

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

August 4, 2014

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Clyde Leach; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the July 21, 2014 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

NEW BUSINESS:

- **AHCA Update – Dick Rodruck** – Dick Rodruck, PURMS administrator, presented an AHCA update. He also discussed the DNR lawsuit related to fire suppression costs.
- **Resolution No. 2461 – Manager PSC Authority**– Manager Bischoff presented Resolution No. 2461 that delegates contractual authority to the General Manager for public works, personal services, materials, or otherwise for the benefit of the District, with a total aggregate value of \$5,000 or less. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve Resolution No. 2461. **Motion passed unanimously.**

OLD BUSINESS:

- None

DISCUSSION ITEMS:

- **2014 Water Quality Report**– Manager Bischoff discussed the 2014 water quality report.

ATTORNEY’S REPORT:

- None.

MANAGER’S REPORT:

- **Waterline Replacement Projects**– Manager Bischoff reported that the Smith-Beckon Road waterline replacement project is complete and the new line is in service. He also reported that the Cook-Underwood Road waterline construction is underway.

- **URD Replacement** – Manager Bischoff reported that the underground cable is being installed for the Washougal URD cable replacement projects and the Underwood URD projects are out to bid.
- **Fleet Report**– Manager Bischoff reported that the new line truck will soon be put into service and the existing Truck 17 retired. The tree crew Truck 30 has been refurbished and will continue to be in service.
- **Mapping Project** – Manager Bischoff reported that the Underwood Substation data is almost complete and Carson Substation fieldwork is about halfway finished.
- **Underwood Voltage Regulation** – Manager Bischoff discussed voltage regulation solutions for the Underwood substation and the plan to incorporate individual feeder voltage regulators within the substation design.

AUDITOR’S REPORT:

- **Credit Card Transaction Stats** – Auditor McEathron presented a summary of credit card transactions and fees since District policy was amended to remove restrictions upon credit card transactions.
- **Bond Issue Timeline & Preliminary Issuance Estimates** – Auditor McEathron presented an updated timeline for the planned bond issue and preliminary capital financing estimates.
- **Draft Financial Policies & Ratios** – Auditor McEathron discussed the draft Resolution #2457 to establish financial policies and updated financial ratios.

CALENDAR:

- The PPC Meeting is scheduled for August 7, 2014.
- The WPAG Meeting is scheduled for August 28, 2014.

VOUCHER APPROVAL:

After discussion Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	50829-50867	\$514,303.34
Carson Water	6337-6347	\$7,385.81
Underwood Water	3728-3731	\$357.65

PUBLIC COMMENT:

- Diane Green inquired about the credit card fees and commented on Resolution #2457.

Meeting adjourned at 10:45 a.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, August 18, 2014 at 9:00 a.m.