

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

September 21, 2015

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Liz Green; Commissioner Curt Esch; Commissioner Dennis Gale; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the September 8, 2015 Regular Meeting minutes. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

NEW BUSINESS:

- **Energy Efficiency Rebate Schedule** – Auditor McEathron presented the commercial energy efficiency rebate schedule for the October 1, 2015 through March 31, 2016 period. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the commercial energy efficiency rebate schedule. **Motion passed unanimously.**
- **Computer Aided Drafting and Design Services PSC Ratification – Lovejoy Consulting** – Manager Bischoff presented a contract with Lovejoy Consulting for Board ratification to provide Computer Aided Drafting and Design (CADD) Services. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to ratify the contract with Lovejoy Consulting in the amount of \$3,000. **Motion passed unanimously.**
- **Duggan Falls Feasibility Study PSC – MSA, Inc.** – Manager Bischoff presented the Professional Services Contract with Murray, Smith & Associates, Inc. to complete the Duggan Falls Feasibility Study. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the contract in the amount not to exceed \$27,500. **Motion passed unanimously.**
- **Resolution No. 2510 – Revolving Fund Balance** - Auditor McEathron presented Resolution No. 2510 authorizing the increase in revolving, paid-out, and cash drawer balances. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve Resolution No. 2510 increasing the revolving fund from \$5,000.00 to \$8,000.00. **Motion passed unanimously.**

DISCUSSION ITEMS:

- **2016 Proposed Budget – Draft #2** – Auditor McEathron presented the second draft of the 2016 proposed budget for the electric, Carson water and Underwood water systems. The Board discussed several line items with management.

There was a ten minute break at 10:00 a.m. The meeting resumed at 10:10 a.m.

NEW BUSINESS CONTINUED:

- **WRIA 29 DIP** – Jeff Breckel, Lower Columbia Fish Recovery Board Executive Director, discussed the WRIA 29A Detailed Implementation Plan.

There was a five minute break at 11:30 a.m. The meeting resumed at 11:35 a.m.

ATTORNEY’S REPORT:

The Board entered into Executive Session at 11:35 a.m. to discuss Litigation per RCW 42.30.110(1)(i) for a duration of 20 minutes. Commissioner Green, Commissioner Gale, Manager Bischoff, Auditor McEathron, and Attorney Woodrich, and Attorney Ramsey Ramerman via phone were in attendance. Commissioner Esch recused himself from the Executive Session. Executive Session was extended 10 minutes. Executive Session ended at 12:05 p.m.

Commissioner Gale made a motion and Commissioner Green seconded to provide former Commissioner Leach funds for 3 hours of legal counsel at \$350 per hour, for a total not to exceed \$1,050, in light of the Nissen vs. Pierce County Supreme Court ruling. **Motion passed with two votes for.** Commissioner Esch abstained from the vote.

NEW BUSINESS CONTINUED:

- **Resolution No. 2509 – WRIA 29 DIP**- Manager Bischoff presented Resolution No. 2509 to formalize PUD concurrence with the conclusions and recommendations of the WRIA 29A Detailed Implementation Plan (DIP). The Commissioners would like to have more time to review the DIP before considering the proposed resolution.

DISCUSSION ITEMS CONTINUED:

- **2016 Proposed Budget – Draft #2 Continued** – Staff and the Board continued discussing the second draft of the 2016 proposed budget for the electric, Carson water and Underwood water systems.
- The Board directed staff to provide two scenarios for charging interest to the water systems for DSRF funding resulting in transfers from the water construction funds to the electric construction fund.

There was a five minute break at 1:25 p.m. The meeting resumed at 1:30 p.m.

OLD BUSINESS:

- None.

MANAGER’S REPORT:

Manager Bischoff reported on the following items:

- August outage report
- Upcoming Union contract negotiations

- Progress preparing the draft new Carson reservoir lease agreement
- Progress of the Underwood substation construction

AUDITOR’S REPORT:

- **Bad Debts** - Auditor McEathron presented bad debts in the amount of \$245.91. After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the bad debts in the amount of \$245.91. **Motion passed unanimously.**

COMMISSIONER’S REPORT:

- Commissioner Green and Commissioner Gale reported on their attendance at the WPUDA meetings.

CALENDAR:

- PPC Meeting October 1, 2015
- WPAG Meeting October 8, 2015
- ENW Board Meeting October 29, 2015
- PURMS Board Meeting November 5, 2015
- WPUDA Meetings November 18-20, 2015

VOUCHER APPROVAL:

After discussion, Commissioner Gale made a **motion** and Commissioner Green **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	52452-52523	\$656,115.95
Carson Water	6544-6549	\$1,154.64
Underwood Water	3829-3832	\$923.55

PUBLIC COMMENT:

- None.

Meeting adjourned at 1:50 p.m.

Curt Esch, President

Liz Green, Secretary

The next regular scheduled Board of Commissioners’ Meeting will be
Monday, October 5, 2015 at 9:00 a.m.