



# Commercial Building Insulation Rebate Application

Office Use Only  
Pre-Approval:  
  
Rebate:  
  
Month/Year:  
  
Sq Ft:

Please complete application and sign/date. All information is required to process rebate(s).  
Incomplete forms will be returned to the applicant. This will delay rebate processing.

Customer Information				
Account No.		Date		
Company Name on Account		Contact Name		
Installation Address		Contact Phone		
City		State	Zip	
Mailing Address (if different)		Contact Email		
City		State	Zip	
Building Information				
Electric Heat	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Electric Heat Source	<input type="checkbox"/> Wall Unit, Baseboard, Ceiling <input type="checkbox"/> Heat Pump		<input type="checkbox"/> Forced Air Electric <input type="checkbox"/> Hydronic	
Commercial Building Type	<input type="checkbox"/> Small Office (Less than 5,000 square feet) <input type="checkbox"/> Medium Office (5,000-50,000 square feet) <input type="checkbox"/> Small Retail(Less than 5,000 square feet) <input type="checkbox"/> School K-12 <input type="checkbox"/> Warehouse <input type="checkbox"/> Hospital <input type="checkbox"/> Medium Retail (5,000-50,000 square feet) <input type="checkbox"/> Restaurant <input type="checkbox"/> Large Retail (50,000-100,000 square feet) <input type="checkbox"/> Lodging <input type="checkbox"/> Other _____			

To qualify, commercial buildings must have a permanently installed electric heat system capable of heating the entire structure. Insulation rebates apply to upgrades on existing office or retail buildings and are based on pre-condition wall and attic/roof levels. **The existing insulation value must be R-5 or less. New construction does not qualify. Floor or crawl spaces are not eligible for the insulation rebate.** Rebate(s) are available on a first come, first served basis and are subject to availability of funds. Final invoice & installation must be dated on or after October 1, 2019 to qualify for the current rebate amount.

- Before Installation: an audit and prior approval are required. Call 888-883-9879 to schedule.
- All energy efficient upgrades must be installed according to Central Lincoln PUD (CLPUD) specifications.
- After Installation: Submit the final paperwork to [rebates@esgroupplc.com](mailto:rebates@esgroupplc.com), mail or fax to 503-344-6942. Your project will be added to the final inspection list. A final inspection is required to process the rebate. After you have submitted the final paperwork, you can call 1-888-883-9879 to verify that you will be on the schedule.

Work must be completed within six months of the pre-approval date. If the work is not completed within six months, customer must reapply for rebate(s). There is no guarantee that funds will be available after the six-month pre-approval date or that the incentive amount will remain the same. **If the customer or contractor is not familiar with program specifications, call 1-888-883-9879 prior to beginning work.**

All measures must be installed according to Skamania PUD specifications. If the customer or contractor is not familiar with program specifications, call 1-888-883-9879 prior to beginning work.

### Commercial Building Insulation Rebates

Type	Existing Insulation	Final Insulation	Rebate
Attic/Roof	R-0 to R-5	Minimum R-19	\$1.35 per sq ft
Attic/Roof	R-0 to R-5	Minimum R-30	\$1.40 per sq ft
Attic/Roof	R-0 to R-5	Minimum R-49	\$1.50 per sq ft
Wall	R-0	Minimum R-11	\$0.75 per sq ft
Wall	R-0	Minimum R-19	\$1.00 per sq ft

Rebates will not exceed 70% of the installed job cost.

Rebates for self-installed measures will not exceed 70% of the cost of materials.

#### Measure Information

- Attic Insulation:** Existing R-Value R-0 Final R-Value \_\_\_\_\_ Area (sq ft) \_\_\_\_\_
- Wall Insulation:** Existing R-Value R-0 Final R-Value \_\_\_\_\_ Area (sq ft) \_\_\_\_\_

#### INSTALLER INFORMATION

<b>Company Name</b>	<b>Total Installed Cost (before rebate) including equipment, labor, permit and tax</b>
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**By signing this form, I confirm that the above information is correct to the best of my knowledge.**

<b>Installer Signature</b>	<b>Date</b>
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All requests for rebate funds must be pre-approved. If the work is not completed within six months of approval, customer must reapply for rebate(s). There is no guarantee that funds will be available after the six-month approval or that the incentive amount will remain the same.

