

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

April 7, 2014

A regular meeting of the Board of Commissioners was called to order by President Commissioner Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Clyde Leach; Commissioner Curt Esch; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich. Commissioner Dennis Gale participated by phone until 10:35 a.m.

MINUTES:

- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the March 17, 2014 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- Mary Repar – Discussed the Grange community resiliency program.

OLD BUSINESS:

- **Underwood Water Use Efficiency Plan - DOH** - Manager Bischoff and Water Manager Vance discussed the Underwood Water Use Efficiency Plan. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve Underwood Water Use Efficiency Plan included as Appendix I of the approved Underwood Water System Plan Update. **Motion passed unanimously.**

NEW BUSINESS:

- **Energy Efficiency Rebates** – Auditor McEathron presented changes to the energy efficiency rebate program. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the BPA recommended rebates. **Motion passed unanimously.**
- **Public Records Policy Amendment** – Attorney Woodrich presented an amendment to the existing public records policy established in Resolution No. 2372 that would allow the PUD to opt out of record indexing. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to authorize the General Manager to sign the Resolution No. 2372 amendment. **Motion passed unanimously.**
- **Bond Counsel Engagement Letter – Foster Pepper** – Auditor McEathron presented a professional services contract with Foster Pepper to provide bond counsel services. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to authorize Manager Bischoff to sign the contract with Foster Pepper with a fee estimate of \$30,000 for bond counsel services. **Motion passed unanimously.**

DISCUSSION ITEMS:

- None.

ATTORNEY'S REPORT:

- None.

MANAGER'S REPORT:

- **Strategic Plan Action Priorities Update** – Manager Bischoff provided an update on the Strategic Plan action priorities. Future updates will be provided every six months.
- **Preparation for Interconnection Policy Update** – Manager Bischoff discussed the existing Interconnection Policy that was developed by WPUDA and approved by the PUD in 2007. WPUDA in conjunction with other customer owned/public power organizations has developed a new draft interconnection policy that includes options to address third party ownership. Staff will arrange for Dave Warren, WPUDA Director of Energy Services, to give a presentation to the Board on the draft interconnection policy.

AUDITOR'S REPORT:

- **Fund Balance Report – March 2014** – Auditor McEathron presented the fund balances as of the end of March 2014 for the Electric, Carson, and Underwood systems.

MANAGER'S REPORT CONTINUED:

- **Customer Service Position** - Manager Bischoff reported that staff is still working to fill the open Customer Service position.

COMMISSONER'S REPORT:

- Commissioner Gale reported that there will be an election of officers at the next WPUDA meeting.

CALENDAR:

- The WPUDA Meetings are scheduled for April 16-18, 2014.
- The Energy NW Board Meeting is scheduled for April 23, 2014.
- The PPC meeting is scheduled for May 1, 2014.

PUBLIC COMMENT:

- Mary Repar inquired about a payment to Skamania Lodge.

Commissioner Gale left the meeting at 10:35 a.m.

VOUCHER APPROVAL:

Commissioner Esch made a **motion** and Commissioner Leach **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed 2-0.**

Voucher	Number	Amount
Electric System	50347-50422	\$951,639.48
Carson Water	6276-9281	\$5,748.50
Underwood Water	3695-3698	\$1,962.01

Meeting adjourned at 10:40 a.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, April 21, 2014 at 9:00 a.m.