

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

June 16, 2020

A regular meeting of the Board of Commissioners was called to order by Commissioner Liz Green at 9:01 a.m. The following persons were in attendance via teleconference: Commissioner Liz Green, Commissioner Dave McKenzie, Commissioner Dan Boyes, General Manager John Goodman, Manager of Finance & Administration Randy Payne, HR-Communication Specialist Jennifer Jackson Hansen and Administrative-Records Specialist Kelly Tennison.

APPROVAL OF THE AGENDA:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the June 16, 2020 Agenda as modified. **Motion passed unanimously.**

MINUTES:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the June 2, 2020 Regular Meeting minutes as presented. **Motion passed unanimously.**

PUBLIC COMMENT:

- No public comment.

DISCUSSION ITEMS:

- Letter to the Governor – Commissioners and staff went over minor edits to the draft letter addressed to the Governor regarding the Proclamation 20-23.4 mandates. After discussion, Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the letter to the Governor as amended. **Motion passed unanimously.**

STAFF REPORTS:

- None.

OLD BUSINESS:

- None.

NEW BUSINESS:

- None.

ATTORNEY'S REPORT:

- None.

LEGISLATIVE UPDATE:

- None.

MANAGER'S REPORT:

Mr. Goodman discussed the following:

- May 2020 outage report.
- Action Required list.
- North Bonneville Substation and Feeder Project.

- A water leak discovered the previous week in the Carson area.

Mr. Goodman noted that he will be stepping out of the meeting at 10:30 to attend the Skamania County meeting regarding COVID-19 updates.

AUDITOR’S REPORT:

- **Bad Debt** – Mr. Payne presented Bad Debt for June 2020 in the amount of \$9,731.66. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt for June 2020. **Motion passed unanimously.**

Mr. Payne discussed the following:

- The number of accounts being held from non-pay disconnect in accordance with Proclamation 20-23, 20-23.1, 20-23.2 and 20-23.3.
- Electric Revenue Requirement Update 2020 contract with FCS

COMMISSIONER’S REPORT:

- Commissioner Boyes discussed the conversation he had with a customer regarding a concern with the dollar amount of the residential basic charge.
- Commissioner Boyes noted that he will respond to the customer letter discussed at the previous meeting regarding the District’s solar power installation charge.
- Commissioner Boyes discussed his attendance at the PPC Executive Committee meeting held June 3-4, 2020.

CALENDAR:

- WPAG – June 18, 2020
- Energy Northwest – June 24-25, 2020
- WPUDA Water Committee Meeting – June 25, 2020

Mr. Goodman stepped out of the meeting at 10:29 a.m.

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfers, Pre-issued and Regular, Carson Water ACH/Wire Transfer and Regular and Underwood Water ACH/Wire Transfer and Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<i>Electric</i>		
ACH/Wire Transfers	8800061 - 8800066	\$ 546,892.95
Pre-issued	59047 - 59054	\$ 150,169.39
Regular	59055 - 59101	\$ 172,909.78
<i>Carson Water</i>		
ACH/Wire Transfers	8800018	\$ 6,408.96
Pre-issued		
Regular	7338 - 7343	\$ 10,488.83
<i>Underwood Water</i>		
ACH/Wire Transfers	8800017	\$ 3,831.45
Pre-issued		
Regular	4217 - 4219	\$ 4,208.08

GENERAL DISCUSSION:

- The Commissioners and Staff discussed COVID-19 guidelines for the District as the County transitions into Phase 3.
- Mr. Payne noted the April financials have been sent out and to contact him with any questions.
- Mr. Payne discussed his written communication with Skamania County Commissioners regarding the CARES Act. Commissioner McKenzie added in had CARES Act discussions with Skamania County too.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 10:41 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, July 7, 2020 at 9:00 a.m.