

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

March 3, 2020

A regular meeting of the Board of Commissioners was called to order by Commissioner Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green, Commissioner Dan Boyes; General Manager John Goodman; Manager of Finance and Administration Randy Payne, Attorney Rick Hughes, and Administrative-Records Specialist Kelly Tennison. Commissioner Dave McKenzie attended via phone.

APPROVAL OF THE AGENDA:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the March 3, 2020 Agenda. **Motion passed unanimously.**

MINUTES:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the February 18, 2020 Regular Meeting minutes as amended. **Motion passed unanimously.**

PUBLIC COMMENT:

- Travis Randall, City of North Bonneville Councilman, discussed his concern regarding the electric rate increases and future metering. Discussion will continue during General Discussion portion of the meeting.

STAFF REPORT:

- None.

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Professional Services Contract – Specialty Engineering, Inc.** – Mr. Goodman presented Professional Services Contract for Specialty Engineering, Inc. for 2020 Cape Horn Substation Maintenance, not to exceed the amount of \$21,140 unless approved by the District in writing. After discussion Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to authorize John Goodman to sign the Professional Services Contract. **Motion passed unanimously.**
- **Resolution No. 2706 – 2019 Privilege Tax Fund Transfer** - Mr. Payne presented Resolution No. 2706 approving the 2019 Privilege Tax Fund Transfer in the amount of \$252,628.99. After discussion Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2706. **Motion passed unanimously.**

- **Resolution No. 2707 – Job-Related Training and Education Policy Replacement** - Mr. Payne presented Resolution No. 2707 approving the Job-Related Training and Education Policy Replacement. After discussion Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2707. **Motion passed unanimously.**
- **Resolution No. 2708 – District Travel Policy Update** - Mr. Payne presented Resolution No. 2708 approving the District Travel Policy Update. After discussion Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2708 as amended. **Motion passed unanimously.**

ATTORNEY’S REPORT:

- Attorney Rick Hughes discussed the following:
 - Freedom Foundation record request

LEGISLATIVE UPDATE:

- The Commissioners discussed upcoming bills that could potentially affect the PUD.

MANAGER’S REPORT:

- Manager Goodman discussed the following:
 - ARs
 - Employee Cell Phones
 - PUD Right of Way

AUDITOR’S REPORT:

- None

COMMISSIONER’S REPORT:

- Commissioner Green reported on her WPAG meeting attendance. She also reported on her trip to Washington D.C. attending the WPUDA/APPA Legislative Rally.

CALENDAR:

- PPC – March 4-5, 2020
- WPUDA – March 18-20, 2020
- WPAG – March 25, 2020
- Energy Northwest – March 24-25, 2020

VOUCHER APPROVAL:

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfer, Pre-issued and Regular, Carson Water ACH/Wire Transfer and Regular and Underwood Water ACH/Wire Transfer Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<u>Electric</u>		
ACH/Wire Transfers	8800044	\$ 52,899.27
Pre-issued	58688 – 58695	\$ 144,380.47
Regular	58696 - 58735	\$ 181,421.44
<u>Carson Water</u>		
ACH/Wire Transfers	8800015	\$ 1,193.75
Pre-issued		
Regular	7299 - 7305	\$ 6,274.79
<u>Underwood Water</u>		
ACH/Wire Transfers	8800014	\$ 171.39
Pre-issued		
Regular	4195 - 4196	\$ 3,328.28

GENERAL DISCUSSION:

- The Commissioners and Staff continued the conversation with Travis Randall regarding his concerns with the electric rates and future metering.

DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

Commissioner Boyes made a **motion** and Commissioner Green **seconded** to adjourn the Regular Meeting at 11:32 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, March 17, 2020 at 9:00 a.m.