

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

February 18, 2014

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Clyde Leach; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the February 3, 2014 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- Liz Green stated that the lack of power interruptions at her house during the recent snow and freezing rain events are a testament to the excellence of the PUD.

OLD BUSINESS:

- **Bear Creek Source Study Presentation – Wallis Engineering** – Kyle Thompson with Wallis Engineering presented the results of the Bear Creek source study. The purpose of the study was to collect background data to help evaluate the future of the Carson water system. Specific evaluations of corrosion, structural and geological elements of the raw water transmission system were completed. The study also discussed past activities related to groundwater resource development. Recommendations of immediate and long term improvements were presented as well as recommendations for additional studies.

There was a 5 minute break at 10:15 a.m. The meeting reconvened at 10:20 a.m.

NEW BUSINESS:

- **BPA Power Sales Contract – Exhibit H** – Manager Bischoff presented revision number 1 to Exhibit H of the BPA Power Sales Contract. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to authorize Manager Bischoff to sign Exhibit H of the BPA Power Sales Contract. **Motion passed unanimously.**
- **Electric Construction Standards PSC – TriAxis Engineering**- Manager Bischoff presented a professional services contract with TriAxis Engineering to draft the PUD’s electric construction standards. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to authorize Manager Bischoff to sign the contract in an amount not to exceed \$30,000 with TriAxis Engineering. **Motion passed unanimously.**
- **Resolution No. 2454 – Electric Construction Fund Transfer**- Auditor McEathron presented Resolution No. 2454 electric construction fund transfer for the 4th quarter of 2013. After discussion,

Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve Resolution No. 2454 transferring \$40,396.47 from the Electric Construction Fund to the Electric General Fund. **Motion passed unanimously.**

DISCUSSION ITEMS:

- None.

ATTORNEY'S REPORT:

- None.

MANAGER'S REPORT:

- **Outage Report** - Manager Bischoff provided the outage report for January 2014. A majority of the outages were tree related.
- **IT and Server Replacement RFP** - Manager Bischoff stated that staff is evaluating the four proposals received for the IT and Server Replacement RFP. He expects to present a recommendation at the next board meeting.
- **Customer Service Opening** - Manager Bischoff reported that interviews have been completed for the open customer service position and he expects to fill the position within the next week.

AUDITOR'S REPORT:

- **2013 4th Quarter Financial Reports** - Auditor McEathron presented the 4th Quarter Financial Report for 2013.
- **Bad Debts** - Auditor McEathron presented bad debts in the amount of \$2,393.23. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the Bad Debts. **Motion passed unanimously.**

COMMISSIONER'S REPORT:

- None.

CALENDAR:

- The WPUDA Meetings are scheduled for February 19-21, 2014.
- The Capital Planning Board Workshop is scheduled for March 5, 2014.
- The PPC Meeting is scheduled for March 6, 2014.

VOUCHER APPROVAL:

After discussion Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	50191-50247	\$289,384.35
Carson Water	6256-6264	\$5,072.44
Underwood Water	3688-3691	\$1,200.40

Meeting adjourned at 11:45 a.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, March 3, 2014 at 9:00 a.m.