



Office Use Only
Pre-approval:
Expiration:
Rebate:

Residential Ductless Heat Pump Rebate Application

Complete application and sign/date. All information is required to process rebate(s).

Before installation: submit application with customer information, AHRI #, manufacturer, all model numbers.

After installation: submit completed application and final invoice(s).

Homeowner name:		Account Number:
Site address:	Site city / State / ZIP code:	
Homeowner phone number:	Homeowner email address:	
Mailing address (If different than site address)		
House / unit square footage (If unknown, please estimate):		Year home was built:
Type of primary electric resistance heat in the home: <input type="checkbox"/> Zonal (baseboard, ceiling, wall, electric hydronic) <input type="checkbox"/> Forced Air Furnace		
Which of the following describes the home? <input type="checkbox"/> Detached Single-Family <input type="checkbox"/> Duplex, Triplex or Fourplex <input type="checkbox"/> Manufactured Home		
The undersigned Skamania customer requests and authorizes Skamania to release billing and usage information for the account listed below to BPA or its agent. With this authorization, BPA can request billing information for up to two years pre-installation and two years post-installation. The Skamania customer also hereby releases Skamania from any and all liability arising from or connected with providing this information. Please contact Efficiency Services Group at 1-888-883-9879 to confirm program requirements before equipment is ordered.		
Account Holder signature:	Account Holder name (printed):	Date:
Homeowner signature:	Homeowner name (printed):	Date:

Installation Information

Contractor company name:		Date of installation:	Total installed cost: \$
Total number of outdoor units installed:		Total number of indoor units installed:	
Outdoor unit manufacturer:	Outdoor unit model number:	HSPF:	AHRI certified reference #:
Associated indoor units	Indoor unit model number(s)	Associated indoor units	Indoor unit model number(s)
Indoor unit 1 (in main living area)		Indoor unit 3 (if installed)	
Indoor unit 2 (if installed)		Indoor unit 4 (if installed)	

Contractor Signature Release (required)

By signing below, the contractor certifies that this invoice form and all accompanying documents are complete and accurate. The signature certifies that the contractor is licensed, bonded, insured, has been trained by the manufacturer of the installed product and has received project contractor orientation. By signing this, the contractor has read and understood the terms and conditions listed on this form and/or project information on the NW Ductless Heat Pump Project website (www.GoingDuctless.com).		
Phone: <input type="checkbox"/> work <input type="checkbox"/> cell	Email contact:	
Installer Signature:	Installer name:	Date:
<input type="checkbox"/> Yes, this DHP has been installed on a dedicated electrical circuit. <input type="checkbox"/> Yes, I have installed refrigerant line protection on entire length of exterior, insulated refrigerant lines (for details, see below). <input type="checkbox"/> Yes, I have installed the system in accordance with manufacturer specifications, including adherence to proper refrigerant charging. <input type="checkbox"/> Yes, I have all required licenses, registrations, certifications and permits for the work performed at the site address on this form.		

Terms and Conditions

OFFICIAL FORM: This form and any required additional documentation, including installation invoice, must be filled out completely, truthfully and accurately. Project details, including incentives, are subject to change without prior notice.

CONTRACTOR RESPONSIBILITY: It is the responsibility of the contractor to fully fill out this form at the time of installation, and to ensure this form has been signed by both the contractor and homeowner.

HOMEOWNER ELIGIBILITY: To be eligible for incentive payment, the home must have permanently installed electric resistance heat as the primary heating system. Qualifying applications are Single Family & Manufactured Homes with zonal electric heat or electric forced air furnaces. A qualifying home cannot be a new construction site-built home. A qualifying existing site-built or existing manufactured home cannot have an existing Air Source Heat Pump, Geothermal Heat Pump, existing Ductless Heat Pump or Natural Gas Furnace to qualify for the rebate.

SYSTEM ELIGIBILITY: To be eligible for incentive payment, ductless heat pumps installed must be: a split system heat pump employing an inverter-driven, variable speed compressor, a variable speed outdoor fan, and a multi-speed or variable speed indoor blower. The DHP or Ducted Mini-Split system must meet a Heating Seasonal Performance Factor (HSPF) minimum requirement of 9.0.

CONTRACTOR ELIGIBILITY: Contractors must be licensed, bonded and insured, have successfully completed manufacturer sponsored training for equipment being installed and have attended an orientation provided by the NW Ductless Heat Pump Project (the Project) available at <http://goingductless.com/partners/contractors>.

CONTRACTOR REMOVAL: Non-compliance with installation specifications and/or Quality Assurance Inspections may trigger a performance review of the installation contractor. This review will be conducted by the NW Ductless Heat Pump Project Quality Assurance team. The performance review may result in suspension or permanent removal from participation. Findings of the performance review will be communicated, in writing, to the installation contractor and participating utility along with terms of suspension or removal.

VERIFICATION AND INSPECTION: Participating homes are subject to random onsite inspections in order to verify that installations meet Manufacturer specifications and that the home meets eligibility guidelines. You may be contacted by phone or email to schedule an inspection. No warranty is implied by this inspection.

