

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

April 21, 2020

A regular meeting of the Board of Commissioners was called to order by Commissioner Liz Green at 9:00 a.m. The following persons were in attendance via teleconference: Commissioner Liz Green, Commissioner Dave McKenzie, Commissioner Dan Boyes, General Manager John Goodman, Manager of Finance & Administration Randy Payne, HR-Communications Specialist Jennifer Jackson Hansen and Administrative-Records Specialist Kelly Tennison.

APPROVAL OF THE AGENDA:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the April 21, 2020 Agenda as corrected. **Motion passed unanimously.**

At 9:02 a.m. the meeting was put on hold as Commissioner Boyes disconnected to call back on a different line, the meeting resumed at 9:03 a.m. as he re-joined the meeting.

MINUTES:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the April 7, 2020 Regular Meeting minutes as amended. **Motion passed unanimously.**
- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the April 10, 2020 Special Meeting minutes as presented. **Motion passed unanimously.**

PUBLIC COMMENT:

- No public comment.

STAFF REPORTS:

- None

OLD BUSINESS:

- The Commissioners and Staff discussed COVID-19 Policies and Procedures.

At 9:22 a.m. Commissioner McKenzie took over the meeting as Commissioner Green stepped down to call back on a different phone line due to a poor connection. At 9:24 a.m. Commissioner Green re-joined the meeting and resumed her position.

NEW BUSINESS:

- **Resolution No. 2714 – General Manager Salary Adjustment** Resolution No. 2714 was presented to approve the General Manager Salary Adjustment of 5% to 152,250 annually. After discussion Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2714 as presented. **Motion passed unanimously.**
- **NISC Proposal** Mr. Payne discussed the NISC Proposal for computer software.

ATTORNEY'S REPORT:

- None

LEGISLATIVE UPDATE:

- The Commissioners discussed upcoming bills that could potentially affect the PUD.

DISCUSSION ITEMS:

- The Commissioners discussed working with WPUDA to help facilitate Wi-Fi hotspots in areas within the County.
- Commissioner Green noted a discussion she had with George Caan with WPUDA regarding PPC.
- The Commissioners and Staff discussed the amended Proclamation 20.05 extending the avoidance of fees and non-pay disconnects to May 4, 2020.
- Commissioner McKenzie discussed the upcoming newsletter.

MANAGER'S REPORT:

Manager Goodman Discussed the following:

- March Outage Report
- ARs
- Upcoming meeting with staff members regarding potential budget modifications due to COVID-19.

AUDITOR'S REPORT:

- **Bad Debt** – Mr. Payne presented Bad Debt for April in the amount of \$2,967.30. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt. **Motion passed unanimously.**

COMMISSIONER'S REPORT:

- Commissioner McKenzie discussed his attendance via teleconference at the WPUDA meeting last week
- Commissioner Green noted a customer concern regarding PUD COVID-19 procedures.

CALENDAR:

- Energy Northwest – April 22, 2020
- WPAG – April 30, 2020
- PPC – May 6-7, 2020

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfers, Pre-issued and Regular, Carson Water Regular and Underwood Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<u>Electric</u>		
ACH/Wire Transfers	8800052 – 8800054	\$ 1,067,175.03
Pre-issued	58849 – 58857	\$ 155,855.44
Regular	58858 - 58914	\$ 203,135.35
<u>Carson Water</u>		
ACH/Wire Transfers		
Pre-issued		
Regular	7322 – 7325	\$ 17,652.95
<u>Underwood Water</u>		
ACH/Wire Transfers		
Pre-issued		
Regular	4208 - 4210	\$ 3,807.07

GENERAL DISCUSSION:

- The Commissioners discussed the expectations of Mr. Goodman for the upcoming year.
- Commissioner Green noted that she will be at the PUD office to attend online Zoom meetings over the next few weeks.
- Commissioner McKenzie extended the board's appreciation to PUD staff during this time.

DOCUMENT SIGNING:

- The commissioners discussed when they would be able come into the office to sign documents.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 10:59 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, May 5, 2020 at 9:00 a.m.