

**Skamania County Public Utility District #1**  
**Regular Meeting of the Board of Commissioners**

May 19, 2014

A regular meeting of the Board of Commissioners was called to order by Vice President Commissioner Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich. Commissioner Clyde Leach was absent to attend the NWPPA annual meeting. Vice President Esch presided over the meeting.

**MINUTES:**

- Commissioner Gale made a **motion** and Commissioner Esch stepped down and **seconded** to approve the May 5, 2014 Regular Meeting minutes. **Motion passed unanimously.**

**PUBLIC COMMENT:**

- None.

**OLD BUSINESS:**

- None.

**NEW BUSINESS:**

- **Resolution No. 2458 – 2014 Privilege Tax Fund Transfer**– Auditor McEathron presented Resolution No. 2458. After discussion, Commissioner Gale made a **motion** and Commissioner Esch stepped down and **seconded** to approve Resolution No. 2458 transferring \$202,116.22 from the Privilege Tax Fund to the Electric General Fund. **Motion passed unanimously.**

**DISCUSSION ITEMS:**

- None.

**ATTORNEY'S REPORT:**

- None.

**MANAGER'S REPORT:**

- **Outage Report** - Manager Bischoff provided the outage report for April 2014.
- **NERC Deregistration** – Manager Bischoff noted that the proposed biomass plant is less than 2 MW and if completed will not effect the PUD's deregistration from the NERC Compliance Registry.
- **Fleet Update** – Manager Bischoff gave an update regarding the PUD fleet.

- **Waterline Upgrade Projctcs** – Manager Bischoff reported that the bids for the Smith Beckon Road and Cook – Underwood Road waterline projects are due back May 21. Construction on the projects are expected to start in June.
- **New Carson Reservoir** – Manager Bischoff discussed the new Carson reservoir project and efforts to obtain the land lease.
- **Underwood Substation Design** – Manager Bischoff reported that he is getting the conceptual design work scoped for the Underwood substation and will bring a contract for design services before the board in an upcoming meeting.
- **Auditor Review** – Manager Bischoff noted that it is time to conduct Auditor McEathron’s annual review..
- **Field Inventory** – Manager Bischoff reported that the field inventory pilot study has been completed and the data will be available for review soon.

**AUDITOR’S REPORT:**

- **Bad Debts** - Auditor McEathron presented bad debts in the amount of \$3,883.13. Commissioner Gale made a **motion** and Commissioner Esch stepped down and **seconded** to approve Bad Debts of \$3,883.13. **Motion passed unanimously.**

**COMMISSONER’S REPORT:**

- Commissioner Esch reported that he attended the WPAG meeting.

Manager Bischoff reported on the briefing at the WPUA manager’s meeting regarding the Governor’s Carbon Emissions Reduction Taskforce.

**CALENDAR:**

- The NWPPA Annual Meeting is scheduled for May 19-21, 2014.
- The PURMS Board Meeting is scheduled for June 5, 2014.
- The PPC Meeting is scheduled for June 5, 2014.
- The WPAG Meeting is scheduled for June 19, 2014.
- The WPUA Meetings are scheduled for June 25 - 27, 2014.

**VOUCHER APPROVAL:**

After discussion Commissioner Gale made a **motion** and Commissioner Esch stepped down and **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

<b>Voucher</b>	<b>Number</b>	<b>Amount</b>
<b>Electric System</b>	<b>50540-50594</b>	<b>\$350,397.12</b>
<b>Carson Water</b>	<b>6294-6301</b>	<b>\$9,920.52</b>
<b>Underwood Water</b>	<b>3703-3708</b>	<b>\$3,343.06</b>

Meeting adjourned at 9:25 a.m.

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**Clyde Leach, President**

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**Dennis Gale, Secretary**

The next regular scheduled Board of Commissioners' Meeting will be  
**Monday, June 2, 2014 at 9:00 a.m.**