

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

April 21, 2014

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Clyde Leach; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

**MINUTES:**

- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the April 7, 2014 Regular Meeting minutes. **Motion passed unanimously.**

**PUBLIC COMMENT:**

- **Wind River Business Park water system – Fossburg Enterprises** - Carl Hopple discussed the water system at Wind River Business Park. He requested that the Commissioners provide him a list of the requirements that would need to be met in order to consider making the Wind River Business Park water system part of either the Carson water system or an independent water system run by the PUD.

**OLD BUSINESS:**

- None.

**NEW BUSINESS:**

- **Draft Interconnection Policy – Dave Warren, Energy Services Director, WPUDA** – Dave Warren gave a presentation on distributed generation including discussion regarding net metering, small renewable incentive program, ownership-third party owned solar (TPO), and interconnection standards.

There was a 5 minute break at 10:35 a.m. The meeting reconvened at 10:40 a.m

Manager Bischoff discussed the interconnection policy documents that were included in the meeting packet. The Board would like staff to present a recommendation regarding the interconnection policy at a future meeting.

- **Bond Underwriter Engagement Letter – Piper Jaffray** - Auditor McEathron presented two proposals from Piper Jaffray to provide bond underwriting services. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to authorize Auditor McEathron to sign the March 27, 2014 engagement letter with Piper Jaffray for a fee set forth in the bond purchase agreement to be negotiated upon issuance of bonds. **Motion passed unanimously.**

There was a 5 minute break at 11:20 a.m. The meeting reconvened at 11:25 a.m.

- **Electric & Water COSA Proposal – EES Consulting** - Auditor McEathron presented a proposal from EES Consulting to perform a cost of service analysis (COSA) and rate design for the Electric system and Carson and Underwood water systems. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to authorize Manager Bischoff to sign the contract with EES Consulting for a COSA and rate design for the Electric system in the amount of \$25,000. **Motion passed unanimously.**

**DISCUSSION ITEMS:**

- None.

**ATTORNEY’S REPORT:**

The Board entered into Executive Session at 11:45 a.m. to discuss Potential Litigation per RCW 42.30.110(1)(i) for a duration of 10 minutes. Commissioner Leach, Commissioner Gale, Commissioner Esch, Auditor McEathron, Manager Bischoff, and Attorney Woodrich were in attendance. Executive session was extended an additional 10 minutes. Executive session ended at 12:05 p.m.

**MANAGER’S REPORT:**

- **Outage Report** - Manager Bischoff provided the outage report for March 2014 and the 1<sup>st</sup> quarter of 2014.
- **NERC Deregistration** – Manager Bischoff presented a letter from NERC stating that they will be changing the PUD status on the NERC Compliance Registry to de-activated.
- **Prindle Overhead Work** – Manager Bischoff reported that the crew is conducting repairs to the overhead line along SR 14 near Prindle.

**AUDITOR’S REPORT:**

- **Bad Debts** - Auditor McEathron presented bad debts in the amount of \$584.62. Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve Bad Debts of \$584.62. **Motion passed unanimously.**
- **BPA Power Costs 1st Quarter 2014**- Auditor McEathron discussed power costs for the 1<sup>st</sup> quarter and Tier 1 demand charges.
- **2014 Legislative Session Bills** – Auditor McEathron reported on four bills from the 2014 Legislative session that will impact the PUD.
- **Phone Scam** - Auditor McEathron discussed two commercial customers that reported having received fraudulent phone calls from people posing as PUD employees asking for payment.

**COMMISSIONER’S REPORT:**

- Commissioner Gale reported on his attendance at the March WPUA meetings.

**CALENDAR:**

- The Energy NW Board Meeting is scheduled for April 23, 2014
- The PPC Meeting is scheduled for May 1, 2014
- The WPAG Meeting is scheduled for May 8, 2014
- The WPUA Strategic Plan Meeting is scheduled for May 16, 2014
- The NWPPA Annual Meeting is scheduled for May 19-21, 2014

**VOUCHER APPROVAL:**

After discussion Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

<b>Voucher</b>	<b>Number</b>	<b>Amount</b>
<b>Electric System</b>	<b>50423-50477</b>	<b>\$282,141.57</b>
<b>Carson Water</b>	<b>6282-6285</b>	<b>\$1,232.57</b>
<b>Underwood Water</b>	<b>3699-3700</b>	<b>\$224.50</b>

Meeting adjourned at 12:45 p.m.

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**Clyde Leach, President**

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**Dennis Gale, Secretary**

The next regular scheduled Board of Commissioners' Meeting will be  
**Monday, May 5, 2014 at 9:00 a.m.**