

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

November 17, 2014

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Clyde Leach; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the November 3, 2014 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- None

NEW BUSINESS:

- **Resolution No. 2471 – 2015 Tax Levy** - Auditor McEathron presented Resolution No. 2471 authorizing a 1% increase in property tax revenue to \$508,964.53 in 2015. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve Resolution No. 2471. **Motion passed unanimously.**
- **Arc Flash Study PSC – IEC Corporation** - Manager Bischoff presented the Professional Services Contract with IEC Corporation to complete an arc flash study. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the contract in the amount of \$13,472. **Motion passed unanimously.**
- **Underwood Substation Equipment Bids** – Manager Bischoff presented the equipment procurement recommendation from IEC Corporation for the Underwood Substation Upgrade Project. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to accept the bids and authorize Manager Bischoff to issue purchase orders with a total amount of \$464,957.02. **Motion passed unanimously.**

DISCUSSION ITEMS:

- **PUD Defense Counsel Costs**–Auditor McEathron presented the PUD defense counsel costs for 2014.

The Board entered into Executive Session at 9:50 a.m. to discuss Potential Litigation per RCW 42.30.110(1)(i) for a duration of 10 minutes. Executive session was extended 5 minutes. Executive session ended at 10:05 a.m.

Commissioner Gale made a **motion** and Commissioner Esch **seconded** to increase the legal defense fund for services provided by Brian Wolfe from \$25,000 to \$35,000 according to RCW 54.16.097. **Motion passed unanimously.**

- **Labor-Management Committee**–Auditor McEathron discussed the Labor-Management Committee recommendations regarding PUD healthcare benefits.
- **New Large Load Policy**–Manager Bischoff discussed a guidance memo from the Department of Energy regarding use of federal power for marijuana growing operations. He also discussed the implications to our large load policy.
- **BPA Load Forecast**– Auditor McEathron presented the 20-year BPA load forecast.
- **Board Workshop**–Manager Bischoff discussed the board workshop scheduled for November 24, 2014 from 9am to 12pm. Commissioner Esch made a motion and Commissioner Gale **seconded** to allow Commissioner Elect Green to participate in the board workshop. **Motion passed unanimously.**
- **Board Action Cover Sheet**–Manager Bischoff discussed the option of using cover sheets for board actions. The Commissioners requested a less formal approach with memos only for the more unusual or complicated items.
- **PPC Executive Committee Election**–Manager Bischoff discussed the election of the 2015-2016 Public Power Council Executive Committee.
- **WPUDA Dues** – Commissioner Gale discussed his concerns with the WPUDA dues calculation.

ATTORNEY’S REPORT:

- None.

MANAGER’S REPORT:

- **October 2014 Outage Report** – Manager Bischoff presented the October 2014 outage report. He also noted that crews were busy the previous week fixing outages from the recent wind and snow storm.
- **Residential Exchange Settlement** – Manager Bischoff reported that the petition of some WPAG utilities, including Skamania PUD, regarding the disputed residential exchange program refund calculation will be heard in court.
- **Duggan Falls Water System** – Manager Bischoff discussed that the WA Department of Health has encouraged the board of the Duggan Falls Water System to approach the PUD about taking over their water system.
- **Manager’s Annual Evaluation** – Manager Bischoff reported that his annual evaluation will be on the agenda for the next board meeting.

AUDITOR’S REPORT:

- **Bad Debts** – Auditor McEathron presented Bad Debts of \$3,541.93. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve Bad Debts in the amount of \$3,541.93. **Motion passed unanimously.**

COMMISSIONERS REPORT:

- Commissioner Gale reported on his attendance at the PURMS meeting.

CALENDAR:

- The WPUDA Meetings are scheduled for November 19-21, 2014.
- The WPUDA Annual Meeting is scheduled for December 3-5, 2014.
- The WPAG Meeting is scheduled for December 10, 2014.
- The PPC Annual Meeting is scheduled for December 11, 2014.

VOUCHER APPROVAL:

Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	51217-51281	\$307,009.35
Carson Water	6387-6394	\$10,072.03
Underwood Water	3756-3758	\$3,607.26

PUBLIC COMMENT:

- None.

Meeting adjourned at 12:15 p.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners’ Meeting will be
Monday, December 1, 2014 at 9:00 a.m.