

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

May 19, 2020

A regular meeting of the Board of Commissioners was called to order by Commissioner Liz Green at 9:01 a.m. The following persons were in attendance via teleconference: Commissioner Liz Green, Commissioner Dave McKenzie, Commissioner Dan Boyes, General Manager John Goodman, Manager of Finance & Administration Randy Payne and Administrative-Records Specialist Kelly Tennison.

APPROVAL OF THE AGENDA:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the May 19, 2020 Agenda as amended. **Motion passed unanimously.**

MINUTES:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the May 5, 2020 Regular Meeting minutes as presented. **Motion passed unanimously.**

PUBLIC COMMENT:

- No public comment.

STAFF REPORTS:

- None.

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Resolution No. 2716 – Electric Construction Fund Transfer** - Mr. Payne presented Resolution No. 2716 approving the Electric Construction Fund Transfer in the amount of \$212,656.17. After discussion Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2716 as presented. **Motion passed unanimously.**
- The Commissioners discussed the upcoming PRB Elections.

ATTORNEY'S REPORT:

- None.

LEGISLATIVE UPDATE:

- None.

DISCUSSION ITEMS:

- The Commissioners and Staff discussed the possibility of posting draft minutes and the agenda packet to the website prior to the meeting.

MANAGER'S REPORT:

- Mr. Goodman presented the April 2020 outage report.
- Mr. Goodman noted the crews have resumed regular schedules as of May 13, 2020.

- A request from Wind River Business Association was presented for use of District grounds for a 4th of July Celebration. The Commissioners gave Wind River Business Association permission to use District grounds on July 4, 2020, if permitted by law at that time.
- Mr. Goodman mentioned that he will be attending the County meeting being held at 10:30 via phone this morning.

AUDITOR’S REPORT:

- **Bad Debt** – Mr. Payne presented Bad Debt for May 2020 in the amount of \$6,350.50. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt for May 2020. **Motion passed unanimously.**
- Mr. Payne discussed the number of accounts being held from non-pay disconnect in accordance with Proclamation 20-23, 20-23.1, 20-23.2 and 20-23.3. He also discussed the expenses the District has accrued that directly relate to COVID-19.
- Mr. Payne noted the First Quarter Financials are being reviewed.

COMMISSIONER’S REPORT:

- The Commissioners discussed the WPUDA elections being held Friday, May 22, 2020.
- Commissioner Green discussed the possibility of promoting public utility education.

CALENDAR:

- WPAG – May 27, 2020
- WPUDA Annual Election of Officers via Zoom – May 22, 2020
- PPC Executive Committee – June 3-4, 2020

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfers, Pre-issued and Regular, Carson Water Regular and Underwood Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<i>Electric</i>		
ACH/Wire Transfers	8800058 – 8800059	\$ 11,008.87
Pre-issued	58953 – 58960	\$ 148,259.52
Regular	58961 - 59011	\$ 217,742.30
<i>Carson Water</i>		
ACH/Wire Transfers		
Pre-issued		
Regular	7329 - 7332	\$ 10,284.50
<i>Underwood Water</i>		
ACH/Wire Transfers		
Pre-issued		
Regular	4213 - 4215	\$ 2,535.39

GENERAL DISCUSSION:

- The Commissioners and Staff discussed Jefferson PUD’s deposit refund process.

- Commissioner Boyes shared a customer email he received regarding the District's COVID-19 assistance program.
- Commissioner Boyes noted recent compliments he received on our latest newsletter.
- The Commissioners discussed the steps that may need to be taken to resume regular face to face meetings.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 10:46 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, June 2, 2020 at 9:00 a.m.