to the PUD website.
 - Expressed concerns regarding future AMI metering.

STAFF REPORTS:

- None

OLD BUSINESS:

- None

NEW BUSINESS:

- **Resolution No. 2709 – Electric Construction Fund Transfer** Mr. Goodman presented Resolution No. 2709 approving the Electric Construction Fund Transfer in the amount of \$59,726.69. After discussion Commissioner Boyes made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2709 as presented. **Motion passed unanimously.**
- **Resolution No. 2710 – Updating the District Procurement Policy** Mr. Goodman presented Resolution No. 2710 approving the Updated District Procurement Policy. After discussion Commissioner Boyes made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2710 as corrected. **Motion passed unanimously.**
- **Resolution No. 2711 – Electric Construction Fund Transfer** Mr. Goodman presented Resolution No. 2711 approving the Electric Construction Fund Transfer in the amount of \$48,603.80. After discussion Commissioner Boyes made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2711 as presented. **Motion passed unanimously.**

ATTORNEY'S REPORT:

- None

LEGISLATIVE UPDATE:

- The Commissioners discussed upcoming bills that could potentially affect the PUD.

DISCUSSION ITEMS:

- Commissioner Boyes noted a customer concern with the timing of the planned BPA outage this past weekend.
- The Commissioners discussed the COVID-19 virus and the possible effect on PUD operations.
- Commissioner McKenzie discussed an article in the Skamania County Pioneer regarding the City of Stevenson sewer rates; he also noted a conversation with a member of the Lyons Club in Stevenson regarding the base rate.

MANAGER'S REPORT:

Manager Goodman Discussed the following:

- February Outage Report
- ARs
- Public Record Requests
- PUD actions/communications regarding COVID-19

There was a 5-minute break at 11:30am. Meeting resumed at 11:37am.

AUDITOR'S REPORT:

- **Bad Debt** – Mr. Goodman presented Bad Debt for March in the amount of \$185.39. After discussion, Commissioner Boyes made a **motion** and Commissioner Green **seconded** to approve Bad Debt. **Motion passed unanimously.**

COMMISSIONER'S REPORT:

- Commissioner Green and Commissioner Boyes discussed their attendance along with staff members at a City of North Bonneville Council meeting.

CALENDAR:

- WPAG – March 25, 2020
- PPC – April 1-2, 2020

VOUCHER APPROVAL:

Commissioner Boyes made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfers, Pre-issued and Regular, Carson Water Regular and Underwood Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<u>Electric</u>		
ACH/Wire Transfers	8800045 – 8800046	\$ 255,628.99
Pre-issued	58736 – 58743	\$ 143,604.06
Regular	58744 – 58793	\$ 149,711.17
<u>Carson Water</u>		
ACH/Wire Transfers		
Pre-issued		
Regular	7306 – 7311	\$ 4,679.39
<u>Underwood Water</u>		
ACH/Wire Transfers		
Pre-issued		
Regular	4198 – 4200	\$ 4,011.00

GENERAL DISCUSSION:

- The Commissioners discussed using separate cell phones for conducting PUD business.


DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

Commissioner Boyes made a **motion** and Commissioner Green **seconded** to adjourn the Regular Meeting at 12:38 p.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, April 7, 2020 at 9:00 a.m.