

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

September 6, 2016

A regular meeting of the Board of Commissioners was called to order by President Curt Esch at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Liz Green; Commissioner Dan Boyes; General Manager Brent Bischoff; Manager of Finance and Administration Randy Payne, and Project Coordinator Melanie Sharp.

MINUTES:

- Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve the August 15, 2016 Regular Meeting minutes. **Motion passed unanimously.**
- Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve the August 25, 2016 Special Meeting minutes. **Motion passed with two votes in favor (Commissioners Green and Boyes) and one abstention (Commissioner Esch).**

PUBLIC COMMENT:

- Diane Green commented on the resolution of the Esch lawsuit.

OLD BUSINESS:

- **PSC for Stabler Feeder Study to Serve Windy River Research, LLC – Electrical Consultants, Inc. (ECI)** - Manager Bischoff presented a professional services contract with ECI for electrical engineering services in support of the Windy River Research, LLC load interconnection. After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve the professional services contract with ECI in an amount not to exceed \$8,000 for the Stabler Feeder Study. **Motion passed unanimously.**
- **BPA Tier 2 Load Growth Opt-out Option** - Manager Bischoff discussed the option provided by BPA to transition from the PUD's current long term Tier 2 load growth service to a short term Tier 2 load growth option. After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** that the PUD does not exercise the option provided by BPA to transition to a short term Tier 2 load growth option but will retain the long term Tier 2 load growth service. **Motion passed unanimously.**

NEW BUSINESS:

- **Board Officer Delegations** - The Board reviewed PUD Board Officer Delegations. After discussion, the Board decided that Commissioner Esch will remain as President, Commissioner Green will become the Vice President and Commissioner Boyes will be the Secretary.
- **PSC for Electric System 2017 Revenue Forecast, ratification – EES Consulting** - Manager Bischoff presented for ratification a professional services contract with EES Consulting to develop an electric

system 2017 retail revenue forecast. After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** to ratify the professional services contract with EES Consulting in the amount not to exceed \$3,000. **Motion passed unanimously.**

- **Earnest Money Agreement with Peyrollaz for Carson Water Test Well** – Manager Bischoff presented the Earnest Money Agreement with John and Cloida Peyrollaz for the purchase of the property associated with the Carson Test Well.

ATTORNEY’S REPORT:

The Board entered into Executive Session at 9:30 a.m. to discuss litigation per RCW 42.30.110(1)(i) for a duration of 20 minutes. Commissioner Green, Commissioner Boyes, Manager Bischoff, Randy Payne and Attorney Rammerman via phone were in attendance. Commissioner Esch recused himself from the Executive Session. Executive Session was extended 5 minutes and ended at 9:55 a.m. No decisions were made in Executive Session.

There was a five minute break at 9:55 a.m. The meeting resumed at 10:00 a.m.

Commissioner Green made a **motion** and Commissioner Boyes **seconded** to authorize Manager Bischoff to engage Attorney Dan Kearns to assist in the Esch Lawsuit. **Motion passed with two votes in favor (Commissioners Green and Boyes) and one abstention (Commissioner Esch).**

NEW BUSINESS CONTINUED:

- **Earnest Money Agreement with Peyrollaz for Carson Water Test Well Continued** – Manager Bischoff continued presenting the Earnest Money Agreement with John and Cloida Peyrollaz for the purchase of the property associated with the Carson Test Well. Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve the Earnest Money Agreement with the Peyrollaz. **Motion passed unanimously.**
- **PSC for Carson Test Well Design and Bid Specifications, ratification – Yinger** - Manager Bischoff presented for ratification a professional services contract with Mark Yinger Associates for the Carson test well design and bid specifications. After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** to ratify the professional services contract with Mark Yinger Associates for the Carson test well design and bid specifications for the fee of \$1,000. **Motion passed unanimously.**
- **PSC for Carson Test Well Project Management and Testing – Yinger** - Manager Bischoff presented a professional services contract with Mark Yinger Associates for project management and testing of the Carson test well. After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve the professional services contract with Mark Yinger Associates in an amount not to exceed \$13,200 for test well project assistance. **Motion passed unanimously.**
- **Resolution No. 2556 – Investment Authority 2016** – Manager Bischoff presented Resolution No. 2556. After discussion, Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve Resolution No. 2556 authorizing personnel to make investment decisions on behalf of the district. **Motion passed unanimously.**

- **WKO Energy Efficiency Lighting Project** – Manager Bischoff discussed the WKO energy efficiency lighting project. Commissioner Green made a **motion** and Commissioner Boyes **seconded** to authorize the manager to allocate within the energy efficiency program budget \$11,437.09 from the commercial sector to the industrial sector for the purpose of funding the WKO energy efficiency lighting project. **Motion passed unanimously.**
- **Ken Woodrich Letter of Resignation** - Manager Bischoff presented a letter of resignation from Attorney Ken Woodrich. Commissioner Green made a **motion** and Commissioner Boyes **seconded** to accept the Attorney Ken Woodrich letter of resignation and to waive the 30-day notice for termination and keeping Attorney Woodrich to assist with the Crittenden records request at the rate specified in the current fee agreement. **Motion passed unanimously.**

DISCUSSION ITEMS:

- **2017 Budget – First Draft Proposal** – Randy Payne presented the first draft of the 2017 budget for the Electric, Carson Water and Underwood Water Systems.
- **Policy Discussion** – The Board discussed the policies required to be established as part of the Esch litigation settlement agreement.

MANAGER’S REPORT:

Manager Bischoff reported on the following items:

- Carson test well project
- Sheppard pump station project
- New Carson reservoir project
- North Bonneville substation circuit breaker repair

AUDITOR’S REPORT:

- None.

COMMISSIONER’S REPORT:

- Commissioner Green reported on a discussion with Representative Gina McCabe regarding potential availability of economic development funds.

CALENDAR:

- WPUDA September 14-16, 2016
- WPUDA Water Workshop September 21-23, 2016
- WPAG September 23, 2016

VOUCHER APPROVAL:

Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve legal costs voucher #53845 for \$624.00, audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed with two votes in favor (Commissioners Green and Boyes) and one abstention (Commissioner Esch).**

Commissioner Green made a **motion** and Commissioner Boyes **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090 for Electric \$839,929.91, Carson Water \$15,405.30 and Underwood Water \$12,820.29. **Motion passed unanimously.**

Voucher	Numbers	Amount
Electric	53801-53869	\$839,929.91
Electric – Legal Costs	53845	\$624.00
Carson Water	6696-6708	15,405.30
Underwood Water	3921-3930	12,820.29

PUBLIC COMMENT:

- Dave McKenzie suggested adding the Stabler feeder project to the Community Action Team (CAT) list.

Meeting adjourned at 11:27 a.m.

Curt Esch, President

Dan Boyes, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, September 19, 2016 at 9:00 a.m.