

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

September 15, 2014

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Clyde Leach; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the September 2, 2014 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- Liz Green requested clarification regarding substation bonding and status of the work order system.
- Bob Wittenberg expressed concern of locations in Underwood where he observed evidence of vegetation contacting the powerlines.

NEW BUSINESS:

- **IEC Contract Amendment #1** - Manager Bischoff presented Amendment #1 to the Professional Services Contract with IEC to provide additional design services for access road and distribution feeder intertie design for the Underwood Substation Upgrade Project. Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve Amendment #1 with IEC in the amount of \$10,000 for additional design services. **Motion passed unanimously.**
- **Resolution No. 2466 – Underwood Water Construction Fund Transfer**– Auditor McEathron presented Resolution No. 2466 transferring \$59,726.21 from the Underwood Water Construction Fund for capital improvement expenses. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve Resolution No. 2466. **Motion passed unanimously.**

OLD BUSINESS:

- **2015 Proposed Budget** - Auditor McEathron presented the second draft of the proposed Electric, Carson Water and Underwood Water budgets for 2015. The Board discussed several line items with management.

DISCUSSION ITEMS:

- None.

ATTORNEY’S REPORT:

- None.

MANAGER’S REPORT:

- **August 2014 Outage Report** – Manager Bischoff presented the August 2014 outage report.
- **Underwood Fire** – Manager Bischoff reported on the fire that occurred in Underwood on September 11. The PUD will need to replace three damaged poles and PURMS has initiated an investigation.

AUDITOR’S REPORT:

- **PURMS Update** – Auditor McEathron reported a \$600,000 claim paid by PURMS on behalf of a member utility will result in a general liability assessment soon.
- **Online bill pay** – Auditor McEathron reported that 230 customers have signed up for online bill pay. Commissioner Esch inquired about customer payment policies with landlord accounts. The Board requested staff research the current policy and report back at a future meeting.
- **Bad Debts** – Auditor McEathron presented Bad Debt of \$1,097.80. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve Bad Debts in the amount of \$1,097.80. **Motion passed unanimously.**

CALENDAR:

- The WPUDA Meetings are scheduled for September 17-19, 2014.
- The WPUDA Water Workshop is scheduled for September 24-26, 2014.
- The WPAG Meeting is scheduled for September 30, 2014.
- The PPC Meeting is scheduled for October 2, 2014.

VOUCHER APPROVAL:

Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	50972-51039	\$272,021.97
Carson Water	6363-6368	\$6,623.28
Underwood Water	3741-3747	\$125,635.21

PUBLIC COMMENT:

- Sherry Esch commended staff on their interaction with residents following the Underwood fire. She also commented on the Human Resources duties.

Meeting adjourned at 11:00 a.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, October 6, 2014 at 9:00 a.m.