**Upon signing this agreement, customer & contractor acknowledges the following:**

Rebate offer(s) may be changed or discontinued at any time by Skamania PUD (PUD). PUD disclaims any warranty, whether expressed or implied, regarding the measure(s) listed above for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use.

I understand that the measure(s) must be installed to PUD specifications, and certify that I, or my contractor, have reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the building owner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Washington Construction Contractors Board. The PUD strongly recommends validating qualifications before the work starts.

I understand the above information and certify that I am a customer of the PUD, that the measure(s) are installed at the address indicated on this application, and that this address is within the PUD service territory.

**CUSTOMER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_**

The project will be added to the final inspection list after all of the final paperwork has been received. The final paperwork includes the completed rebate application, copies of contractor's final invoice(s) and in progress wall pictures (if required). The work must be inspected and approved by a PUD representative before the rebate will be processed. The contractor's final invoice(s) **must include** R-value of existing insulation before the work started, R-value of installed insulation and the square footage of the installed insulation. Please submit completed forms, pictures (if applicable) and copies of the final invoice(s) to:

**Skamania PUD**  
**Attn: Energy Efficiency Rebates**  
**5625 NE Elam Young Parkway #100**  
**Hillsboro, OR 97124**  
**FAX: 1-503-344-6942**  
**rebates@esgroupllc.com**

**Allow 8 to 10 weeks after final inspection & receipt of all final documentation, for processing.**

**Call 1-888-883-9879 to learn about additional energy efficiency programs.**

*Participation in this energy efficiency program allows Skamania PUD to use your electrical energy consumption history for energy savings research. Your consumption history may be shared anonymously with Bonneville Power Administration for energy savings verification and research.*



# COMMERCIAL INSULATION REBATE PROGRAM Steps to Participation

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## 1. Pre-Approval

- A Field Representative will perform a one-time audit to determine the existing condition of the site before the insulation is upgraded. Audits are kept on file for future reference. The site must be heated with electric heat to qualify for this program.
- After the site audit, you will receive a follow-up letter to confirm that rebate funds have been reserved for six months. If your project is not complete within the six- month timeframe, then you must reapply for rebate funds. Funds are available on a first come first serve basis and may not be available at the time you reapply.

## 2. Insulation Upgrade

- After the audit/pre-approval, the insulation project can begin.
- Existing insulation value must be less than R-5 and installed to a minimum of R-19 for attic/roof and less than R-5 installed to a minimum R-11 wall.
- Floor/Crawl space does not qualify for an insulation rebate.
- Contractor must note the beginning and final R-value of insulation on the final invoice/receipt.
- Wall insulation requires in progress pictures before the project starts, middle of project and the end of the wall insulation project.

## 3. REQUEST YOUR REBATE

**ALL DOCUMENTS ARE REQUIRED TO PROCESS YOUR REBATE(S)!** After the project is complete, please forward all the final paperwork to [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com), mail to the address on the form or fax to 503-344-6942.

- Contractor final invoice(s), or receipt(s) if self-installed, must include the beginning and ending R-value and the total square footage of insulation installed. The installation and invoice must be dated on or after October 1, 2019 to receive the current rebate amount.
- Completed Commercial Insulation Rebate Application.
- Wall insulation photos required of insulation before, during & after installation. Please submit with the final paperwork.

## 4. POST-INSTALLATION INSPECTION

- Once the final paperwork has been received at [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com), the project will be added to the inspection list. After the final paperwork has been submitted, you can call 1-888-883-9879 to make sure that the project has been added to the no-cost final inspection list. You will be contacted 2 to 3 days prior to the inspection with your scheduled date and time. You do need to be available during the inspection to provide access to the attic, if applicable. The in-progress wall pictures can be emailed to [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com). The wall insulation rebate will not be processed until the wall insulation pictures have been received as part of the final paperwork.

## 5. RECEIVE THE REBATE

You can expect to receive your rebate 8 to 10 weeks after the final inspection and receipt of all required paperwork and pictures.

**All work must meet Bonneville Power Administration (BPA) and Skamania PUD program requirements.**

**For additional questions, call 888-883-9879**