

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

December 2, 2019

A regular meeting of the Board of Commissioners was called to order by President Liz Green at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Dan Boyes; Commissioner Dave McKenzie; General Manager John Goodman; Manager of Finance and Administration Randy Payne and Administrative-Records Specialist Kelly Tennison.

APPROVAL OF THE AGENDA:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the December 2, 2019 Agenda. **Motion passed unanimously.**

MINUTES:

- Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve the November 18, 2019 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

STAFF REPORT:

- None.

OLD BUSINESS:

- The Commissioners discussed the Sherriff's Department Security Evaluation.

NEW BUSINESS:

- **Energy Services Agreement – McKinstry Essention, LLC** – Mr. Goodman discussed the proposed Master Energy Services Agreement with McKinstry Essention, LLC to perform an Investment Grade Energy Audit for the replacement of water meters, electric meters, AMI/AMR infrastructure and the Headquarters Building. After discussion, **no action was taken.**
- **Resolution No. 2691 – Investment Authority** – Mr. Payne presented Resolution No. 2691. After discussion, Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2691 authorizing personnel to make investment decisions on behalf of the District. **Motion passed unanimously.**

- **Resolution No. 2692 – 2020 Board Meeting Schedule** – Mr. Payne presented Resolution No. 2692. After discussion, Commissioner Boyes made a **motion** and Commissioner McKenzie **seconded** to approve Resolution No. 2692 establishing the 2020 Board Meeting schedule. **Motion passed unanimously.**

ATTORNEY’S REPORT:

- None.

DISCUSSION ITEMS:

- **2020 Association & Committee Delegates** - The Board reviewed the 2019 Delegates to Industry Associations and Committees and made updates which will be presented in a resolution at the next board meeting.

MANAGER’S REPORT:

Manager Goodman discussed the following:

- The District secured necessary access easements to complete the grounding portion of the Carson Substation Upgrade project.

AUDITOR’S REPORT:

- None.

COMMISSIONER’S REPORT:

- Commissioner Boyes reported on his attendance at the Wind River Business Association Meeting.

CALENDAR:

- WPUA Communicators Roundtable: Dec. 4, Vancouver
- WPUA Annual Conference: Dec. 4-6, Vancouver
- Energy Northwest Executive Board Meeting: Dec. 11-12, Tri-Cities

VOUCHER APPROVAL:

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric Pre-issued and Regular, Carson Water Regular, Underwood Water Regular as presented. **Motion passed unanimously.**

Voucher	Numbers	Amount
<u>Electric</u>		
ACH/Wire Transfers	-	
Pre-issued	58362-58368	\$ 133,098.76
Regular	58369-58397	\$ 45,746.24
<u>Carson Water</u>		
ACH/Wire Transfers	-	
Pre-issued	-	
Regular	7265-7270	\$ 6,526.43
<u>Underwood Water</u>		
ACH/Wire Transfers	-	
Pre-issued	-	
Regular	4178	\$ 53.06

GENERAL DISCUSSION:

- None.

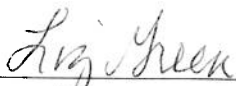
DOCUMENT SIGNING:

- The Commissioners participated in signing documents.

STRATEGIC PLAN:

- The Commissioners participated in editing the draft 2020 Strategic Plan.

Commissioner McKenzie made a **motion** and Commissioner Boyes **seconded** to adjourn the Regular Meeting at 10:37 a.m. **Motion passed unanimously.**



Liz Green, President



Dan Boyes, Secretary

The next scheduled Board of Commissioners' Meeting will be
Monday, December 16th, 2019 at 9:00 a.m.