TAX LIABILITY: Neither Skamania PUD, BPA, nor the contractor is responsible for any tax liability, which may be imposed on the Participant as a result of payment of any incentives or as a result of obtaining financing.

ENDORSEMENT: The NW Ductless Heat Pump Project does not endorse any particular manufacturer, contractor or product in promoting ductless heat pumps. The fact that the names of particular manufacturers, contractors, or products may appear on Project materials does not constitute an endorsement. Manufacturers, contractors, or products not mentioned are not implied to be unsuitable or defective in any way.

SAFETY AND BUILDING CODES: The Participant agrees to pursue compliance with federal, state, and local building and environmental codes for the installation of this product. The contractor certifies products have been installed consistent with manufacturer instructions.

PROPERTY RIGHTS: The Participant must have proper authority to install the ductless heat pump system on the designated property or has obtained any necessary consent from the landlord.

ACCESS AND EVALUATION: The Project and its representatives may request access to the property on which the ductless heat pump system was installed to review and evaluate the system during and after Project completion. The Participant agrees to provide reasonable access to the property for the purposes described herein. In addition, the Project may contact the Participant for survey participation and project feedback.

REFRIGERANT LINE PROTECTION: At the time of installation, contractor must protect all exterior, insulated refrigerant lines. Protection is either UV-resistant tape wrapped around insulated refrigerant lines or rigid line hides installed over insulated refrigerant lines.

Upon signing this agreement, customer acknowledges the following:

Rebate offer(s) may be changed or discontinued at any time by Skamania PUD. Skamania disclaims any warranty, whether expressed or implied, regarding the measure(s) listed above for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use. I understand that the measure(s) must be installed to Skamania specifications, and certify that I, or my contractor, have reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the homeowner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Washington Construction Contractors Board. Skamania strongly recommends validating qualifications before work begins. I understand the above and certify that I am a customer of Skamania, that the measure(s) are installed at the address indicated and that this address is within the Skamania service territory.

CIRCLE REBATE AMOUNT FOR NEW EQUIPMENT			
Residence Type	Measure	Rebate Amount	Minimum Installation Requirements
Existing Site Built or Existing Manufactured Homes	Ductless Heat Pump (one per residence)	\$800	Existing forced air electric or existing zonal heat (baseboard, ceiling cable, wall, electric hydronic)

Rebate(s) will not exceed 100% of the installed job cost

<p>RETURN COMPLETED APPLICATION TO: Skamania PUD Attn: Energy Efficiency Rebates 5625 NE Elam Young Parkway #100 Hillsboro, OR 97124 Fax: 1-503-344-6942 rebates@esgroupllc.com</p>
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Allow 8 to 10 weeks for processing after the receipt of the final invoice and completed rebate application. Call 1-888-883-9879 to learn about additional energy efficiency programs.



RESIDENTIAL DUCTLESS HEAT PUMP REBATE PROGRAM General Information

HOMES THAT QUALIFY FOR A REBATE

- Site-Built Homes & Manufactured Homes with Forced Air Electric or Zonal Electric Heat (baseboard, wall, ceiling cable).
- Site & Manufactured Homes with existing heat pumps **do not** qualify for the rebate.
- The rebate is for one DHP per existing residence with electric resistance heating as the primary heating system.

REBATE AMOUNTS

Home	Existing Heat	Rebate
Single Family & Manufactured	Zonal Electric OR Forced Air Electric Furnace	\$800

LEARN ABOUT DUCTLESS HEAT PUMPS

- What is a Ductless Heat Pump and how does it increase comfort and efficiency? Find out at www.goingductless.com!

INSTALLER REQUIREMENTS

- Your installation contractor must be listed on the “going ductless” web site for your project to qualify for our rebate.
- www.goingductless.com (click on “Find Installer” and enter your zip code)

BEFORE INSTALLATION: PRE-APPROVAL

- An on-site visit is *not* required prior to installation to qualify for the rebate.
- Your contractor must submit the Residential Ductless Heat Pump Rebate Application to Skamania PUD before installation to verify that the model qualifies for the rebate.
- Pre-installation approval *is* required to qualify for the rebate. You can email rebates@esgroupllc.com or fax information to 503-344-6942.
- The approval process takes approximately one business day.

AFTER INSTALLATION: FINAL DOCUMENTATION

- Your contractor must submit a complete Residential Ductless Heat Pump Rebate Application and final invoice to Skamania PUD.

QUALITY ASSURANCE INSPECTION

- Skamania PUD may do a follow-up inspection of your new Ductless Heat Pump.
- If you are chosen for an inspection, you will be contacted beforehand to schedule a day/time with a Skamania PUD field representative.

CUSTOMER REBATE CHECKS

- After Skamania PUD receives your complete application and final invoice, it takes approximately 8 to 10 weeks for rebate checks to be issued and mailed.

**For additional questions regarding the Skamania PUD
Residential Ductless Heat Pump Rebate Program, call 1-888-883-9879.**