

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

August 4, 2020

A regular meeting of the Board of Commissioners was called to order by Commissioner Liz Green at 9:00 a.m. The following persons were in attendance: Commissioner Liz Green, Commissioner Dave McKenzie, Commissioner Dan Boyes, Attorney Rick Hughes, General Manager John Goodman, Manager of Finance & Administration Randy Payne and Administrative-Records Specialist Kelly Tennison.

APPROVAL OF THE AGENDA:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the August 4, 2020 Agenda as presented. **Motion passed unanimously.**

MINUTES:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the July 21, 2020 Regular Meeting minutes as presented. **Motion passed unanimously.**

PUBLIC COMMENT:

- No public comment.

STAFF REPORT:

- None.

OLD BUSINESS:

- None.

NEW BUSINESS:

- None.

ATTORNEY'S REPORT:

Attorney Rick Hughes discussed the following:

- He noted his attendance at a meeting along with other General Counsel representing PUDs regarding Clean Energy Transformation Act (CETA) proposed rulemaking.
- Governor Proclamation 20-23.7 extending the prohibitions on disconnection, refusing to reconnect, and charging late fees has been extended to October 15, 2020.

At 9:20 a.m. Human Resources-Communication Specialist Jennifer Jackson Hansen entered the meeting.

- A discussion was held with the Commissioners and Staff on how the District may accommodate employees who are at high risk for severe illness from Coronavirus.

At 9:43 a.m. Human Resources-Communication Specialist Jennifer Jackson Hansen exited the meeting.

LEGISLATIVE UPDATE:

- Commissioner McKenzie noted his review of the Environmental Impact Statement (EIS) regarding the Snake River Dams and the decision to keep them in place.

DISCUSSION ITEMS:

- **Personnel Policy Update** – The revised Personnel Policy was presented for approval by the Board. After discussion, Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the revised Personnel Policy as presented. **Motion passed unanimously.**

MANAGER'S REPORT:

Mr. Goodman discussed the following:

- In-house job posting for Mechanic I Apprentice position
- Future staffing needs for the District
- Contracting out for pole change outs

AUDITOR'S REPORT:

- **Resolution No. 2718 – Electric Construction Fund Transfer** - Mr. Payne presented Resolution No. 2718 approving the Electric Construction Fund Transfer in the amount of \$138,811.25. After discussion Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2718 as presented. **Motion passed unanimously.**
- **Resolution No. 2719 – Underwood Water Construction Fund Transfer** - Mr. Payne presented Resolution No. 2719 approving the Underwood Water Construction Fund Transfer in the amount of \$13,083.40. After discussion Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2719 as presented. **Motion passed unanimously.**

COMMISSIONER'S REPORT:

- Commissioner McKenzie reported on his attendance at the Energy Northwest meeting via zoom.
- Commissioner Boyes reported on his attendance at a meeting held by Representative Gina Mossbrucker via phone.
- Commissioner Green reported on her attendance at the WPAG meeting via phone.

CALENDAR:

- PPC Executive Committee Meeting – August 5-6, 2020
- Energy Northwest Workshop – August 26-28, 2020
- WPAG – August 27, 2020

VOUCHER APPROVAL:

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfers, Pre-issued and Regular, Carson Water ACH/Wire Transfer and Regular and Underwood Water ACH/Wire Transfer and Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<u>Electric</u>		
ACH/Wire Transfers	8800070 - 8800071	\$ 46,983.26
Pre-issued	59211 – 59218,59255	\$ 149,006.83
Regular	59219 - 59255	\$ 160,369.79
<u>Carson Water</u>		
ACH/Wire Transfers	8800020	\$ 6,415.12
Pre-issued		
Regular	7354 - 7358	\$ 3,336.96
<u>Underwood Water</u>		
ACH/Wire Transfers	8800019	\$ 4,085.92
Pre-issued		
Regular	4225 - 4227	\$ 1,997.06

GENERAL DISCUSSION:

The Commissioners discussed the following:

- Request for Proposals (RFP) for a study of the headquarters and site
- Possible topics for the upcoming newsletter
- CARES Act Funds
- June financial report
- The number of accounts on the watch list due to Governor Proclamation
- Possibility of the District seeking out grant funds for a feasibility study on local broadband

DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 11:40 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Tuesday, August 18, 2020 at 9:00 a.m.