

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

July 21, 2020

A regular meeting of the Board of Commissioners was called to order by Commissioner Liz Green at 9:00 a.m. The following persons were in attendance: Commissioner Liz Green, Commissioner Dave McKenzie, Commissioner Dan Boyes, Attorney Rick Hughes, General Manager John Goodman, Manager of Finance & Administration Randy Payne and Administrative-Records Specialist Kelly Tennison.

APPROVAL OF THE AGENDA:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the July 21, 2020 Agenda as presented. **Motion passed unanimously.**

MINUTES:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the July 7, 2020 Regular Meeting minutes as presented. **Motion passed unanimously.**

PUBLIC COMMENT:

- No public comment.

STAFF REPORT:

- None.

OLD BUSINESS:

- None.

NEW BUSINESS:

- None.

ATTORNEY'S REPORT:

Attorney Rick Hughes noted the status for the Open Public Meeting Act for Counties in Phase 3 is now limited to 10 people or less. He also discussed with the Commissioners and Staff on how the District may accommodate employees who are at high risk for severe illness from Coronavirus.

LEGISLATIVE UPDATE:

- The Commissioners discussed the Washington State Department of Commerce announcement of the availability of \$18 million in funds to bring broadband to unserved Washington communities.

MANAGER'S REPORT:

Mr. Goodman discussed the following:

- June 2020 outage report.
- The new hire to fill the Meter Reader position is to start August 3, 2020.
- Upcoming staffing needs for the District.

AUDITOR'S REPORT:

- **Bad Debt** – Mr. Payne presented Bad Debt for July 2020 in the amount of \$200.00. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt for July 2020. **Motion passed unanimously.**
- Mr. Payne noted the dollar amount of accounts being held from non-pay disconnect over the past three months due to Governors Proclamation remains at roughly \$25,000.
- Mr. Payne also noted the second quarter financials will be ready by the August 4th meeting.

COMMISSIONER’S REPORT:

- Commissioner Boyes reported on his attendance at the WPUDA Water Committee Meeting and the Friday Meetings held by Representative Gina Mosbrucker.
- Commissioner McKenzie also reported on his attendance at the Friday Meetings held by Representative Gina Mosbrucker.
- Commissioner Green reported her attendance along with Commissioner McKenzie at the WPUDA meeting.

CALENDAR:

- Energy Northwest – July 29-30, 2020
- WPAG – July 30, 2020
- PPC Executive Committee Meeting – August 5-6, 2020

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfers, Pre-issued and Regular, Carson Water ACH/Wire Transfer and Regular and Underwood Water ACH/Wire Transfer and Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<u>Electric</u>		
ACH/Wire Transfers	8800067 – 8800069	\$ 451,636.53
Pre-issued	59156–59163,209&210	\$ 199,604.96
Regular	59164 - 59208	\$ 205,629.75
<u>Carson Water</u>		
ACH/Wire Transfers	8800019	\$ 1,225.63
Pre-issued		
Regular	7350 - 7353	\$ 7,265.43
<u>Underwood Water</u>		
ACH/Wire Transfers	8800018	\$ 136.77
Pre-issued		
Regular	4223 - 4224	\$ 130.65

GENERAL DISCUSSION:

- The Commissioners discussed drafting a letter regarding the Districts support of the Northwest RiverPartners position on the Total Maximum Daily Load for Temperatures for the Columbia and Lower Snake Rivers and the need for its revision. Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to draft and send a letter to Mr. Andrew Wheeler, Administrator of the Environmental Protection Agency.

- The Commissioners noted that they have not received feedback in regards the letters sent after the previous meeting to a ratepayer in response to a concern regarding the basic charge.
- The Commissioners discussed the CARES Act funds received by Skamania County.

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to adjourn the Regular Meeting at 11:14 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, August 4, 2020 at 9:00 a.m.