

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

November 2, 2015

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale requested that the Commissioners Report be revised to state that he attended the WPUDA budget meeting. Commissioner Esch requested that the Commissioners Report also note that he attended the WPAG meeting. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the September 21, 2015 Regular Meeting minutes as corrected. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

NEW BUSINESS:

- **Resolution No. 2520 – Surplus Trucks-** Auditor McEathron presented Resolution No. 2520. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2520 declaring a 2009 Dodge 5500 with aerial lift, 1998 Dodge 2500 truck, and 2016 Ford truck bed as surplus. **Motion passed unanimously.**
- **Professional Services Contract with MSA – Shepherd Reservoir and Pump Station Replacement Predesign** - Manager Bischoff presented the Professional Services Contract with Murray, Smith & Associates, Inc. to complete the Shepherd Reservoir and Pump Station Replacement Predesign. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the contract in the amount not to exceed \$22,359. **Motion passed unanimously.**

ATTORNEY’S REPORT:

The Board entered into Executive Session at 9:20 a.m. to discuss Litigation per RCW 42.30.110(1)(i) for a duration of 20 minutes. Commissioner Green, Commissioner Gale, Manager Bischoff, Auditor McEathron, and Attorney Woodrich were in attendance. Commissioner Esch recused himself from the Executive Session. Executive Session was extended 20 minutes. Executive Session ended at 10:00 a.m.

OLD BUSINESS:

- **Resolution No. 2519 – Carson Water Construction & Underwood Water Construction Fund Transfer (DSRF)** – Auditor McEathron presented Resolution No. 2520 with the option of charging the water system construction funds 1.0% interest or the current Washington State Local Investment Pool interest of 0.16%, for their proportionate share of the debt service reserve fund requirement, to be paid in

lump sum at net present value. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2520 applying the 1.0% interest rate, transferring \$24,757.33 from the Carson Water Construction Fund to the Electric Construction Fund, and \$11,903.58 from the Underwood Water Construction Fund to the Electric Construction Fund. **Motion passed unanimously.**

DISCUSSION ITEMS:

- **PURMS Resolutions** – Commissioner Gale discussed the PURMS Board Resolution No. 11-5-15-1 re “Liability and Property Pool Compliance with 2015 Program Funding Requirements” and PURMS Board Resolution No. 11-5-15-2 re “Adoption of New Employment Practices Liability Coverage”. Commissioner Gale will be attending the upcoming PURMS Board Meeting as the District’s voting delegate.
- **Biomass Plant – Wheeling Rate Development and Potential for Power Purchase** - Manager Bischoff gave an update on the biomass plant project and discussed the possibility of purchasing power from the biomass plant. Staff plans to consult with Energy Northwest and have more discussions with the project developers.

MANAGER’S REPORT:

Manager Bischoff reported on the following items:

- Update of the Underwood Substation project including upcoming replacement of BPA 115kV dead-end pole and delivery of the control building.
- Small electric outages over the weekend related to the weather.
- Completion of the warranty work on the Carson Reservoir.
- Update of the New Carson Reservoir project including completion of geotechnical borings and status of the lease agreement.
- Raw water transmission main shoring by Hi-Tech Rockfall.
- Analysis of impacts from growth of agricultural use in the Underwood Water System.
- Drafting of the revised strategic plan.

AUDITOR’S REPORT:

- Auditor McEathron presented a two-year historical summary of credit card transactions and fees.

COMMISSIONER’S REPORT:

- Manager Bischoff reported on his attendance at the WPUDA Manager’s Committee Meeting.
- Commissioner Green reported on her attendance at the Energy Northwest Board of Directors Meeting and Public Power Forum.

CALENDAR:

- PURMS Board Meeting November 5, 2015
- PPC Meeting November 5, 2015
- WPAG November 12, 2015
- WPUDA Meetings November 18-20, 2015

VOUCHER APPROVAL:

Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Numbers	Amount
Electric	52646-52691	\$473,727.09
Carson Water	6562-6568	\$25,179.24
Underwood Water	3838-3841	\$1,023.30

PUBLIC COMMENT:

- Diane Green praised the PUD for rapid response to a recent power outage she experienced.

Meeting adjourned at 11:25 a.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, November 16, 2015 at 9:00 a.m.