

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

August 18, 2020

A regular meeting of the Board of Commissioners was called to order by Commissioner Liz Green at 9:00 a.m. The following persons were in attendance: Commissioner Liz Green, Commissioner Dave McKenzie, Commissioner Dan Boyes, General Manager John Goodman, Human Resources-Communication Specialist Jennifer Jackson Hansen and Administrative-Records Specialist Kelly Tennison. Manager of Finance & Administration Randy Payne was absent.

APPROVAL OF THE AGENDA:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the August 18, 2020 Agenda as presented. **Motion passed unanimously.**

MINUTES:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the August 4, 2020 Regular Meeting minutes as presented. **Motion passed unanimously.**

PUBLIC COMMENT:

- No public comment.

STAFF REPORT:

- None.

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Resolution No. 2720 – Broadband Feasibility Study Grant** - Resolution No. 2720 was presented approving the Broadband Feasibility Study Grant. After discussion, the Commissioners agreed consider Resolution No. 2720 at the September 1, 2020 meeting to allow more time for staff to research and gather more information. **No action was taken.**

ATTORNEY'S REPORT:

- None.

LEGISLATIVE UPDATE:

- The Commissioners discussed upcoming bills that could potentially affect the PUD.

MANAGER'S REPORT:

Mr. Goodman and Jennifer Jackson Hansen gave a Covid-19 update.

Mr. Goodman discussed the following:

- July 2020 outage report.
- Meter Reader positions.
- Upcoming staffing needs.

Bad Debt –The Bad Debt for August 2020 is in the amount of \$3,770.90. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt for August 2020. **Motion passed unanimously.**

AUDITOR’S REPORT:

- None.

COMMISSIONER’S REPORT:

- Commissioner McKenzie noted that he has a conflicting obligation and will be unable to attend the Energy Northwest meeting August 26-28. Commissioner Green stated she may be available to listen via phone.
- Commissioner Green reported her attendance along with Commissioner McKenzie, Commissioner Boyes and Mr. Goodman at a meeting held via phone by Representative Gina Mossbrucker Friday, August 14th. She also noted that she will be absent on the 1st meeting in September, she will try and to attend via phone.
- Commissioner McKenzie noted that he will be absent the 2nd meeting in September, he may be able to attend via phone.

CALENDAR:

- Energy Northwest – August 26-28, 2020
- WPAG – August 27, 2020

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfers, Pre-issued and Regular, Carson Water Regular, and Underwood Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<i>Electric</i>		
ACH/Wire Transfers	8800072 – 8800076	\$ 407,607.94
Pre-issued	59257 – 59264	\$ 165,082.32
Regular	59265 – 59332	\$ 181,727.06
<i>Carson Water</i>		
ACH/Wire Transfers		
Pre-issued		
Regular	7359 – 7364	\$ 15,221.12
<i>Underwood Water</i>		
ACH/Wire Transfers		
Pre-issued		
Regular	4228 - 4229	\$ 723.50

GENERAL DISCUSSION:

- Commissioner McKenzie noted that after the review of the budget to date, the District is in good financial shape.
- Mr. Goodman discussed with the Commissioners that the upcoming pole change out project is out to bid.

At 10:12 a.m. Jennifer Jackson Hanson exited the meeting.

At 10:14 a.m. Project Manager Melanie Sharp entered the meeting and discussed the following:

- Land use permits for electric and water distribution lines.
- Pole change out project in Underwood, WA.

At 10:24 a.m. Ms. Sharp exited the meeting.

DOCUMENT SIGNING

- The commissioners participated in signing documents.

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to adjourn the Regular Meeting at 10:37 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, September 1, 2020 at 9:00 a.m.