

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

October 3, 2016

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Liz Green; Commissioner Dan Boyes; General Manager Brent Bischoff; Manager of Finance and Administration Randy Payne, and Project Coordinator Melanie Sharp.

MINUTES:

- Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve the September 19, 2016 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- **Resolution No. 2558 – Industry Association Delegates** - The Board reviewed Resolution No. 2558. After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2558 appointing 2016 Delegates to Industry Associations and Committees. **Motion passed unanimously.**
- **Resolution No. 2559 - 2017 Budget Hearing** – Finance Manager Payne opened the public hearing on the 2017 budget at 9:05 a.m. There were no public comments. Mr. Payne closed the public hearing on the 2017 budget at 9:05 a.m. Mr Payne presented the third draft of the proposed Electric, Carson Water and Underwood Water budgets for 2017. The Board discussed a line item with management.

After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2559 adopting the 2017 budgets. **Motion passed unanimously.**

- **Resolution No. 2560 – Data Privacy Policy** – Manager Bischoff presented Resolution No. 2560 adopting a Data Privacy Policy. After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2560 adopting the Data Privacy Policy. **Motion passed unanimously.**
- **Resolution No. 2561 – Electric Construction Fund Transfer for Payment of the Sherry Esch PRA Litigation Settlement** – Finance Manager Payne presented Resolution No. 2561. After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2561 transferring \$275,000.00 from the Electric Construction Fund to the Electric General Fund for payment in full of the Settlement Agreement between the District and Sherry Esch. **Motion passed with two votes for (Commissioners Green and Boyes) and one abstention (Commissioner Esch).**

NEW BUSINESS:

- None.

ATTORNEY'S REPORT:

- None.

DISCUSSION ITEMS:

- **Legal Services Request for Proposals** – Manager Bischoff discussed the Legal Services Request for Proposals and presented example documents. The Board provided comments. Staff will proceed with the Request for Proposals for Legal Services.
- **General Manager Authority** – Manager Bischoff discussed the General Manager authority granted in Resolution No. 2461 as it related to the “as-needed” engagement letter with Attorney Ken Woodrich brought to the Board at the Sept. 19 meeting for ratification.

MANAGER'S REPORT:

Manager Bischoff reported on the following items:

- Progress completing the Sherry Esch litigation settlement terms
- School House PRV Project (Overlook Road)
- Westland water connects evaluation
- EDC executive director hiring
- Peyrollaz Earnest Money Agreement Addendum
- Skamania County streetlights
- Electric system 10-year planning study
- Underwood water system irrigation

AUDITOR'S REPORT:

- The State audit is scheduled to begin on October 25th.

COMMISSIONER'S REPORT:

- None.

CALENDAR:

- WPAG, October 20, 2016
- ENW Board Meeting, October 26-27, 2016
- PPC, November 3, 2016
- WPUA, November 16-18, 2016

VOUCHER APPROVAL:

Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric \$645,419.55, Carson Water

\$25,938.51 and Underwood Water \$10,388.50.

There was a five minute break at 10:20 a.m. The meeting resumed at 10:25 a.m.

Motion passed unanimously.

Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve legal costs voucher #53937, 53959, 53985 for \$275,214.00, audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed with two votes in favor (Commissioners Green and Boyes) and one abstention (Commissioner Esch).**

Voucher	Numbers	Amount
Electric	53871-53877, 53935-53936, 53938-53958, 53960-53984	\$645,419.55
Electric – Legal Costs	53937, 53959, 53985	\$275,214.00
Carson Water	6713-6719	\$25,938.51
Underwood Water	3932-3935	\$10,388.50

PUBLIC COMMENT:

- Diane Green thanked the PUD for any assistance provided with the recent water line break in the Mill A water system.

Meeting adjourned at 10:27 a.m.



Curt Esch, President



Dan Boyes, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, October 17, 2016 at 9:00 a.m.