

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

March 3, 2014

A regular meeting of the Board of Commissioners was called to order by Vice President Commissioner Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich. Commissioner Clyde Leach participated by phone. Vice President Esch presided over the meeting.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Leach **seconded** to approve the February 18, 2014 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- **Carson and Underwood Water System Plan Updates** - Manager Bischoff introduced the updates to the Carson and Underwood water systems plans. Water Distribution Manager Vance gave a summary of changes to the plans since the last plan update and discussed the capital improvement projects. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the Carson and Underwood Water System plan updates. **Motion passed unanimously.**

NEW BUSINESS:

- **Resolution No. 2455 – Surplus Property** – Manager Bischoff presented Resolution No. 2455 to surplus real property and authorize the General Manager to convey real property. After discussion, Commissioner Gale made a **motion** and Commissioner Leach **seconded** to approve Resolution No. 2455. **Motion passed unanimously.**

DISCUSSION ITEMS:

- **Website Redesign** – Project Coordinator Sharp gave a presentation of the redesigned PUD website.

There was a 5 minute break at 10:30 a.m. The meeting reconvened at 10:35 a.m.

ATTORNEY’S REPORT:

- None.

MANAGER’S REPORT:

- **Operations Report** – Manager Bischoff reported on the response to the recent storm damage.

- **NERC Compliance Registry** – Manager Bischoff reported that the prospect looks good for the PUD to be removed from the NERC Compliance Registry.
- **WRBP Joint Task Force**– Manager Bischoff gave a summary of the WRBP Joint Task Force meeting he attended on February 18, 2014. The meeting regarding the water system at the Wind River Business Park was attended by USFS, Skamania County, Port of Skamania and other interested parties.

AUDITOR’S REPORT:

- **Managed IT Services & Server Replacement RFP Status** – Auditor McEathron discussed the status of the managed IT services and server replacement RFP.
- **Bad Debt Statistics** - Auditor McEathron presented bad debt statistics for 2013.

COMMISSONER’S REPORT:

- Commissioner Gale reported on his attendance at the WPUDA meetings and discussions regarding the Columbia River Treaty.

CALENDAR:

- The Capital Planning Board Workshop is scheduled for March 5, 2014.
- The PPC meeting is scheduled for March 6, 2014.
- The WPUDA Meetings are scheduled for March 19-21, 2014.

VOUCHER APPROVAL:

Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	50248-50290	\$614,921.37
Carson Water	6265-6267	\$10,916.43
Underwood Water	3692	\$34.18

PUBLIC COMMENT:

- None.

Meeting adjourned at 11:00 a.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners’ Meeting will be
Monday, March 17, 2014 at 9:00 a.m.