

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

November 18, 2019

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Dave McKenzie; Commissioner Dan Boyes; General Manager John Goodman; Manager of Finance & Administration Randy Payne and Administrative-Records Specialist Clerk Kelly Tennison.

APPROVAL OF THE AGENDA:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the November 18, 2019 Agenda. **Motion passed unanimously.**

MINUTES:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the November 4, 2019 Regular Meeting minutes as corrected. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

STAFF REPORTS:

- Meagan Mikkonen gave a report on the 2019 3rd Quarter Financials.

There was a ten-minute break at 10:26 a.m. Meeting resumed at 10:36 a.m.

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Public Works Contract – Northwest Line Clearance, LLC** – Mr. Payne presented the public works contract with Northwest Line Clearance, LLC to provide tree trimming services on Washougal River Road. Commissioner Boyes made a **motion** and Commissioner McKenzie seconded to ratify the public works contract with Northwest Line Clearance, LLC. The Contract is not to exceed \$66,000 before applicable state and local taxes. **Motion passed unanimously.**

- **Resolution No. 2690 – 2020 Property Tax Levy** – Mr. Payne presented Resolution No. 2690 authorizing the 2020 Property Tax Levy. After discussion Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2690 with the 1% increase in the Property Tax Levy. **Motion passed unanimously.**

ATTORNEY’S REPORT:

- None.

DISCUSSION ITEMS:

- Commissioner Green discussed legislative updates.

MANAGER’S REPORT:

Manager Goodman discussed the following:

- October 2019 Outage Report
- Upcoming Staffing

AUDITOR’S REPORT:

- **Bad Debt** – Mr. Payne presented Bad Debt for October in the amount of \$1,570.73. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Bad Debt. **Motion passed unanimously.**
- Mr. Payne discussed the development of industry financial benchmarks.

COMMISSIONER’S REPORT:

- Commissioner Boyes discussed his attendance at the PPC meeting.
- Commissioner McKenzie discussed his attendance at the WPUDA meeting.
- Commissioner Green discussed her attendance at the WPUDA meeting.
- Commissioner Green discussed the upcoming APPA Legislative Rally February 24-26, 2020 in Washington D.C.
 - Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** authorizing Commissioner Green’s travel expenses to attend the APPA Legislative Rally in Washington D.C. **Motion passed with two votes, Commissioner Green abstained.**
- The commissioners discussed the potential tour of Klickitat County PUD’s natural gas plant.

CALENDAR:

- Energy Northwest Executive Board Meeting, December 11-12, 2019
- WPUDA Annual Conference, December 4-6, 2019

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric Pre-issued and Regular, Carson Water Regular and Underwood Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<i>Electric</i>		
ACH/Wire Transfers	-	-
Pre-issued	58191 – 58192	\$ 6,667.91
Regular	58193 - 58249	\$ 158,693.02
<i>Carson Water</i>		
ACH/Wire Transfers	-	\$ -
Pre-issued	-	-
Regular	7248 – 7253	\$ 10,148.61
<u>Underwood Water</u>		
ACH/Wire Transfers	-	\$ -
Pre-issued	-	-
Regular	4167 – 4169	\$ 8,808.28

There was a forty-minute break for lunch at 12:00 p.m. Meeting resumed at 12:40 p.m.

STRATEGIC PLAN:

- The Commissioners participated in editing the draft 2020 Strategic Plan.

DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 2:23 p.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners’ Meeting will be
Monday, December 2, 2019 at 9:00 a.m.