

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

November 4, 2019

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Dan Boyes; Commissioner Dave McKenzie; General Manager John Goodman; Manager of Finance and Administration Randy Payne; Attorney Rick Hughes and Administrative-Records Specialist Kelly Tennison.

APPROVAL OF THE AGENDA:

- Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the November 4, 2019 Agenda. **Motion passed unanimously.**

MINUTES:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the October 21, 2019 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

STAFF REPORT:

- Project Manager Melanie Sharp presented to the Board an update on the EDA Grant.

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Resolution No. 2688 – Construction Fund Transfer – Electric System** – Mr. Payne presented Resolution No. 2688 transferring \$49,573.23 from the Electric Construction Fund to the Electric General Fund. Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2688. **Motion passed unanimously.**
- **Resolution No. 2689 – Underwood Water 2015 Bond Fund Transfer**– Mr. Payne presented Resolution No. 2689 transferring \$217,576.98 from the Underwood Water 2015 Bund Fund to the Underwood Water General Fund. Commissioner McKenzie made a **motion** to approve as amended and Commissioner Boyes **seconded** to approve Resolution No. 2689. **Motion passed unanimously.**

ATTORNEY'S REPORT:

Attorney Hughes discussed:

- Holding incompatible office positions.
- Potential risk regarding harassment.

DISCUSSION ITEMS:

- None.

MANAGER'S REPORT:

Manager Goodman discussed the following:

- Succession Planning.
- Benchmarking.

AUDITOR'S REPORT:

- None.

COMMISSIONER'S REPORT:

- Commissioner McKenzie reported on his attendance at the Energy Northwest Public Power Forum meeting.
- Commissioner McKenzie reported on a tour that he and Commissioner Green took of a reactor at the at the Hanford site.
- Commissioner Green reported on her attendance at the WPAG meeting.

CALENDAR:

- PPC Annual Meeting, Thursday, November 14, 2019
- WPUA, Wednesday-Friday, November 13-15, 2019

VOUCHER APPROVAL:

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric ACH/Wire Transfers, Pre-issued, and Regular, Carson Water ACH/Wire Transfers and Regular, Underwood Water ACH/Wire Transfers and Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<u>Electric</u>		
ACH/Wire Transfers	8800029 – 800035	\$ 464,834.60
Pre-issued	58251 – 58257	\$ 133,619.82
Regular	58258 - 58300	\$ 207,697.36
<u>Carson Water</u>		
ACH/Wire Transfers	8800011	\$ 1,363.28
Pre-issued	-	
Regular	7254 - 7259	\$ 12,785.28
<u>Underwood Water</u>		
ACH/Wire Transfers	8800011	\$ 191.82
Pre-issued	-	
Regular	4170 - 4173	\$ 327,139.77

GENERAL DISCUSSION:

- Energy Northwest participation.

There was a 10-minute break at 10:41 a.m. The meeting resumed at 10:51 a.m.

DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

STRATEGIC PLAN:

- The Commissioners participated in editing the draft 2020 Strategic Plan. The editing will resume at the November 18th meeting.

Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to adjourn the Regular Meeting at 12:03 p.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Monday, November 18, 2019 at 9:00 a.m.