

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

February 3, 2014

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the January 20, 2014 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- **Resolution No. 2451 – Travel Policy Per Diem Update** - Manager Bischoff presented Resolution No. 2451 to update the per diem rates in the Travel Policy to match GSA rates. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve Resolution No. 2451 with corrections. **Motion passed 2 – 0 with one abstention.**

NEW BUSINESS:

- **Mapping Data Collection PSC – GIS Landmark** – Manager Bischoff presented a Professional Services Contract with GIS Landmark to provide GPS data collection services in the amount of \$118,607.50. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to authorize Manager Bischoff to sign the contract with GIS Landmark. **Motion passed unanimously.**
- **Bear Creek Diversion Dam Fish Screen Improvements PSC – Wallis Engineering** – Manager Bischoff presented a professional services contract with Wallis Engineering to provide design and construction services for Bear Creek diversion dam fish screen improvements. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to authorize Manager Bischoff to sign the contract with Wallis Engineering in the amount of \$7,994. **Motion passed unanimously.**
- **Smith-Beckon & Cook Underwood Project Design & Construction Services PSC – Wallis Engineering**– Manager Bischoff presented a professional services contract with Wallis Engineering to provide design, bidding and construction services for the Smith-Beckon and Cook Underwood Road water main replacement project. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to authorize Manager Bischoff to sign the contract in the amount of \$20,786 with Wallis Engineering. **Motion passed unanimously.**

Commissioner Esch made a **motion** and Commissioner Gale **seconded** to **amend the motion** regarding the contract with GIS Landmark to include a not-to-exceed amount of \$118,607.50. **Motion passed unanimously.**

- **Resolution No. 2453 – Equipment Replacement Fund Transfer** - Auditor McEathron presented Resolution No. 2453 authorizing the transfer of \$175,948.83 from the Equipment Replacement Fund for the purchase of two Ford F-350 trucks and an international cab & chassis. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve Resolution No. 2453. **Motion passed unanimously.**

DISCUSSION ITEMS:

- None.

ATTORNEY’S REPORT:

- None.

MANAGER’S REPORT:

- **Carson Springs Apartment**– Manager Bischoff gave an update on the status of the Carson Springs apartment project.
- **Klickitat PUD Assistance** – Manager Bischoff reported that during the prior week the PUD sent a crew of 3 linemen to assist Klickitat PUD with storm damage repair.
- **Carson Source Study** – Manager Bischoff noted that Wallis Engineering will provide a presentation on the Carson water system source study at the next board meeting.
- **2013 URD Replacement** – Manager Bischoff reported that the 2013 URD replacement project is nearly complete and a summary will be provided at an upcoming board meeting.

AUDITOR’S REPORT:

- **Electric Fund Balance Forecast**– Auditor McEathron discussed the electric general fund balance forecast.

COMMISSIONER’S REPORT:

- Commissioner Gale noted that during his previous discussions with state legislators and senators, they discussed having a joint meeting with the PUD, Skamania County, and Port of Skamania commissioners.

CALENDAR:

- The PPC meeting is scheduled for February 7, 2014.
- President’s Day Holiday is Monday February 17, 2014.
- The Regular Meeting will be Tuesday February 18, 2014.
- The WPUA Meetings are scheduled for February 19-21, 2014.
- The Capital Planning Board Workshop is scheduled for March 5, 2014.

VOUCHER APPROVAL:

Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	50135-50187	\$693,932.55
Carson Water	6250-6255	\$11,780.58
Underwood Water	3687	\$34.18

PUBLIC COMMENT:

- Liz Green discussed promoting the use of rain water collection for water conservation.

Meeting adjourned at 10:00 a.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Tuesday, February 18, 2014 at 9:00 a.m.