

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

October 19, 2015

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- The Commissioners discussed the October 5, 2015 Regular Meeting minutes. The Commissioners requested that the minutes be modified to include the details of the public comments.

PUBLIC COMMENT:

- None.

NEW BUSINESS:

- **Merchant Services Contract – Payment Service Network, Inc. (PSN) & Acquirer (sub-contractor)** – Auditor McEathron presented the merchant services contract with Payment Services Network, Inc. (PSN) and Acquirer (sub-contractor). After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the merchant services contract with PSN with the Fee Schedule established in Schedule “B”. **Motion passed unanimously.**
- **Resolution No. 2517 – Unclaimed Property** – Auditor McEathron presented Resolution No. 2517 to cancel unclaimed warrants that have been outstanding for more than one year. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2517 to cancel unclaimed warrants in the amount of \$2,989.40. **Motion passed unanimously.**
- **Resolution No. 2518 – Labor Negotiation Authority Delegation** – Manager Bischoff presented Resolution No. 2518 authorizing the District Manager and District Auditor to negotiate labor agreements with IBEW Local 125 on behalf of the employer. Commissioner Esch noted that he would like the Commissioners to have an exempt meeting with the District Manager and District Auditor prior to the negotiations. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2518 authorizing the District Manager and District Auditor to negotiate labor agreements with IBEW Local 125. **Motion passed unanimously.**

OLD BUSINESS:

- **Resolution No. 2509 – WRIA 29 DIP**- Manager Bischoff presented a revision of Resolution No. 2509 formalizing the Skamania PUD Commissioner’s concurrence with the conclusions and recommendations of the WRIA 29A Detailed Implementation Plan (DIP) as it relates to the Carson and Underwood Water Systems. The Commissioners directed staff to shorten and refine the resolution.

DISCUSSION ITEMS:

- None.

MANAGER'S REPORT:

Manager Bischoff reported on the following items:

- Warranty work on the Carson reservoir
- Shoring up of the water transmission line anchors and piers at the Wind River crossing
- Status of the lease for the new Carson Reservoir
- Planning for future water use for agricultural purposes in the Underwood water system
- Customer preference and concerns related to the planned 12-hour outage in Underwood related to substation construction
- Tree trimming within US Forest Service land at Dog Mountain

There was a five minute break at 9:55 a.m. The meeting resumed at 10:00 a.m.

ATTORNEY'S REPORT:

The Board entered into Executive Session at 10:00 a.m. to discuss litigation per RCW 42.30.110(1)(i) for a duration of 40 minutes. Commissioner Green, Commissioner Gale, Manager Bischoff, Auditor McEathron, and Attorney Woodrich, and Attorney Ramsey Ramerman via phone were in attendance. Commissioner Esch recused himself from the Executive Session. Executive Session was extended 30 minutes. Commissioner Esch joined the Executive Session at 11:10 a.m. Executive Session ended at 11:25 a.m.

MANAGER'S REPORT CONTINUED:

Manager Bischoff reported on the following items:

- September and 3rd quarter outage reports

AUDITOR'S REPORT:

- **Bad Debts** - Auditor McEathron presented bad debts in the amount of \$3,795.81. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the bad debts in the amount of \$3,795.81. **Motion passed unanimously.**

OLD BUSINESS CONTINUED:

- **Resolution No. 2509 – WRIA 29 DIP** - Staff presented a revised Resolution No. 2509. After discussion the Commissioners requested that the resolution be corrected to remove the reference to the word “adoption” in the last paragraph. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2509 as corrected formalizing the PUD’s concurrence with the conclusions and recommendations of the WRIA 29A Detailed Implementation Plan (DIP) only as it relates to the Carson and Underwood Water Systems. **Motion passed unanimously.**

ATTORNEY’S REPORT CONTINUED:

Commissioner Gale made a **motion** and Commissioner Green **seconded** to: reject Attorney Townsend as Dr. Leach’s participating attorney based on past adverse representation to Skamania PUD; authorize representation on behalf of Dr. Leach with regard to the appeal process in the Esch lawsuit contingent upon full compliance with the parameters set by the state supreme court in the Nissan case ruling that is directly impacted by the Esch lawsuit; and direct staff to submit a list of possible attorneys to represent Commissioner Leach in that regard. **Motion passed with two votes for and one abstention (Commissioner Esch).** The budget for this representation will be determined at a subsequent meeting.

COMMISSIONER’S REPORT:

- Commissioner Gale reported on his attendance at the WPUDA Budget meeting.
- Commissioner Esch reported on his attendance at the WPAG meeting.

CALENDAR:

- ENW Board Meeting October 29, 2015
- PURMS Board Meeting November 5, 2015
- PPC Meeting November 5, 2015
- WPUDA Meetings November 18-20, 2015

MINUTES CONTINUED:

- The Commissioners reviewed the corrected October 5, 2015 Regular Meeting minutes. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the October 5, 2015 Regular Meeting minutes. **Motion passed unanimously.**

VOUCHER APPROVAL:

After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	52524, 52578-52645	\$548,351.44
Carson Water	6560-6561	\$5,112.73
Underwood Water	3837	\$66.00

PUBLIC COMMENT:

- None.

There was a one hour break for lunch at 12:10 p.m. The meeting resumed at 1:10 p.m. for a strategic planning workshop.

BOARD WORKSHOP – STRATEGIC PLANNING

No action taken.

Meeting adjourned at 3:13 p.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, November 2, 2015 at 9:00 a.m.