

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

June 2, 2014

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Clyde Leach; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the May 19, 2014 Regular Meeting minutes. **Motion passed with two votes.** Commissioner Leach abstained because he was not present at the May 19, 2014 meeting.

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Water Quality Report Design PSC – AnnieVanDesign**– Manager Bischoff presented the Professional Services Contract with AnnieVanDesign to provide graphic design services for the Carson and Underwood Annual Water Quality Report. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the General Manager to sign the contract with AnnieVanDesign in the amount of \$1,000. **Motion passed unanimously.**
- **Carson & Underwood Waterline Project Award – Summit Excavating** – Manager Bischoff presented the bid recommendation from Wallis Engineering for the Smith Beckon Road and Cook Underwood Road water projects. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to award the contract to Summit Excavating in the amount of \$232,580.30. **Motion passed unanimously.**
- **Resolution No. 2457 – Financial Policies** – Auditor McEathron presented Resolution No. 2457 establishing financial policies for the planning and management of District finances. The Commissioners requested a workshop to further discuss the policy.

DISCUSSION ITEMS:

- None.

ATTORNEY’S REPORT:

The Board entered into Executive Session at 10:10 a.m. to discuss Potential Litigation per RCW 42.30.110(1)(i) for a duration of 15 minutes. Commissioner Leach, Commissioner Gale, Commissioner Esch, Auditor McEathron, Attorney Woodrich, and Manager Bischoff were in attendance. Executive session ended at 10:25 a.m.

MANAGER'S REPORT:

- **Server Installation** – Manager Bischoff reported that the new server is installed and has been performing well.
- **Auditor Review** – Manager Bischoff reported that Auditor McEathron's annual review will be on the June 16 meeting agenda.
- **Rooftop Solar Application** – Manager Bischoff reported that the PUD has received its first application for a net metered rooftop solar project.
- **Website Update** – Manager Bischoff reported that the new PUD website including an online bill pay feature is now available at www.skamaniapud.com.

AUDITOR'S REPORT:

- **Fund Balance Report April 2014** – Auditor McEathron presented the fund balance report for April 2014.
- **Health Care** - Auditor McEathron reported on some impacts of the Affordable Care Act on the PUD's ability to adjust healthcare premiums.

COMMISSIONER'S REPORT:

- Commissioner Gale reported he had a customer call praising the line crew. Commissioner Gale inquired about the meter reading schedule.
- Commissioner Leach reported on the NWPPA annual meeting.

CALENDAR:

- The PURMS Board Meeting is scheduled for June 5, 2014.
- The PPC Meeting is scheduled for June 5, 2014.
- The WPAG Meeting is scheduled for June 19, 2014.
- The WPUA Meetings are scheduled for June 25-27, 2014.

VOUCHER APPROVAL:

After discussion Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	50531-50539 50595-50627	\$576,662.72
Carson Water	6302-6309	\$17,058.91
Underwood Water	3709-3713	\$2,233.07

Meeting adjourned at 10:45 a.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, June 16, 2014 at 9:00 a.m.